



APPRENTICE DISCLOSURE OF PERSONAL INFORMATION AND AUTHORIZATION

I, _____, (*insert **name of apprenticeship student***) authorize the Northern Alberta Institute of Technology (NAIT) to disclose the following personal information:

- ☐ Status of my registration
- ☐ Account information including – account balance and funding
- ☐ Attendance information
- ☐ Other (please specify): _____

To my employer, _____ (*insert **name of employer***).

I further authorize NAIT to accept instructions from my employer named above, with respect to:

- ☐ Registering, transferring and/or cancelling my apprenticeship registration
- ☐ Other (please specify): _____

This authorization is effective from the date it is signed and until such time as I have notified the Office of the Registrar in writing that it is no longer valid. I understand that I may revoke this consent at any time, but until it is revoked in writing it is valid and effective.

Apprenticeship ID Number: _____ Date of Birth: _____

Student Signature: _____ Date: _____

Employer Declaration

_____ (*insert **company name***) confirms that it will not request personal information regarding the above named student nor will it cancel or reschedule a registration of the student in the event that the student has ceased employment with the employer. The employer also confirms that NAIT reserves the right to confirm but shall not be required to confirm with the student, any instructions received by the employer to cancel or reschedule the student's registration.

Company Representative (please print)

Signature

Date

How to submit form

- Scan a copy of your completed form and upload using the [Contact Form](#). Select "Form Submission" tile and then "Disclosure of Personal Information".
- In person at the Student Service Center (CAT 180 Main Campus)