



NORTHERN ALBERTA INSTITUTE OF TECHNOLOGY

Minutes of the One hundred and Fiftieth regular meeting of the Board of Governors

Tuesday, May 29, 2018
4:00 to 7:30 pm

T811 Governors' Boardroom

Members	Ray Martin (Chair)	Dr. Glenn Feltham	Valerie Berger
Present:	Daryl Kruper (Vice Chair)	Dr. Annemarieke Hoekstra	Mary Lynne Campbell
	Yasmin Jivraj	Joel Benitez	Silvie Forest
		Vi Becker	Jeffrey Mason
Members Present by Telephone:	Matthew Woodley		
Resources:	Dr. Ray Block	Kevin Shufflebotham	Dr. Sue Fitzsimmons
Regrets:	Ray Pisani	Alayne Sinclair	
Recorder:	Sandy Timmer		

1. Call to Order

Mr. Ray Martin welcomed everyone to the last Board of Governors meeting for the academic year, in the new Governor's Boardroom in the Tower, and called the meeting to order at 4:00 p.m.

Mr. Martin pointed out that we will use a Consent Agenda for the first time this meeting. Using the Consent Agenda will allow for more discussion time on important fiduciary duties and strategic items. He also advised that, other than the Consent Agenda, the structure of the full agenda is the same as past practices.

Board of Governors Meeting – May 29, 2018

We also expect that the *in-camera* session will be longer than usual due to the content for discussion.

Primary items for discussion in today's meeting include:

- The purchase of the Westwood Bus Barn lands;
- The annual Comprehensive Institutional Plan (CIP); and
- The new Policy on Impairment to address the impacts of cannabis legalization

Items for the *in-camera* session are indicated on the agenda.

1.1 Approval of the Agenda

Moved by Mary Lynne Campbell that the agenda be approved as presented.

Carried

1.2 Approval of the Minutes of the Meeting held on February 27, 2018

Moved by Jeff Mason that the minutes of the Meeting of February 27, 2018 be accepted as presented.

Carried

1.3 Business Arising from Minutes

There was no business arising from the previous meeting.

2. Consent Agenda (CA) Items:

2.1 Receiving Committee Reports and Accepting Minutes:

Mr. Martin noted that a Consent Agenda allows for some or all of the agenda items, with accompanying motions, to be voted on with a single motion. Mr. Martin asked Board members if anyone wanted to request any items on the Consent Agenda listed below to be moved to the main agenda.

- 4.1.1 Academic Council - Minutes of the Meeting on March 19, 2018
- 4.1.2 Academic Council - Minutes of the Meeting on April 23, 2018
- 4.1.4 Academic Council - Approval of the Credentials Policy
- 4.2.1 Campus Development Committee - Minutes of the Meeting on April 17, 2018
- 4.2.2 Campus Development Committee - Minutes of the Meeting on May 11, 2018
- 4.2.4 Campus Development Committee - Naming Grids and Donor Recognition
- 4.3.1 Executive Committee - Minutes of the Meeting on March 6, 2018
- 4.3.2 Executive Committee - Minutes of the Meeting on May 8, 2018
- 4.4.1 External Relations Committee - Minutes of the Meeting on April 12, 2018
- 4.5.1 Audit Committee - Minutes of the Meeting on May 1, 2018
- 4.5.2 Audit Committee - Compliance Certificate –December 31, 2017 to March 31, 2018
- 4.6.1 Finance Committee - Minutes of the Meeting on May 1, 2018
- 4.6.4 Finance Committee - NAIT's Financials and Quarterly Investment Report for the Quarter Ended March 31, 2018
- 4.8.1 Governance Committee - Minutes of the Meeting on March 29, 2018
- 4.8.2 Governance Committee - Minutes of the Meeting on April 12, 2018

There was no request that items be moved from the Consent Agenda.

Moved by Silvie Forest that the Consent Agenda items be approved.

Carried

3. NAIT Executive Reports

3.1 Office of the President and CEO

3.1.1 Risk Report

3.1.2 President's Activities

Dr. Feltham briefly reviewed his Report to the Board which is contained in the meeting materials. He wished to thank all those at NAIT who do so much for the institution – including the Executive, President's Council, Academic Council and our broader leadership.

Dr. Feltham discussed some highlights of his report. He thanked all board members for their input and comments on the draft NAIT 2021+ document that was discussed at the Board Retreat in April. He expects to have an updated draft of the document to provide to the Board this fall.

