



NORTHERN ALBERTA INSTITUTE OF TECHNOLOGY

Minutes of the One hundred thirty-ninth regular meeting of the Board of Governors

Wednesday, May 20, 2015
4:00 to 7:23 pm
O102P Governors Boardroom

Members Present:	Brent Hesje (Chair) Valerie Berger Darcy Corcoran Jeff Mason Ray Pisani	Dr. Glenn Feltham Diane Brickner Daryl Kruper Keith Meagher Larry Spagnolo	Hasib Baig Andy Clark Allan Mah Mark Ohe Allannah Wrobel
Recorder:	Corie Phillips		
Resources:	Dr. Neil Fassina Thomas Djurfors Loren Bain Dr. Chris Dambrowitz	Dr. Ray Block Jeff Dumont Susan Cline	George Andrews Clayton Davis Natalie Kenrick
Regrets:	Randy McLeod	Kevin Nabholz	Lara McClelland

1. Call to Order

Brent welcomed guests to introduce themselves. The meeting was called to order at 3:59 pm.

a) Approval of Agenda

Moved by Allan Mah that the agenda be approved as presented.

Carried

b) Approval of Minutes of February 2, 2015

Moved by Darcy Corcoran that the minutes of February 2, 2015 be accepted as presented.

Carried

c) Business Arising from Minutes

ACTION: A follow-up will be provided to Board members in regards to the status of completing exit interviews.

A briefing was distributed at table to members to outline the process in place to conduct exit interviews with staff.

2. NAIT Executive Reports

a) Office of the President and CEO

Dr. Glenn Feltham advised that two presentations would be covered at today's meeting, specifically the Comprehensive Institutional Plan (CIP) and Applied Research.

Glenn proceeded to provide an overview of his report as follows:

- Acknowledged the work of the Executive, President's Council, Academic Council and the broader leadership of NAIT.
- Strategic Activities
 - Worked closely over the last three months with all three levels of Government, at the federal, provincial, and municipal level totaling 33 meetings.
 - Continuing to advance files such as Blatchford and Crane and Hoisting site.
 - May 5th, Rachel Notley, leader of the New Democrat Party (NDP) formed a majority government. A historic event, the first change in government in 44 years. Continued effective advocacy will continue, along with relationship building. Need to be effective in working with the new government to meet the needs of Alberta for polytechnic education and applied research.
- Financial Sustainability
 - There are many unknowns with the financial situation as we do not yet know the dollar amount of our government grants in the coming year, nor whether the government will allow tuition increases.
 - Current financial model is not sustainable, investment revenue has provided critical support for all our activities including programs, capital improvements, and other priorities. This revenue source will diminish over the next two years.
 - Focusing on our way forward, making difficult decisions based on our long-term vision, our promises, and our values, aligning with NAIT as a polytechnic, with a focus on both revenues and costs.
- Items of Interest
 - NAIT named one of Alberta's Top Employers for the fourth consecutive year.
 - On March 5th, more than 200 people participated in NAIT's first pride walk, as part of Pride Week.
 - We Thrive Week held events in support of Canada's Mental Health Awareness Week and North American Occupational Safety and Health (NAOSH) Week. Fellow Board member, Keith Meagher was one of the presenters.
 - NAIT's 52nd Annual Convocation, another amazing convocation with the greatest number of students crossing the stage. Glenn provided thanks to all members who were able to attend.
- Glenn has agreed to serve as the Chair of the Council of Post-Secondary Presidents of Alberta (COPPOA), a formalized organization whose primary purpose is to strengthen the post-secondary system in Alberta.
- Risk
 - Two risk profiles were provided in the package: (1) In the same format as in prior meetings, for consistency; (2) A second summary risk profile is also presented as part of our Enterprise Risk Management system.
 - Former presents all important risks in the organization (even if the risk level is low); the latter only presents the areas of greatest perceived risk to the organization.
 - Three areas of risk: Significant uncertainty and opportunity associated with the change in government; increased concern about long term financial

sustainability; continuing negotiations with our Faculty Association, NASA, on non-monetary items (language reopener).

