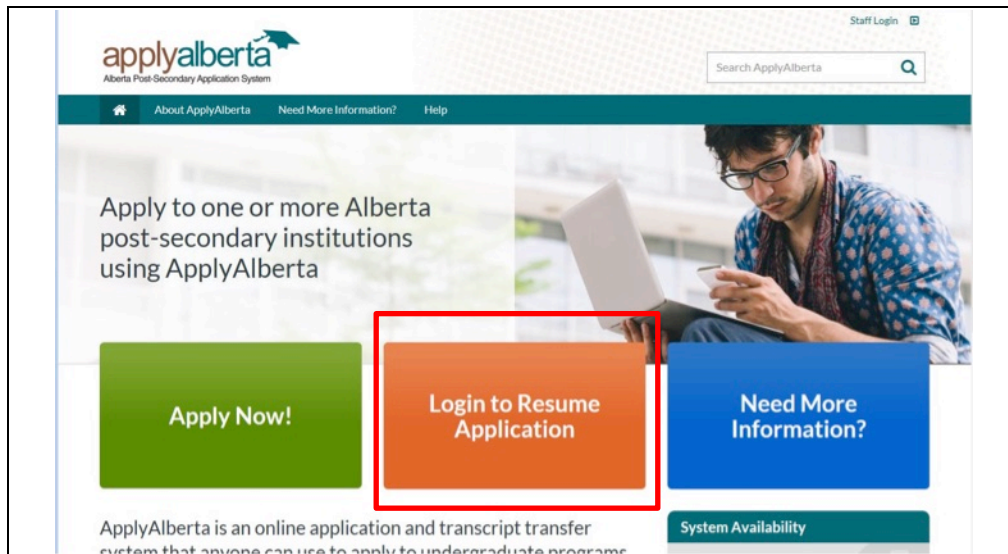
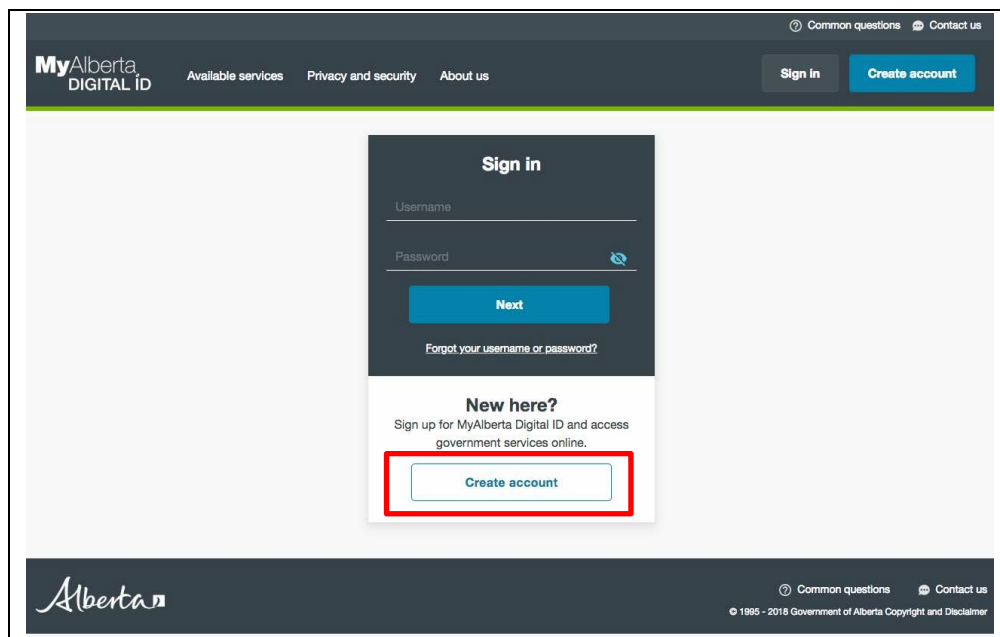