Under campus development – it is exciting to see that the PIC building is nearing completion and will have staff moving in this summer. We achieved the substantial completion requirement date from the Federal Government of April 30th and received the occupancy permit from the City. Administration is now occupying the T Building. L Building – which will house continuing education and workforce development – is scheduled to be completed and occupied over the summer months.

We are pleased to have an agreement from the City on the Westwood Bus Barn Lands. Good progress has been made on the Blatchford negotiations and we expect the agreement on the Blatchford Lands to be concluded shortly.

As noted in previous meetings, NAIT continues to face financial sustainability challenges. To respond to these challenges, we have put several measures in place and are working with all levels of leadership. Difficult financial decisions continue to be made but this will be beneficial in the longer term. Overall, our Risk Profile remains stable as we continue to move towards completion of several capital projects. One key risk that is being addressed is succession planning. This will be discussed further in the *in-camera* session.

The last item Dr. Feltham discussed was the pace of the many legislative changes that are being issued by the Provincial Government. Many of these changes will have impact to NAIT and will be discussed in the *in-camera* session.

Dr. Feltham concluded his report as no questions were raised.

3.2 VP Administration and CFO

Dr. Ray Block touched on highlights from his Executive Report in the meeting package. He advised that the Auditors finished their review on the Strategic Investment Fund for

PIC. The Federal and Provincial governments are extremely pleased with the successful completion of the project.

Student Housing continues to be a focus in Ray's area. We are looking into all options that could be available for student housing funding. As we find out more on these opportunities, the Board will be apprised. A revised proposal has been received from the potential partner. A brief discussed ensued on student housing.

There were no further questions for Dr. Block.

3.3 VP External Relations and CDO

Dr. Feltham, in his temporary role as VP External Relations, advised that The Essential Campaign will wrap up with a big celebration on May 31st to thank all of our donors for their generosity and support.

We continue to work on the search for a new Vice President External Relations and have interviewed two more candidates.

The marketing plan for PIC is underway to ensure it reaches maximum exposure to industry. We are also working to educate all three levels of government on what PIC is about.

Dr. Feltham advised that the Department of Corporate, International & Continuing Education (DCICE) is focused on programming for PIC and Industry Solutions more broadly for success.

3.4 Provost and VP Academic (combined report)

Kevin Shufflebotham reviewed the combined report of the Provost and VP Academic portfolios.

Mr. Shufflebotham reported that he has completed his review of changes to the academic portfolio. In response to feedback, modifications will be made including to reporting structures, position descriptions, and process issues. Reporting structure changes will be implemented by July 1st.

Mr. Shufflebotham noted that we continue to move on purposeful growth to meet our promises to students, to industry, and to Alberta. We are currently trending ahead of last year's FLEs count.

Discussion with Mr. Shufflebotham took place after his report. He noted that we continue to work on program opportunities to ensure we are current and relevant. We are also reviewing our growth and admission practices.

The Board discussed the organizational structure. It was requested to have a pictorial overview of the changes to the academic portfolio and reporting structure provided to the Board at its next meeting. **[Action Item]**

A question was raised on job prospects for business school graduates and the Board was advised that this information was recently posted to the NAIT website at www.nait.ca/gradplacement. It was noted that we are working on metrics on student success and information on those metrics will be provided at a future board meeting.

Dr. Sue Fitzsimmons reviewed the VP Academic portion of the combined report. She indicated the two priorities in her area are Industry Solutions and PIC, and the NAIT Student Survey on Instruction (NSSI). Developing leaders is essential and is another area of focus for Sue. Sue was pleased to inform the Board that a new Director of Research Operations has been hired and will bring all of the research activity and staff under the Office of Research and Innovation.

Sue further advised that improvements continue in our internal communications and staff are feeling more informed on what is taking place at the institute. Sue concluded with thanking the Board for their support and insightful questions to make continuous improvements to the portfolio.

No additional questions were raised for Mr. Shufflebotham or Dr. Fitzsimmons.

4. Committee Reports

4.1 ACADEMIC COUNCIL

Dr. Feltham discussed the two meetings of Academic Council that have taken place since the last board meeting. Dr. Feltham confirmed the minutes of the two meetings were received under the Consent Agenda, as was the approval of the Credentials Policy.

Dr. Feltham reported that Academic Council discussed several items at these two meetings including Enabling Skills and the Student Survey on Instruction.