- Important to focus on ensuring contract supports long-term sustainability and the vision of NAIT 2021, and that the contract supports our polytechnic governance model where NAIT is responsive.
- The second profile focuses on similar risks including financial sustainability, collective bargaining, and projects with significant government involvement such as Blatchford and CAT.

Brent expressed his congratulations for NAIT being named a Top Employer and to Glenn for being named Chair of the Council of Post-Secondary Presidents.

b) Provost and VP Academic

Dr. Neil Fassina provided an overview of his report as follows:

- The format of his report has shifted due to the introduction of the academic plan, the report will focus on the priority outcomes and strategies outlined in the academic plan.
- Successfully recruited the new dean of the JR Shaw School of Business and Hospitality and Culinary Arts, Dr. Russell Currie, who will commence employment on July 2nd. Dr. Currie has a strong background in both polytechnic and university education, across various provinces within Canada.
- NAIT is playing a role in terms of being an advocate via Neil's role as Chair of Edmonton Provosts, and also Western Provosts of Polytechnics Canada, recognizing Canada's energy sector to leverage networks to seize opportunities that otherwise would not exist.

c) VP Administration and CFO

Dr. Ray Block provided an overview of his report as follows:

- On February 23rd Hyperion budgeting model was launched simultaneously with the training for using the software. The implementation was a major success overall, with over 200 users being trained. Ray extended thanks to Jeff and his team for the hard work on the success of the project.
- Retail Services has seen revenues decline in 2014/15, and while Management has worked hard to hold profitability margins in line with budgeted targets. Retail Services made the difficult decision to close Tech Corner effective June 5, 2015 due to a significant decline in the demand for hardware, software, and repair services. Food services has seen revenues increase both with average spend and customer volumes with a year-to-date increase of approximately 4%.
- General Counsel continues to work on a number of Food Services contracts within CAT.
- The CAT Transition Team's work has begun. Five World Cafes were held in March; another day for JRSSB was held in early April; feedback is being compiled and analyzed; a NAIT wide survey and another for PEB have been completed, which have helped guide our activities and transition.
- Health and Safety based policy and procedures into NAIT operations are currently underway and will continue to be a focus into 2015/16. The Smokeless Tobacco Free Campus Policy went live as of May 1st incorporating both electronic cigarettes and chewing tobacco into the policy.
- The Leadership Mentor pilot program for 2014/15 will wrap up in May. Anecdotally, feedback has been very positive and we anticipate continuing a leadership mentoring

program at NAIT. Ray proceeded to introduce Loren Bain, IT Manager, who he has mentored over the past year.

- Information and Technology Services is working on the installation of their broadband expansion over dark fiber.
- The expansion of the Heavy Equipment Technician Program is being supported by the renovation of the GOA hangar, project set to be completed by mid-August in time for the fall intake of students.
- The City commenced testing on the LRT line to NAIT on May 9th and is expected to take four to six weeks. The LRT is now expected to be in service in June 2015.

d) VP External Relations and CDO

George Andrews provided an overview of his report as follows:

- Fundraising processes have slowed slightly with the downturn of the economy, the achieved amount is lower than the target that was set for fiscal year end. The team has reworked planning activities to ensure that campaign end goal will be achieved.
- Opening of a centralized assessment centre that will meet the needs of NAIT students.
- Spring marketing campaign videos produced by Marketing & Communications have been plenty. George provided kudos to Susan Cline and her team.

e) Chief Strategy Officer

Dr. Glenn Feltham provided an overview of Lara McClelland's report on her behalf:

- NAIT continues to work with Edmonton Public and Edmonton Catholic on advocacy for the Collegiate. Glenn hosted a President's Luncheon last week where he was a part of a panel with the Superintendent of Edmonton Public and Assistant Superintendent of Edmonton Catholic to talk about the impact of the Collegiate of Alberta.
- The Strategic Plan has now been finalized with 14 months of engagement and consultations with over 1,200 members of the NAIT community. The intent is to launch at the end of August, as many instructors have asked that it be released when they return in the fall.

ACTION: Provide the previous year's forecasted numbers for apprentices and outline the funding formula used in the projection.

Brent thanked all of the Executive for their preparation of and their subsequent reports.

