



OFFICE OF THE REGISTRAR

Office of the Registrar
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PROGRAM CHOICE CHANGE FORM

NAIT supports its applicants in selecting programs that fit their education and career goals. When submitting an application through Apply Alberta, applicants can select up to two program choices with every application fee and indicate one as their first choice and one as their second choice. NAIT’s Admissions team will always evaluate the first choice program first. If an applicant is offered admissions into their first choice, the second choice application will be cancelled.

PLEASE NOTE:

- This form is applicable to **Fall 2018** applications onward.
- This form cannot be used to add a new program choice or replace an existing program on an application.
- Applicants can change the prioritization of their program choices at any time prior to acceptance or cancellation within the same term.

Applicants who wish to change the priority of their program choices should follow the instructions below:

1. Complete the form below.
(Please note: It is mandatory that you complete all fields. Application number(s) can be found on your Student Center under Application Status)
2. Upload the completed form to your myNAIT Portal.
3. The Office of the Registrar will process the form within 15 business days of receipt.

STUDENT NAME (LAST, FIRST):	NAIT STUDENT ID NUMBER:
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FIRST CHOICE	PROGRAM NAME:
	AREA OF EMPHASIS (IF APPLICABLE):
	APPLICATION NUMBER:
SECOND CHOICE	PROGRAM NAME:
	AREA OF EMPHASIS (IF APPLICABLE):
	APPLICATION NUMBER:

Collection and Use of Personal Information: The personal information on this form is being collected under the mandate of the Post-Secondary Learning Act (Alberta) and the Freedom of Information and Protection of Privacy Act (Alberta), and is needed to process your Program Choice Change Form. It will also be used to update your contact information for the Office of the Registrar’s data base and the Alumni data base. This information is protected under the provisions of the Alberta Freedom of Information and Protection of Privacy Act. If you have any questions about the collection or use of this information, contact the Office of the Registrar at 780.471.6248 or toll-free at 1.877.333.6248.

Applicant Signature: _____

Date: _____