At the April 23rd meeting, Academic Council discussed a request for a new accounting program. This program was requested by the Chartered Professional Accountants (CPA) association. This program is a one-year post-diploma certificate and is called "Advanced Accounting". This program is suited to students who have completed their two-year diploma program but do not wish to take a further two years for their degree. This would be an accounting technician certificate.

4.1.1 Minutes of the Meeting on March 19, 2018 (CA)

Moved by Dr. Glenn Feltham that the Board of Governors accepts the Academic Council meeting minutes of March 19, 2018 as information.

Carried

4.1.2 Minutes of the Meeting on April 23, 2018 (CA)

Moved by Dr. Glenn Feltham that the Board of Governors accepts the Academic Council meeting minutes of April 23, 2018 as information.

Carried

4.1.3 Approval of a New Program – Advanced Accounting (post-diploma certificate)

Moved by Dr. Glenn Feltham that the Board of Governors approves the new program: Advanced Accounting (post-diploma certificate).

Carried

4.1.4 Approval of the Credentials Policy (CA)

Moved by Dr. Glenn Feltham that the Board of Governors approves the Credentials Policy as presented.

Carried

4.2 CAMPUS DEVELOPMENT COMMITTEE

Daryl Kruper, interim Chair of the Campus Development Committee, presented the Committee's report to the Board. The Committee has seen much progress on the major projects around campus. The move-in has taken place on most floors of the Tower, the L Building is close to completion as well as the PIC building.

Mr. Kruper was pleased to report that it has just been confirmed that an agreement on the Westwood Bus Barns has been reached between the City and NAIT. He will seek a motion from the Board to approve the purchase by NAIT. Mr. Kruper described the key items of the agreement. The purchase price is \$3,049,785 for 11.89 acres of land. It is anticipated that these lands will be used for the future home of the NAIT Skills Centre, which will allow NAIT to consolidate the skilled trades (other than programs that are inconsistent with an inner-city campus such as crane and hoist) onto one campus rather than have them spread out at various campuses in Edmonton.

Mr. Kruper noted the meeting minutes for the two meetings were received under the Consent Agenda.

4.2.1 Minutes of the Meeting on April 17, 2018 (CA)

Moved by Daryl Kruper that the Board of Governors accepts the minutes of the Campus Development Committee meeting of April 17, 2018 as information.

Carried

4.2.2 Minutes of the Meeting on May 11, 2018 (CA)

Moved by Daryl Kruper that the Board of Governors accepts the minutes of the Campus Development Committee meeting of May 11, 2018 as information.

Carried

4.2.3 Approval of the Westwood Bus Barn Lands Purchase Agreement

The Board discussed the purchase agreement of the Westwood Bus Barn lands with Dr. Block. The Department of Infrastructure (the Provincial Government) reviewed the agreement and did not have concerns.

Moved by Daryl Kruper that the Board of Governors approve the purchase of the Westwood Bus Barn Property located at 11840-106A Street NW, Edmonton (legally described as Plan 5518 NY, Block 7, Lot 2), for the amount of \$3,049,785 and other conditions contained in the Bus Barn Lands Purchase Agreement as fully executed on May 7, 2018, subject to Administration investigating and being satisfied with all other Purchase Conditions.

Carried

4.2.4 Naming Grids and Donor Recognition (CA)

Mr. Kruper wished to thank Spartan Controls for their generous donation and gift-in-kind of a total of \$4.3M for the instrumentation technology and wastewater treatment laboratory. Spartan Controls has been a major supporter of NAIT and they truly believe in what NAIT can do for its graduates. This donation will have a significant impact on those technologies. There were no additions to the Naming Grids.

Moved by Daryl Kruper that the Board of Governors approves NAIT's donor recognition as presented.

Carried

4.3 EXECUTIVE COMMITTEE

Mr. Martin briefly discussed the two meetings of Executive on March 6th and May 8th. Those meeting minutes were received under the Consent Agenda. Board members had no questions on the meetings.

4.3.1 Minutes of the Meeting on March 6, 2018 (CA)

Moved by Ray Martin that the Board of Governors accepts the minutes of the Executive Committee meeting of March 6, 2018 as information.

Carried

4.3.2 Minutes of the Meeting on May 8, 2018 (CA)

Moved by Ray Martin that the Board of Governors accepts the minutes of the Executive Committee meeting of May 8, 2018 as information.

Carried

4.4 EXTERNAL RELATIONS COMMITTEE

Ms. Vi Becker presented the report of the External Relations Committee meeting held on April 12th. Ms. Becker noted that the minutes of the meeting were received under the Consent Agenda. She touched on some highlights from the meeting on April 12th.