3. Committee Reports

3.1 Academic Council

a) Minutes of March 24, 2015

Glenn summarized the minutes that focused on a broad discussion of inclusion at NAIT and an update on the academic model.

Moved by Dr. Glenn Feltham that the Academic Council meeting minutes of March 24, 2015 be accepted as information.

Carried

- b) Academic Model Update: Past, Present, and Future
Provided for information purposes only.
- c) Minutes of April 21, 2015
Glenn summarized the minutes which focused on a broad discussion of applied research.

Moved by Dr. Glenn Feltham that the Academic Council meeting minutes of April 21, 2015 be accepted as information.

Carried

3.2 Campus Development Committee

- a) Minutes of April 27, 2015
Mark Ohe provided an overview of the minutes on Kevin Nabholz' behalf:
 - Mark provided thanks to Kevin for his outstanding leadership, on behalf of all CDC members, and the Board.
 - *Tour of Centre for Applied Technology*
Members of the Committee, along with administration, had an opportunity to tour the Centre for Applied Technology prior to the meeting. The members were pleased to see firsthand how well the project was progressing. Kevin Nabholz expressed how fulfilling it was for him to personally have had the opportunity to see the conception and construction of CAT from the beginning and how this project was a focal point for much of the committee's work over his term.
 - *Building Naming*
 - The Committee was provided an overview of the procedures for building naming as per NAIT guidelines. Individual buildings or definable spaces within building complexes shall be named in conformance with the functional identity of the primary or major constituent. The guideline also recognizes the Board of Governors may recognize individuals, organizations, or corporations by naming buildings, or areas within buildings, in honour of the individual, organization, or corporation.
 - The Committee agreed to name Hangar 4 "Centre for Heavy Equipment Technology" as the building named and "HET" as the building identifier; "Centre for Applied Technology" as the building name and "CAT" as the building identifier
 - *Wayfinding and Signage Standards*
The finalization of the work of the proposed wayfinding and signage will be presented to the Board of Governors at a future meeting.
 - *Main Space Optimization Business Case*
The work that has been completed on the main space optimization business case which effectively looks at the restack of NAIT facilities once the decanting of academic, administrative and student spaces from eight existing facilities to CAT is completed. The finalization of

this work will be presented to the Board of Governors at a future meeting.

- *Facilities Management and Development Update*
CDC plan is being refreshed by Stantec, once the City of Edmonton's planning for Blatchford lands is done which is expected by the end of September 2015. The Committee was pleased to be advised that a Barrier Free Assessment is being conducted for FMD in partnership with Students with Disabilities by the Alberta Committee of Citizens with Disabilities.
- *CAT*
A major milestone was reached with the completion of the structural concrete work on February 6th and the structural steel erection on April 9th, which enabled the dismantling of tower crane #1.

Moved by Mark Ohe that the Campus Development Committee meeting minutes of April 27, 2015 be accepted as information.

Carried

b) Donor Recognition & Naming Grids

Mark advised that the purpose of the naming grids is to ensure there is an equitable allocation of dollar values associated with rooms, shops, labs, floors, wings, and buildings. The additions to the naming grids presented is consistent with other similar spaces on the approved naming grids; however, to comply with our process, they are presented to CDC for review and recommended to the Board of Governors. Mark specifically extended thanks to Brent & Deborah Hesje and George & Gay Andrews for their generous donations to NAIT.

Moved by Mark Ohe that Board of Governors approve the naming grids and donor recognitions be approved as shown.

NAIT – Main Campus –

GIFT LEVEL	NAMING OPPORTUNITY
\$50,000	P140C – Paint Mixing Room
\$100,000	P140D – Laboratory; decrease from \$250,000 due to change in equipment
\$50,000	P140E – Paint Booth
\$50,000	P140F – Paint Booth
\$50,000	P140G – Paint Booth
\$50,000	P144 – Tool Storage
\$25,000	P240C – Paint Simulator Room
\$25,000	P147 - Painter/Decorator Room (1)
\$25,000	P147 - Painter/Decorator Room (2)
\$25,000	P147 - Painter/Decorator Room (3)
\$25,000	P147 - Painter/Decorator Room (4)
\$25,000	P147 - Painter/Decorator Room (5)
\$25,000	P147 - Painter/Decorator Room (6)
\$25,000	P147 - Painter/Decorator Room (7)
\$25,000	P147 - Painter/Decorator (Room 8)