Create a New MyAlberta Digital ID for Users With No Existing SIAMS Account

1. Go to <https://www.applyalberta.ca/> and select "Login to Resume Application":



2. On the MyAlberta Digital ID screen, select 'Create Account':



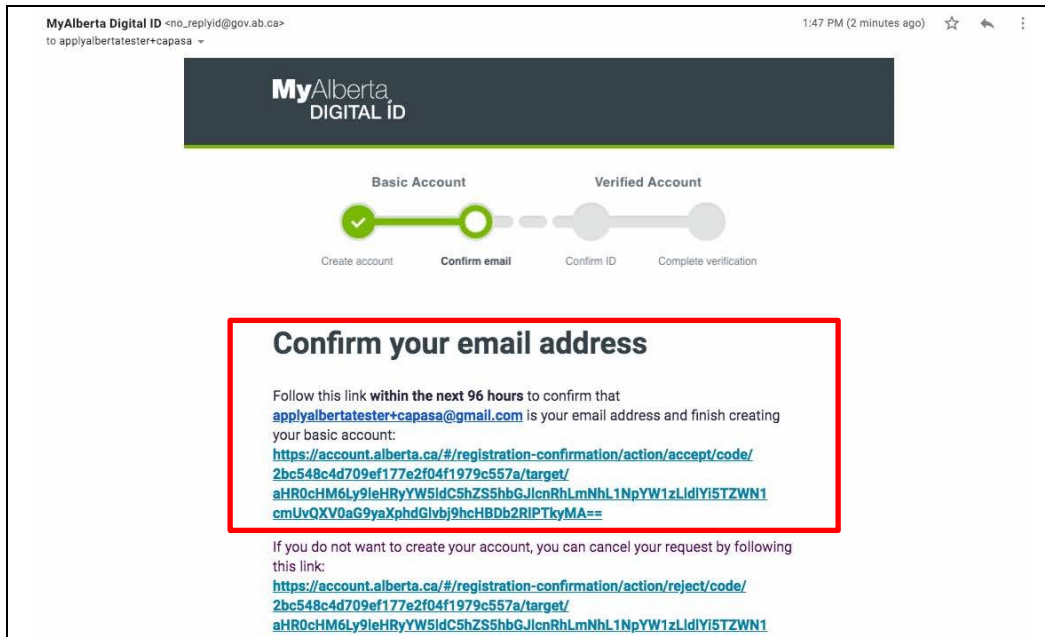
3. Fill in the required information:

The screenshot shows the 'Create account' page of the MyAlberta Digital ID system. At the top, there is a navigation bar with the MyAlberta Digital ID logo, links for 'Available services', 'Privacy and security', and 'About us', and buttons for 'Sign in' and 'Create account'. Below the navigation bar is a progress indicator with four steps: 'Create account' (highlighted with a green circle), 'Confirm email', 'Confirm ID', and 'Complete verification'. The main heading is 'Create account'. Below it, the subheading is 'Sign in information and email' with the instruction 'Create a username and password to access your account.' There are three input fields: 'Username' (empty), 'Email' (containing 'email@domain.com'), and 'Confirm Email' (containing 'email@domain.com'). At the bottom left, there is a 'Remember me' checkbox.

4. When complete, click the 'Submit' button at the bottom of the page. A page will be displayed indicating that a confirmation email message has been sent to the email account you provided:

The screenshot shows the 'Confirm email' page of the MyAlberta Digital ID system. At the top, there is a navigation bar with the MyAlberta Digital ID logo, links for 'Available services', 'Privacy and security', and 'About us', and buttons for 'Sign in' and 'Create account'. Below the navigation bar is a progress indicator with four steps: 'Create account' (marked with a green checkmark), 'Confirm email' (highlighted with a green circle), 'Confirm ID', and 'Complete verification'. The main heading is 'Confirm email'. Below it, there is a red-bordered box containing the text: 'Follow the link in the email from MyAlberta Digital ID to create your account.' and 'Email: applyalbertatester+capasa@gmail.com'. Below the red box, there is a note: 'It may take several minutes to receive the email. If you do not see the email, check your junk folder.' To the right of the text is an icon of a laptop with an envelope. At the bottom, there is a note: 'For security purposes, this link will expire in 96 hours at 1:47 PM (Mountain Standard Time) on Sun Jan 27 2019.' The footer of the page features the Alberta logo and the text '© 1995 - 2018 Government of Alberta Copyright and Disclaimer'.

5. The following message from "MyAlberta Digital ID" will be delivered to your email inbox with the subject line "Confirm your email address". Click the link to confirm:



6. Enter the password you used to create your MyAlberta Digital ID account on the 'Confirm account creation' page, and click 'Next'.

The image shows the "Confirm account creation" page on the MyAlberta Digital ID website. The page has a dark header with the "MyAlberta DIGITAL ID" logo and links for "Common questions" and "Contact us". The main content area is titled "Confirm account creation" and contains a section "Enter your password". Below this, it states: "To complete the account registration process, enter the password you created for yourself." and "Entering your password to sign in will complete the registration process, in accordance with the [Terms of Use](#)." There is a password input field with a red box around it. Below the input field, it says: "If you are having trouble entering your password correctly please [contact us](#)." At the bottom of the form, there is a blue "Next" button with a red box around it. The footer of the page features the "Alberta" logo and copyright information: "© 1995 - 2018 Government of Alberta Copyright and Disclaimer".

7. On the 'Identity Check' page, select "No, I do not have a SIAMS account". Click 'NEXT':

Alberta 1:55 PM, 23/1/19 Contact Us Help Logout

Identity Check

Select an option below to begin your identity check

Do you have a SIAMS Account?