The federal budget was released in the first quarter of 2018 with support post-secondary institutes including investments in research and skills training that aligns with our core business.

The Provincial Government also released its budget for 2018-2019 which included an increase of 2% to the Campus Alberta Grant.

NAIT has been pleased to host several events for government at all three levels. We are seeing the results of our continued open communications with all levels of government in that they are using NAIT as a site for announcements as well as visits. NAIT has been asked to participate in various important initiatives such as the innovation hub for the downtown corridor and the IPCC (Intergovernmental Panel on Climate Change) Conference on Cities and Climate Change.

As Dr. Feltham mentioned earlier, the “Essential: The NAIT Campaign” will have a big celebration to wrap up the campaign and its huge success. The campaign raised over \$113M! We continue to drive top-of-mind awareness of NAIT with our marketing campaigns and are using our alumni, staff and students in the ad campaigns.

4.4.1 Minutes of the Meeting on April 12, 2018 (CA)

Moved by Vi Becker that the Board of Governors accepts the minutes of the External Relations Committee meeting of April 12, 2018 as information.

Carried

4.5 AUDIT COMMITTEE

Ms. Berger provided a report from the Audit Committee meeting on May 1st. She noted that the minutes were received under the Consent Agenda as well as the Compliance Certificate. Ms. Berger asked Yasmin Jivraj to make the motions on her behalf as Val is still in a non-voting capacity pending her re-appointment.

Ms. Berger advised that a new item was introduced at the Audit Committee meeting related to disclosure by board members. This requirement is in accordance with the Public Sector Accounting Standards (PSAS). NAIT needs to collect the information on transactions that occur between itself and related parties (which includes board members). Any transactions will only be disclosed if they occur at a value different from fair market value or if they have a material effect on the financial statements.

The Audit Committee also reviewed the revised Audit Plan from the Internal Auditor. Ms. Berger discussed the various areas that will be reviewed by the Internal Auditor. No questions or concerns were raised.

4.5.1 Minutes of the Meeting on May 1, 2018 (CA)

Moved by Yasmin Jivraj that the Board of Governors accepts the minutes of the Audit Committee meeting of May 1, 2018 as information.

Carried

4.5.2 Compliance Certificate – January 1 to March 31, 2018 (CA)

Moved by Yasmin Jivraj that the Board of Governors accept the Compliance Certificate for the period of December 31, 2017 to March 31, 2018 as information.

Carried

4.6 FINANCE COMMITTEE

Ms. Berger discussed the meeting of the Finance Committee on May 1st. Ms. Jivraj will make the motions on Val's behalf. Ms. Berger noted that the minutes of the meeting as well as the Financial Report and Investment Report for the quarter were accepted under the Consent Agenda.

Ms. Berger advised that one of the institution's key documents is the Comprehensive Institutional Plan (CIP) and is to be approved by the Board. The draft CIP was reviewed by the Finance Committee which includes the approval of the budget, identifies emerging priorities, presents a financial sustainability plan, has the institute's strategic goals and outcomes, and shows performance metrics and targets.

A presentation on the CIP was then provided by Dr. Feltham.

Dr. Feltham noted that the CIP is a document that is required by legislation that the institute must submit to the ministry. It is a three-year plan that is updated and submitted annually. The primary frame of the document is set by the Ministry and aligns with the government's priorities. Dr. Feltham discussed the various elements that are included in the document and our metrics for reporting.

The Board reviewed the CIP and did not have substantive recommended changes.

4.6.1 Minutes of the Meeting on May 1, 2018 (CA)

Moved by Yasmin Jivraj that the Board of Governors accepts the minutes of the Finance Committee meeting of May 1, 2018 as information.

Carried

4.6.2 Approval of the Comprehensive Institutional Plan (CIP)

Moved by Yasmin Jivraj that the Board of Governors approves the 2018/19 to 2020/21 Comprehensive Institutional Plan, with such non-substantive changes that management of NAIT considers necessary or advisable.

Carried

Ms. Berger advised that there are three motions that are before the Board in regards to internal allocation of reserves. We periodically evaluate financial reserves and re-allocate funds to align with current and emerging needs of the institute. Ms. Jivraj will make these motions.