\$25,000	P147 - Painter/Decorator Room (9)
\$25,000	P147 - Painter/Decorator Room (10)
\$25,000	P147 - Painter/Decorator Room (11)
\$25,000	P147 - Painter/Decorator Room (12)
\$100,000	P147D – Sandblast Cabinet
\$50,000	P147F – Drying Room
\$25,000	P147FA – Spray Room
\$50,000	P147G – Prep Room
\$50,000	Open Spray & Prep Station
\$50,000	P247 - Classroom
\$250,000	V133 – TV Studio A; increase value from \$50,000 due to specialized equipment
\$25,000	V135A – Edit Suite
\$25,000	V135B – Edit Suite
\$25,000	V135C – Edit Suite
\$25,000	V135D – Edit Suite
\$25,000	V135E – Edit Suite
\$400,000	V137 – TV Studio B; increase in value from \$100,000 due to specialized equipment
\$25,000	V235A – Edit Suite
\$25,000	V235B – Edit Suite
\$25,000	V235C – Edit Suite
\$25,000	V235D – Edit Suite
\$25,000	V235E – Edit Suite
\$50,000	V244 – Multi-track Studio
\$100,000	V248 – NR92 Radio; decrease value from \$500,000
\$25,000	Z172 – Welding Booths (15) increase from \$15,000
\$25,000	Z174 – Welding Booths (15) increase from \$15,000
\$2,000,000	Centre for Industrial and Heavy Equipment (new building)
\$250,000	1 (IHET) – Student Lounge
\$500,000	2 (IHET) – 3 rd Session Shop
\$25,000	3 (IHET) – Tool Crib Reception
\$100,000	4 (IHET) – Lab/Classroom
\$100,000	5 (IHET) – Lab/Classroom
\$500,000	6 (IHET) – 4th Session Shop
\$50,000	7 (IHET) - Classroom
\$50,000	8 (IHET) - Classroom

NAIT Centre for Applied Technologies

- Student Commons (CAT2X9B; in perpetuity) – Brent & Deborah Hesje (\$50,000 cash)

NAIT Centre for Applied Technologies

- Student Commons (CAT231; in perpetuity) – Gay & George Andrews (\$100,000 cash)

NAIT Engineering Annex (L)

- Laboratory (L163; 10 year term) – geoLOGIC systems ltd. (\$1,859,700 software)

NAIT Insulator Building (RH)

- Classroom (RH106; 10 year term) – Local 110 International Association of Heat & Frost Insulators & Allied Workers Training Trust Fund (\$75,000 cash)

NAIT Industrial Technical Building (V)

- Classroom (V202; 10 year term) – Denny Andrews Ford Sales Inc. (\$220,000 cash)

Carried

3.3 Executive Committee

- a) Minutes of February 9, 2015

Brent advised that the focus of the meeting was to discuss the upcoming March Board retreat. Brent expressed his appreciation for the discussion.

Moved by Brent Hesje that the Executive Committee meeting minutes of February 9, 2015 be accepted as information.

Carried

3.4 External Relations Committee

Larry Spagnolo reiterated the appreciation to Brent & Deborah and George & Gay for their respective donations. Larry discussed various strategies as the focus of the Committee with the new Government, NAIT has built a lot of equity in its brand “We are Essential.” Key messages will be distributed to members, as has been done in the past.

3.5 Finance & Audit Committee

- a) Minutes of April 21, 2015

Valerie Berger provided an overview of the minutes as follows:

- *Meeting with the Office of the Auditor General*
Representatives from the Office of the Auditor General attended the meeting to present the audit plans for both NAIT and the NAIT Foundation June 2015 year end. Tim Lamb indicated that the materiality for the audit of the institution has been raised to \$9.5 million this year compared to \$6 million in the prior year. The increase in materiality level is a result of the assessment that audit risk is low in the institute and foundation audits. The increase is partially attributed to both the Enterprise Risk Management process and the new Internal Audit function at NAIT. Inherent risk is low and is based on multiple years of experience.
- *Information Technology Management Report*
General update on Information Technology activities, along the presentation of the IT Strategic Plan was tabled for information and review, noting that it had been prepared in consultation with the Comprehensive Institutional Plan, Strategic Plan, and the Academic Plan. The plan focuses on supporting the technology needs of the students, staff, and faculty in the classroom, at the desktop and at points of service; enhance and/or automate our information systems through business process

review, workflow and automation.

