



School of Health & Life Sciences Simulation Centre

PARTICIPANT ORIENTATION CHECKLIST

Participants have been informed of/that:

- ☐ The purposes of simulation and the flow of a simulation event (pre-simulation activities, briefing, simulation scenarios, and debriefing).
- ☐ They should fully engage in the simulation and to treat the scenario as a real-life situation.
- ☐ The scenarios are designed to be stressful and they should expect to make mistakes.
- ☐ The general layout of the Simulation Centre, including the waiting area, hallways, Theaters 1 through 9, and Debriefing Rooms 1 through 5.
- ☐ What a typical theater looks like. Participants have been shown the typical equipment contained within the theater, including headwalls and accessories (medical gases, suction, oxygen, blood pressure cuff, etc.), patient beds or stretchers, emergency/nurse call buttons, and manikins.
- ☐ The mirrors along the control rooms are made of one-way glass, behind which there may be viewers (typically Simulation Centre staff and/or faculty).
- ☐ Debrief Rooms are where facilitators and participants will meet after the scenario to discuss performance. Participants have been shown the inside of a Debrief Room. From here, participants can observe performance of other participants.
- ☐ No food or drink is permitted beyond the waiting room.
- ☐ There are no restrooms in the Simulation Centre.
- ☐ They should not come to the Simulation Centre with any personal belongings.
- ☐ The locations of NAIT's Emergency Management Procedure Poster, emergency exits, muster points, and location of the first aid kit and trauma kit.
- ☐ A definition and description of standardized patients, patient models, confederates, manikins, and moulage. Participants have been notified that moulage may make injuries/illnesses appear real, but they are not.
- ☐ The functions of the manikin from an external perspective (including pupils, lung sounds, chest rise, pulse points). Participants have been shown the vitals monitor, and been given an opportunity to view, touch, and interact with the simulation manikins.
- ☐ They should never use pen or markers on manikins.
- ☐ All simulation-specific equipment must not be used on real persons. Participants have been shown the labels differentiating simulation-specific equipment from clinical equipment.
- ☐ All diagnostic and therapeutic equipment in the Simulation Centre is real and functioning. This equipment poses safety hazards if used incorrectly and should be treated with respect.
- ☐ The portable X-ray machines are NOT to be exposed while in the Simulation Centre.
- ☐ The Simulation Centre automated external defibrillators (AEDs) are for use on manikins only and are not to be used on real persons.
- ☐ They must report any damaged or potentially dangerous equipment to the Simulation Centre staff immediately.
- ☐ All needles and sharps must be disposed of in the appropriately labelled "biohazard" containers after their use. No needles, sharps, or invasive instruments are to be used on real persons.

- ☐ Should any physical harm or psychological distress occur in the Simulation Centre, the NAIT Health Centre, NAIT Counseling Centre, and Alberta Health Link are accessible.
- ☐ Any known latex allergy or sensitivity should be communicated with Simulation Centre staff as soon as possible.
- ☐ The procedures in the event of an illness or injury in the Simulation Centre, which is as follows:
 1. Participant informs facilitator/Simulation Centre staff. First aid/medical care is administered and need for additional care determined.
 2. Participant, facilitator, and Simulation Centre staff complete "First Aid Record."
 3. Form forwarded to NAIT Health Centre for follow-up care.
- ☐ The Simulation Centre's confidentiality policy and have signed the "Participant Confidentiality Agreement for Simulated Experiences."
- ☐ All participants must fill out a "Simulation Centre Consent and Release (Photography/Media-Broad Purpose)" form.
- ☐ They will receive a Post-Simulation Survey to be completed within 2 weeks of each simulation event.