

Term Applied For: Sept - Apr Jul - Dec Kingston

Please Print

1. Mr. Ms. _____
 Mrs. Miss Family Name First Name Middle Name

2. Address (give complete details):

Street/Apt.#: _____

City/Town: _____ Province/State: _____ Country: _____

Postal Code: _____ E-Mail Address: _____

Telephone home: () _____ work: () _____ fax: () _____

3. Mailing Address (if different from above):

Street/Apt.#: _____

City/Town: _____ Province/State: _____ Country: _____

Postal Code: _____

4. Gender: Male Female Birth Date: ____/____/____ Marital Status: Single Married
Year Month Day

5. Social Insurance Number: _____ - _____ - _____

6. Citizenship: Canadian Citizen Landed Immigrant Date of Entry into Canada _____

7. Mother Tongue: English French Mi'kmaq Other _____

8. Do you require help due to disability? Mobility Hearing Other _____
 Learning Vision

9. What is the basis of your application?

a). Traditional Student?

Institution Attended: _____ Years: _____ Area of Study: _____ Degree Granted: _____

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b). Nontraditional Student? Last year of school attended: _____

Highest grade level completed: _____

c). Transfer from University/College? Institution Attended: _____

10. Have you previously studied at: Cape Breton University Xavier Junior College N.S. Eastern Institute of Technology? If so, what year? _____

11. How did you hear about Cape Breton University? _____

12. Employment Experience (list most recent first):

Employer: _____ Years: _____ Positions Held: _____

Employer: _____ Years: _____ Positions Held: _____

Employer: _____ Years: _____ Positions Held: _____

13. References:

Name: _____ Position/Title: _____ Organization: _____

Name: _____ Position/Title: _____ Organization: _____

Name: _____ Position/Title: _____ Organization: _____

Standard Admission Requirements

- a completed application form, with the non-refundable application fee
- official transcripts for all previous university study
- a resume detailing employment experience, skills, community involvement, and interests
- a 500-800 word statement on desire to enter the program
- three references, preferably including one professional and one academic reference
- satisfactory scores on the GMAT
- satisfactory scores on the TOEFL (for students whose native language is not English)
- satisfactory performance in an interview

Reference letters must be originals, sent directly by the referees. Only official transcripts sent by the Registrar of the issuing institution will be accepted. The Educational Testing Service must forward GMAT and TOEFL score reports. Photocopies of any of these documents will not be accepted.

MBA(CED) Admission Requirements for Nontraditional Students

- a completed application form, with the non-refundable application fee
- proof of a minimum of three years experience in managerial/decision-making positions
- official copy of a high school diploma or equivalent academic credential
- official transcripts of completed undergraduate work
- a resume detailing employment experience, skills, community involvement, and interests
- three references, preferably including one professional and one academic reference
- a 4-6 page essay outlining desire to enter the program, community involvement, and what can be offered to other students in the classroom
- satisfactory scores on the GMAT
- satisfactory scores on the TOEFL (for students whose native language is not English)
- satisfactory performance in an interview

Canadian students must submit an \$80.00 application fee that is not refundable. Make cheque or money order payable to Cape Breton University. If you plan to seek residence accommodation, you must submit a residence application.

The application cannot be processed until all of the above requirements are met. To ensure consideration, endeavour to have all documents forwarded as soon as possible. Mail to: Student Services

Cape Breton University

PO Box 5300, 1250 Grand Lake Road
Sydney, Nova Scotia, B1P 6L2

Tel: 1-888-959-9995 / 902-563-1117

Fax: 902-563-1371

E-mail: admissions@capebretonu.ca

Web Site: <http://www.capebretonu.ca/>

Please be advised that if you do not register at Cape Breton University within one year of this application, your application information will not be retained on file.

Students applying to the MBA(CED) program are automatically considered for scholarships.

NOTE: If you plan to seek transfer credits or prior learning assessment credits, you must fill out the appropriate form and pay the application fee. Forms are available at the Student Services Centre and on the Cape Breton University Website.

I agree to abide by the regulations of Cape Breton University. I certify that the information provided is correct.

Signature

Date