4.6.3 Approval of the Set-up of New Year-End Funds and Reserves

4.6.3.1 Strategic Investment Fund

The Strategic Investment Fund (SIF) was established from internal funds by the Board of Governors. This fund allows the institute to better manage risks

and pursue opportunities that may not have been initially considered as part of the budget cycle.

Moved by Yasmin Jivraj that for the fiscal year ending June 30, 2018, the Board of Governors approves replenishing the unallocated Strategic Investment Fund (SIF) to a total of \$3 million in the Fund.

Carried

4.6.3.2 General Research Fund (GRF) Reserve and 2018-19 Allocation

This fund was established in June 2014 and it allows NAIT to pursue applied research opportunities which are consistent with the needs of Alberta and are central to achieving our vision. The fund requires an allocation of \$380,000.

Moved by Yasmin Jivraj that for the fiscal year ending June 30, 2018, the Board of Governors approves an allocation of \$380,000 from an internally funded annual research strategic fund to the General Research Fund (GRF) internal reserve.

Carried

4.6.3.3 CAT Cascading and Main Campus Renovation Reserve

These two reserves serve similar purposes and it is recommended that they be combined for ease of reporting, providing greater flexibility and eliminating confusion.

Moved by Yasmin Jivraj that for the fiscal year ending June 30, 2018, the Board of Governors approves transferring the balance of the CAT Cascading Reserve to the Main Campus Renovations reserve.

Carried

4.6.4 NAIT's Financials and Quarterly Investment Report for the Quarter Ended March 31, 2018 (CA)

Val Berger highlighted two items from the Finance meeting for the Board's information. The Committee reviewed the Major Capital Financing which involves refinancing the \$150M debt with the Government of Alberta. The existing loan agreement has NAIT repaying this loan by June 2019. The Committee discussed the loan and how it would be used. The term and interest rate were also discussed by the Committee.

It was recommended by the Committee that we seek approval by the Government of Alberta to continue to borrow this amount. This will require an Order in Council and needs a separate motion by the Board even though the approval is imbedded within the approval of the CIP. The borrowing would not commence until 2019 and would be amortized over 30 years.

Board of Governors Meeting – May 29, 2018

Moved by Yasmin Jivraj that the Board of Governors approves of NAIT borrowing \$150 million from Alberta Capital Financing Authority (ACFA) with an interest rate not to exceed 4.5%, and a term not to exceed 30 years.

Carried

The other key item discussed at the Committee was the Financial Report for the quarter ending March 31, 2018. As noted previously, the anticipated land transfer of \$14M did not materialize in the year. As a result, the institute is in a deficit budget position. Other factors impacting our financial position include a reduction in skilled trades funding.

Moved by Yasmin Jivraj that the Board of Governors accepts NAIT's financial statements and investment report for the quarter ended March 31, 2018 as information.

Carried

4.7 FOUNDATION TRUSTEES

The Foundation did not meet this quarter.

4.8 GOVERNANCE COMMITTEE

As Mr. Ray Pisani was unable to attend the meeting, Dr. Feltham provided the report of the Governance Committee meetings from March 29 and April 12th. Dr. Feltham thanked the Governance Committee for their work this past year which was very busy and included: committee work plans, revised Board Bylaws, Board and Committee Evaluations, evaluating the impact of changes to several pieces of legislation affecting the system, Roles and Mandate for the institute, and the use of Consent Agendas. Dr. Feltham indicated that the minutes of those two meetings were accepted under the Consent Agenda today.

Dr. Feltham advised that the draft Code of Ethics had been submitted to the Ethics Commissioner by the deadline of April 30th. This was required under the Amendments to the *Conflicts of Interest Act* (Bill 27). The Commissioner has one year to review our policy for any comments/changes. Once we receive this feedback from the Commissioner, the Governance Committee will review it. Initial comments have been received from the Commissioner's office requesting minor edits.

The new Impairment Policy for the Board's approval today addresses the potential impacts of the upcoming legalization of marijuana. The Policy addresses all forms of impairment to ensure NAIT is a safe and healthy place to work and study. Dr. Feltham briefly discussed the recommended policy in the meeting materials. He noted that a draft separate procedure on cannabis use only has been completed and is included in the Appendices for members' reference.

4.8.1 Minutes of the Meeting on March 29, 2018 (CA)

Moved by Dr. Glenn Feltham that the Board of Governors accepts the minutes of the Governance Committee meeting of March 29, 2018 as information.

Carried

4.8.2 Minutes of the Meeting on April 12, 2018 (CA)

Moved by Dr. Glenn Feltham that the Board of Governors accepts the minutes of the Governance Committee meeting of April 12, 2018 as information.