☐ Yes, I have a SIAMS account

☒ No, I do not have a SIAMS account

NEXT >

NOTE: You have a SIAMS account if you have ever accessed any of these services:

Student and Apprenticeship Services

- ApplyAlberta (Alberta Post-Secondary Application System)
- MyTradesecrets
- Alberta Student Aid

Business Support Services

- Apprenticeship Trade and Occupational Management System (ATOMS)
- Data Collection and Reporting (DCaR)
- Learner Pathways Transfer Credit
- Provider and Program Registry System (PAPRS)
- Citizenship and Immigration Canada (CIC)
- ITEAMS
- LPS High School Transitions
- Transfer Catalog System

Public Services

8. If the name you used to create your MyAlberta Digital ID account is not the same as your legal name on your birth certificate, passport, or other legal documents, or if you have changed your name, enter your legal name and / or former name:

Alberta

6:10 PM, 29/11/18
Contact Us Help Logout

Accessing ApplyAlberta

The information you supply will be used to access ApplyAlberta

Check Your Information & Identity

Check that your MyAlberta Digital ID is correct and provide the required information to confirm your identity.
If your basic MyAlberta Digital ID is incorrect, you can "Edit" it below.

MyAlberta Digital ID (BASIC)

FIRST NAME:
APAS
DATE OF BIRTH:
1990 Jan 01
[EDIT](#)

LAST NAME:
Test
EMAIL ADDRESS:
applyalbertatester+v@gmail.com

Identity Check

Please provide the following information to confirm your identity

Alberta Student Number (ASN):*

enter an ASN

☒ [Lookup my ASN](#) | [Reasons you may have an ASN](#)

Legal Names

If your current or former legal names differ from your MyAlberta Digital ID, provide legal names

Legal First Name (If different than above):
enter legal first name

Legal Last Name (If different than above):
enter legal last name

Former Legal First Name (If applicable):
enter former legal first name

Former Legal Last Name (If applicable):
enter former legal last name

[< BACK](#)[NEXT >](#)

9. If the MyAlberta Digital ID data **does** match a record, the ASN will be displayed. As you previously indicated that you do not have a SIAMS account, you may not have an Alberta Student Number (ASN), so no ASN will be displayed on-screen.

If there is no ASN displayed on-screen, there are two options:

- a. **'Look up my ASN'** – you can look up your ASN if you have previously applied to or attended school in Alberta, and enter it into the ASN field.
- b. **'Reasons you may have an ASN'**. If you are certain that you do not have an ASN, select this option. A list of reasons you may already have an ASN is displayed. If none of the reasons listed fit your circumstances, proceed to step 10 to **create a new ASN**.

Accessing ApplyAlberta
The information you supply will be used to access ApplyAlberta

Check Your Information & Identity
Check that your MyAlberta Digital ID is correct and provide the required information to confirm your identity. If your basic MyAlberta Digital ID is incorrect, you can "Edit" it below.

MyAlberta Digital ID (BASIC)

FIRST NAME: APAS	LAST NAME: Test
DATE OF BIRTH: 1990 Jan 01	EMAIL ADDRESS: applyalbertatester+v@gmail.com

[EDIT](#)

Identity Check
Please provide the following information to confirm your identity

Alberta Student Number (ASN):*

enter an ASN

☒ Look up my ASN | [Reasons you may have an ASN](#)

Legal Names
If your current or former legal names differ from your MyAlberta Digital ID, provide legal names

Legal First Name (If different than above): enter legal first name	Legal Last Name (If different than above): enter legal last name
Former Legal First Name (If applicable): enter former legal first name	Former Legal Last Name (If applicable): enter former legal last name

[< BACK](#) [NEXT >](#)

10. If you selected 'Reasons you may have an ASN', the following screen will be displayed. Click 'None of these apply':

11. Select 'Create New ASN':

The screenshot shows the 'Accessing ApplyAlberta' page. At the top, there's a header with the 'Alberta' logo and links for 'Contact Us', 'Help', and 'Logout'. The main heading is 'Accessing ApplyAlberta' with a subtext 'The information you supply will be used to access ApplyAlberta'. Below this is the section 'Create a New Alberta Student Number (ASN)'. It contains instructions and a form for 'MyAlberta Digital ID (BASIC)'. The form fields are: FIRST NAME: APAS, DATE OF BIRTH: 1990 Jan 01, LAST NAME: Test, and EMAIL ADDRESS: applyalbertatester+v@gmail.com. There is an 'EDIT' button. At the bottom, there are two buttons: '< BACK' and 'CREATE NEW ASN'. The 'CREATE NEW ASN' button is highlighted with a red box.

12. A message is displayed advising that that a new ASN has been created for you, and an email message will be sent to you containing the new ASN. Click 'Continue' to proceed to ApplyAlberta:

The screenshot shows the same 'Accessing ApplyAlberta' page, but with a modal dialog box open. The dialog box is titled 'Alberta Student Number (ASN) Created' and contains the following text: 'Please record your ASN number for future reference.', 'YOUR NEW ALBERTA STUDENT NUMBER (ASN) IS:', and the number '120030721'. Below this, it says: 'An email containing this ASN will be sent to applyalbertatester+v@gmail.com. If you do not receive the email, click "Resend ASN" below. When you receive the email, logout and visit the desired application again with your new ASN.' At the bottom of the dialog box, there are two buttons: 'RESEND ASN' and 'CONTINUE'. The 'CONTINUE' button is highlighted with a red box.

You will now be logged into ApplyAlberta.