



## Policy

Policy Name	<b><i>Student Rights and Responsibilities in the Conduct of Research</i></b>		
Policy #	RI 11.0	Category	Research & Innovation
Policy Owner	VP Academic, Neil Fassina	Effective Date	December 16, 2015
Policy Lead	AVP Research & Innovation, Chris Dambrowitz	Review Date	December 2018
Approved by	Executive Committee	Approval Date	December 16, 2015
Related Policies and Procedures	See Section 5		

### 1.0 Policy Statement

NAIT students may be involved in research activities under the supervision of a member of faculty or staff, or a research Principal Investigator. While the member of faculty or staff, or principal investigator is responsible for supervision of students, it is also the student's responsibility to follow research policies established at the Institute.

### 2.0 Scope

- 2.1 This policy outlines the rights and responsibilities of students involved in basic or applied research (as part of their scholastic activity) and their involvement with research conducted by staff within the schools and research chairs within research centers.
- 2.2 The research principal investigator or supervisor is responsible for the supervision of students conducting research, including supervision of data collection, and analysis and interpretation, and storage of information.
- 2.3 It is the responsibility of the Principal Investigator to implement measures that will ensure the health and safety of student researchers. The principal investigator shall inform students of measures to be implemented such as the proper use of equipment and materials and adherence to Provincial and Federal Occupational Health and Safety policies. Alleged breaches of health and safety requirements will be investigated.

### 3.0 Definitions

Term	Definition
<b>Faculty</b>	Faculty refers to any member of the NAIT Academic Staff Association.
<b>Principal Investigator</b>	The researcher with overall responsibility for the direction of a particular research project, grant or contract.
<b>Research</b>	Research is a systematic investigation to establish facts, principles or generalizable knowledge.

<b>Student</b>	Student refers to any person currently enrolled at NAIT.

#### 4.0 Guiding Principles

- 4.1. Hiring of students to work on Institute research projects will be conducted in accordance with the appropriate Human Resources Policies and Procedures.
- 4.2. Students engaged in Institute research projects shall follow appropriate Institute policies.
- 4.3. Whether or not a student is assigned a salary or other payment by the Principal Investigator (for example, from an operating grant or similar fund controlled by the Principal Investigator), a clear written agreement should be made as to the duties expected of the student, and the extent to which the work will contribute to the student's academic program.
- 4.4. In cases where there is an agreement that the student may use the results of his/her research on the project toward an academic program, the work completed in the research must be clearly identified as that of the contribution of the student, and the criteria for shared authorship explained to the research team in advance.
- 4.5. When a student begins working with a principal investigator or research group that is funded in whole or in part by contracts, consulting agreements, or grants from outside agencies, a clear agreement should be made at the outset as to the accessibility of research findings for publication. Research work contributing to the student's academic program shall not be subject to publication restrictions by an external sponsor.

#### 5.0 Other Related Documents

Related Policies:

- RI 1.0 Academic Freedom in Research
- RI 2.0 Academic Integrity and Responsibility in Research
- RI 3.0 Conflict of Commitment in Research
- RI 4.0 Conflict of Interest in Research
- RI 5.0 Intellectual Property in Research
- RI 6.0 Applied Research Administration
- RI 9.0 Recovery of Costs of Research
- RI 10.0 Research Involving Human Subjects
- RI 12.0 Use of Animals in Teaching and Research
- RI 13.0 Research Involving Bio-hazards
- RI 14.0 Research Involving Radioactive Materials

##### ***Document History***

<b><i>Date</i></b>	<b><i>Action/ Change</i></b>
December 2015	Replaced original policy – revised content, new template
February 5, 2007	Original policy approval IR 11.0