School of Health & Life Sciences

Policy

Policy Name:	Simulation Centre Equipment and Supplies Separation Policy		
Owner:	Director, Simulation Centre	**Effective Date:**	09/01/2017
Lead:	Simulation Technologists, Simulation Centre	**Review Date:**	07/01/2021
Approved By:	Simulation Centre Steering Committee	**Approval Date:**	02/06/2020
Related Policies and Procedures:	Simulation Centre Storage and Maintenance of Equipment and Supplies Policy		

1.0 POLICY STATEMENT

This policy's purpose is to ensure separation of equipment and supplies used in simulation from those used in the care of real patients. There are potential issues with supplies, such as medication being placebo or expired, or equipment not being standardized for human use in simulation-specific equipment.

2.0 SCOPE

This policy will include guidance on the following:

- Orientation provided to facilitators and participants about separation of equipment and supplies
- Labeling
- Usage of simulation-specific equipment

3.0 DEFINITIONS

TERM	DEFINITION
Clinical Equipment	Medical equipment or supplies that are used on real life patients. In the Simulation Centre, this includes the first aid kit.
Facilitator	An individual involved in the delivery of simulation activities under the guidance of the Lead Facilitator.
Patient Model (PM)	An individual utilized in simulation that does not have a significant acting role, interaction with students, or require training for their role. Instead, the PM acts more as a substitute for a manikin in simulations where a manikin would be insufficient.
Participants	Includes students and clients.
Simulation-Specific Equipment	Medical equipment or supplies that are used in simulation activity. They are not intended for use on actual patients. This includes all equipment and supplies in the Simulation Centre, except for the first aid kid.
Standardized Patient (SP)	An individual trained to portray a real patient with medical problems, allowing students to practice clinical skills on him- or herself to further their education.

4.0 GUIDING PRINCIPLES

4.1 The School of Health and Life Sciences does not treat real patients and is not associated with a hospital; therefore, all equipment within the Simulation Centre, except for the first aid kit, is simulation-specific equipment. During orientation, facilitators and participants are informed of this and how all simulation-specific equipment must not be used on real patients. This equipment is labelled indicating that it should not be used on humans or real patients. The only equipment from the Simulation Centre that can be used on real patients for non-simulated emergencies is the first aid kit, which is located in the southwest corner of the waiting area. Note: there is an automated external defibrillator outside of the Simulation Centre by the elevator bank. (See Participant Orientation Checklist and Facilitator Orientation Checklist.)

4.2 Simulation-specific equipment may be labeled “NOT FOR PATIENT CARE,” “NOT FOR HUMAN OR ANIMAL INJECTION,” “NOT FOR HUMAN OR ANIMAL USE,” “NOT FOR HUMAN OR ANIMAL CONSUMPTION” or “FOR TRAINING PURPOSES ONLY.” All individual medications and AED’s must be labelled with an appropriate label, as above. Note: The Simulation Centre does not support the use of expired medications.

4.3 Simulation-specific equipment will be stored in locked storage rooms when not in use.

4.4 Participants are not permitted to remove any supplies, materials, or equipment from the Simulation Centre. Participants are required to leave backpacks and personal belongings outside the Simulation Centre (their personal lockers or lockers provided by the Simulation Centre.)

4.5 The Simulation Centre keeps no records of real patients. If there is an incident involving a real patient in the Simulation Centre, the patient record ("First Aid Record") will be stored and maintained by NAIT Health and Safety Services, separate from the Simulation Centre records.

4.6 The following equipment is simulation-specific equipment that cannot be used on standardized patients, patient models, or confederates: x-ray with exposure, automated external defibrillator, medications, gases, or any equipment involved in invasive procedures (including urinary catheters, IV’s, etc.)

4.7 Both clinical equipment and simulation-specific equipment will be stored, managed, cleaned, and disposed of according to the Simulation Centre Storage and Maintenance of Equipment and Supplies Policy.

5.0 OTHER RELATED DOCUMENTS

Simulation Centre Storage and Maintenance of Equipment and Supplies Policy
Participant Orientation Checklist
Facilitator Orientation Checklist

6.0 DOCUMENT HISTORY

DATE	ACTION/ CHANGE
June 15, 2017	Initial draft.
June 13, 2019	“NOT FOR HUMAN OR ANIMAL CONSUMPTION” added to 4.2
February 6, 2020	Changes approved by Operational Leadership Council.