



## English Language Proficiency Assessment Exam

Continuing Education

This exam is intended for students applying to a NAIT credit program and whose first language is not English. Its purpose is to assess the student's English skills. **Results of this exam are final. Feedback is not provided to students.**

Before registering for the English Language Proficiency Assessment Exam, students must determine what exam level is required for their program. This information can be found on NAIT's website <http://www.nait.ca/56525.htm> or by emailing [asknait@nait.ca](mailto:asknait@nait.ca).

### Preparing for the Exam

#### Advanced ESL Training

Students are encouraged to complete NAIT's Advanced ESL Training prior to attempting the English Language Proficiency Exam. This training provides the opportunity to practice the English language skills necessary to succeed in a NAIT program.

#### English Language Proficiency Exam Preparation Courses

ELP Exam preparation courses and seminars are also available. For information on dates and to register in these courses, contact:

Continuing Education  
H P Centre – W111  
10504 Princess Elizabeth Ave  
Edmonton, AB  
**780-471-NAIT (6248)**

### Registering for the Exam

#### In Person:

Continuing Education  
H P Centre – W111  
10504 Princess Elizabeth Ave  
Edmonton, AB

Office of the Registrar  
Main Campus – O115  
11762 106 St  
Edmonton, AB

#### By Phone:

Student Success Contact Centre  
780-471-NAIT (6248)  
Toll free: 1-877-333-6248

NAIT's English Language Proficiency Exam can be taken a maximum of once every eight weeks. Students cannot be registered for more than one exam at a time.

**Registration Fee:** \$145 CAD

**Transfer fee** (for students who wish to change the time or date of their exam after they've registered): \$50 CAD

**Cancellations:** Students must cancel their registration a minimum of **five days** prior to the exam date (not including the exam day itself). Students who cancel will receive a refund minus a \$50 CAD administration fee.

NAIT's refund policy is available on our website: <http://www.nait.ca/43894.htm>

**No-shows:** Students who do not cancel their registration at least five days before the exam, or who do not arrive on time for the exam on the scheduled date will not receive a refund. A grade of F (fail) will be entered into their official transcript.

**Exam Location:** The location of the exam is subject to change. Check your MyNAIT Student Portal **48 hours** before the exam is scheduled to confirm the location.

## Day of the Exam

Students must:

- Arrive no later than **8:15 am** to write their exam. **Late students will not be admitted and no refunds will be given.**
- Bring acceptable **photo ID** (such as a NAIT student ID, Alberta driver's license, or passport)
- Bring their own writing implements (pen, pencil, eraser, and pencil sharpener if required)
- Be prepared to complete the full exam (the exam begins at **9 am** and runs through to **5 pm**)

**Cell phones** and other electronic devices are not permitted during the exam.

### Results and marks:

- Students who fail the exam after four attempts will not be permitted to register again without demonstration of increased English skills
- Results are valid for two years, provided the student passed all sections of the exam and provides proof of on-going English language proficiency
- Results for partial passes (passes in 1-3 skill areas) are valid for 16 weeks
- To pass, students must achieve a grade of B (73%) in each of the four skill areas
- Results will be posted on the MyNAIT Student Portal 10 business days after the exam

For more information about NAIT's English Language Proficiency Exam, please contact the NAIT ESL Office at 780-471-7499.

### Dates and Times

The English Language Proficiency Exam runs from **9:00 am – 5:00 pm** on the following dates:

<b>January 2016</b>	<b>May 2016</b>
Saturday, January 23	Saturday, May 14
<b>February 2016</b>	Saturday, May 28
Saturday, February 6	<b>June 2016</b>
Saturday, February 27	Saturday, June 11
<b>March 2016</b>	Saturday, June 25
Saturday, March 12	<b>July 2016</b>
<b>April 2016</b>	Saturday, July 9
Saturday, April 2	Saturday, July 23
Saturday, April 17	<b>August 2016</b>
Saturday, April 30	Saturday, August 6