



## Policy

Policy Name	<b><i>Liquor Sale, Service and Consumption</i></b>		
Policy #	FO 10.0	Category	Finance and Operations
Policy Owner	VP Administration and Chief Financial Officer	Effective Date	November 3, 2021
Policy Lead	Associate Vice President Campus Services	Next Review Date	November 3, 2026
Approved by	Executive Management Committee	Approval Date	November 3, 2021

### 1.0 Policy Statement

NAIT permits the legal sale, service and consumption of liquor under pre-approved and organized circumstances that follow legislative and contractual requirements.

Strict management of liquor sale, service and consumption within NAIT is essential to protect the health, safety and well-being of students, staff and guests, to limit liability, and to maintain a positive public image of NAIT.

### 2.0 Scope

This policy applies to all sale, service and consumption of liquor on NAIT property and for off-campus NAIT-related business or NAIT-sanctioned events.

### 3.0 Definitions

Term	Definition
Alberta Gaming Liquor and Cannabis (AGLC)	Alberta government agency responsible for administering the Gaming and Liquor Act, Regulation and policy. The AGLC establishes rules and regulations in Alberta for liquor sales, distribution and consumption and grants applicable licenses to establishments for the sale and service of alcohol.
AGLC Account Manager	The NAIT Board of Governors designate (Manager Talent development and Safety- Retail and Ancillary Services) to act as the coordinator for NAIT's licensing and regulation by the AGLC.
Contractor	3 <sup>rd</sup> Party Food supplier under contractual agreement with NAIT
Licensed Premises	Pre-authorized location indicated on a current NAIT liquor license or a location approved through the liquor license special event process.
Liquor	Any wine, beer, cider, spirits or other product that is intended for human consumption in which the percentage of alcohol by volume exceed 1% unless the product is excluded by the AGLC section 130 of the Alberta Gaming and Liquor Act.

## 4.0 Guiding Principles

### 4.1 Accountability

Given NAIT's policy to permit the sale, service and consumption of liquor on NAIT property, NAIT is accountable to the AGLC to comply with the rules of the Gaming, Liquor and Cannabis Act as well as the specific regulations pertaining to the liquor licenses held by the NAIT Board of Governors.

### 4.2 Authority on Campus

- 4.2.1 NAIT delegates authority to sell, serve and manage liquor consumption to three approved service providers on NAIT property: *eat AT NAIT Contractor*, the Department of Culinary Arts and Professional Food Studies, and the NAIT Students' Association.
- 4.2.2 NAIT delegates authority to the AGLC Account Manager to work with the Managers of the three approved service providers on NAIT campuses to develop and apply AGLC-compliant procedures.
- 4.2.3 The AGLC Account Manager has authority to:
  - arrange for inspections of any licensed premises
  - conduct informal visits to any license premises
  - enforce AGLC guidelines at any licensed premises
  - manage AGLC licenses and any applications for change to licenses with approval of NAIT Executive
  - escalate any unresolvable concerns to NAIT Executive

### 4.3 Authority off Campus

- 4.3.1 NAIT-related business and NAIT sanctioned events that are held off-campus that involve the sale, service or consumption of liquor must be held in licensed facilities and operate in compliance with NAIT's policies and procedures.

## 5.0 Other Related Documents

- GAMING AND LIQUOR ACT (RSA 2000 cG-1)
- GAMING AND LIQUOR REGULATIONS (Alberta Regulation 143/1996)
- AGLC Liquor Licensee Handbook
- Agreement Between NAIT and NAITSA
- Agreement Between *eat AT NAIT Contractor* and NAIT
- Liquor Sale, Service and Consumption Procedure
- Hospitality, Celebrations and Working Sessions Policy
- Food and Beverage Handling Policy

### Document History

Date	Action/ Change
November 28, 2024	Minor revision to reflect the change in policy owner from VP Students and Campus Life to VP Administration and CFO.