Carried

4.8.3 Approval of the Impairment Policy

Moved by Dr. Glenn Feltham that the Board of Governors approves the Impairment Policy as presented.

Carried

4.9 HUMAN RESOURCES COMMITTEE

Mr. Daryl Kruper reported on the Human Resources Committee meeting held on April 11, 2018. Mr. Kruper acknowledged that the minutes of the meeting were received under the Consent Agenda.

Mr. Kruper noted that management continues to work diligently to address the challenges of the staff redundancies due to the reduction in the apprenticeship seats. We are working to ensure staff are treated fairly and equitably.

Another recent challenge facing the post-secondary system are the changes to executive compensation. These changes will have an impact to leaders of post-secondary institutions throughout Alberta. We will discuss this further in the *in-camera* session today.

4.9.1 Minutes of the Meeting on April 11, 2018 (CA)

Moved by Daryl Kruper that the Board of Governors accepts the minutes of the Human Resources Committee meeting of April 11, 2018 as information.

Carried

5. Presentation and Discussion

- **Strategic Update on the Productivity and Innovation Centre**

Dr. Feltham invited Dr. Sue Fitzsimmons to provide a brief presentation to the Board on our Industry Solutions model and the Productivity and Innovation Centre (PIC).

Dr. Fitzsimmons congratulated the Facilities Management team who have worked so hard to bring PIC in on time and on budget. This is quite an achievement!

Our frame continues to evolve on how PIC will operate – Dr. Fitzsimmons noted that we are making great progress on this. We are changing how we interact with industry, including our operational model. We need to be more customer-centric. We are also refining role clarity for key personnel and we are developing a Customer Relations Management platform for our industry partners and all those at NAIT who deal with our industry partners.

The marketing plan is coming together for Industry Services and PIC. We are thinking strategically on the outcomes we wish to achieve from the marketing plan. A governance structure is in the works that Sue will lead, and strategic plans are being developed for growing revenue.

It was noted that NAIT's research model is different from that at universities. Industry is a partner in our applied research – in fact, industry defines the problems they need to solve to become more competitive.

Board members engaged in a brief discussion with Dr. Fitzsimmons on PIC and she concluded her presentation.

6. *In-camera* Session with Board of Governors

The Board moved into an *in-camera* session and all guests were excused from the meeting. It was requested that NAIT Executive and Mr. Clayton Davis remain for the first part of the *in-camera* session.

Moved by Mary Lynne Campbell that the Board move to an in-camera session.

Carried

Topics discussed were:

- Vice President External Relations Search

Dr. Feltham advised that interviews of two candidates is upcoming and he will keep the board informed as those progress.

- Impact of Legislative Changes

Dr. Feltham welcomed Mr. Dwayne Chomyn and Mr. Justin Barrie from the law firm of Neuman Thompson to discuss the changes from the recently introduced legislation and their impacts to the system. Mr. Chomyn and Mr. Barrie provided presentations to the Board on these following legislative changes:

- *Conflicts of Interest Act* changes (Bill 27)
- *Occupational Health and Safety Act* changes (Bill 30)
- Executive Compensation

The Board discussed the various aspects and impacts of these changes to legislation with Mr. Chomyn and Mr. Barrie and then they departed the meeting.

- Related Party Disclosures
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Board of Governors Meeting – May 29, 2018

Ms. Berger discussed this in her report from the Audit Committee and Board members will complete the form and return it to Dr. Block.

NAIT Executive except Dr. Block then departed the meeting before discussing the remaining items:

- GO Productivity

Dr. Feltham updated the Board on the due diligence review being conducted on GO Productivity and advised them of the potential opportunities.

- Update on Board recruitment

The Board was advised that we should have new appointments this week.

- Redundancies

NASA and AUPE Board members departed the meeting before this discussion.

Redundancies were discussed.

Moved by Joel Benitez that the Board exit the in-camera session.

Carried

7. Correspondence

For information.

8. Board Member Contact List

For information.

9. Next Board Meeting

The next Board Meeting date will be Tuesday, October 9, 2018 at 4:00 p.m. in the Tower – Rm. T811. We will have a new board photo taken at 3:45 p.m.

10. Adjournment

Moved by Mary Lynne Campbell that the Board of Governors meeting be adjourned at 7:38 p.m.


Ray Martin – Board Chair


Sandy Timmer - recorder