



Policy

Policy Name	<i>Credentials</i>		
Policy #	AD 4.0	Category	Admissions and Student Records
Policy Owner	Chair, Academic Council	Effective Date	September 19, 2022
Policy Lead	Vice President, Academic	Next Review Date	September 19, 2027
Approved by	Board of Governors	Approval Date	September 19, 2022

1.0 Policy Statement

NAIT's Board of Governors is committed to recognizing the successful completion of our students by awarding credentials based on Ministry and Board approved programs. This policy outlines the types of formal parchments issued in recognition of successful completion.

2.0 Scope

This policy applies to all NAIT students for awarding credentials with the exception of apprenticeship students whose formal recognition of completion is from Alberta Advanced Education Apprenticeship and Industry Training.

3.0 Definitions

Term	Definition
Board Approved Programs and Courses	Non-credit courses and programs that do not offer an official credential recognized within the Alberta credential framework.
Credential	An earned qualification.
Ministry Approved Programs	A group of related courses that is formally approved by Alberta's Ministry of Advanced Education and offers an official credential recognized in the Alberta credential framework.
Parchment	Formal document received in recognition of successful completion of a credential.

4.0 Guiding Principles

4.1 In recognition of the significance of NAIT's parchments as the official document confirming a student's successful completion of their credential, the Board delegates authority to hold the integrity of all the official parchments issued by NAIT as follows:

4.1.1 The Board delegates through the Office of the President, to the Registrar, authority to issue NAIT's Ministry approved credentials.

- 4.1.2 The Board delegates through the Office of the President, to the Registrar, authority to issue NAIT's Board approved credentials.

5.0 Other Related Documents

AD 4.1 Credentials Framework

Document History

<i>Date</i>	<i>Action/ Change</i>
August 2022	Three year review complete – no significant changes