- *Internal Audit*
Ross Wilson provided a new report on Athletics and Recreation, and summaries of status of recommendations on previous audits. Action plans and timelines for remediation where required have been implemented.

Moved by Valerie Berger that the Finance and Audit Committee meeting minutes of April 21, 2015 be accepted as information.

Carried

b) Minutes of May 4, 2015

Moved by Valerie Berger that the Finance and Audit Committee meeting minutes of May 4, 2015 be accepted as information.

Carried

c) 2015/16 to 2017/18 Comprehensive Institutional Plan (CIP) & Budget Information

Glenn provided a presentation on the CIP. Glenn provided thanks to Lara, Jeff and their teams for the work on the CIP.

The CIP achieves three major objectives:

- The CIP is NAIT 2021, all of our outcomes and strategies from the Strategic and Academic plans, and the institution's operations are now embedded. CIP is a three-year planning document that integrates the institution's business plan, access plan, research plan and budget into one document.
- Feedback gathered from the March Board retreat was incorporated including: "We will become one of the healthiest workplaces in Alberta" (Ray Pisani); "Embrace Alumni as ambassadors, forever learners, and givers within the NAIT family" (Brent Hesje & Larry Spagnolo).
- Identifies the institutional strategies, financial plans, priority initiatives and performance metrics to be implemented in 2015/16 that will move towards achieving NAIT 2021.
- All members of the NAIT community were so empowered and supportive of the Promises and echoed that the success of one Promise builds success of the other promises – students, industry, staff, Alberta.
- Ensures compliance with the Government of Alberta's legislation and the Ministry of Innovation and Advanced Education (IAE) CIP Guidelines. Legislated that all post-secondary institutions submit their CIP to the Minister of Innovation and Advanced Education on an annual basis.
- Collaborative effort of many senior leaders across NAIT, with more involvement than previously.

Moved by Valerie Berger that the Board of Governors approve the 2015/16 to 2017/18 Comprehensive Institutional Plan, with such non-substantive

changes that management of NAIT considers necessary or advisable. The Board of Governors further delegates the authority of the Executive Committee of the Board to approve substantive changes should they be required.

Carried

- d) Financial Report for Quarter Ended March 31, 2015
Valerie advised that as of March 31, 2015, the forecast reflects revenue of \$347.8 million and expenses of \$339.1 with an operating surplus of \$8.7 million. The favourable third quarter is attributed to net investment revenue that is tracking higher than budget. Total assets were \$826.4 million and an accumulated operating surplus of \$41.5 million.

Moved by Valerie Berger that the Board of Governors accept the March 31, 2015 financial report as information.

Carried

- e) Investment Report for Quarter Ended March 31, 2015
Valerie summarized that since the inception of the portfolio, the actual annualized return of the Long Term Investment Fund has been 17.40% compared to the benchmark of 13.30%. The Investment Advisory Subcommittee will be meeting on June 16, 2015.

Moved by Valerie Berger that the Board of Governors accept the March 31, 2015 investment report as information.

Carried

- f) Net Asset Policy and Procedure
Valerie advised that NAIT has developed new financial metrics for this year's Comprehensive Institutional Plan. With the growth envisioned to achieve NAIT 2021, there will be pressures to increase investments in staff costs and in capital. New financial metrics will provide a framework to make decisions such as investing in capital assets, amounts that can be reserved for strategic operating requirements, etc. Benchmarks and targets were set for the net income reserve percentage (operating surplus/total revenues), primary reserve percentage (expendable net assets/total expenses) and debt limit threshold (1.5 times selected revenue).

Moved by Valerie Berger that the Board of Governors approve the Net Asset Policy and Procedure.

Carried

- g) Student Housing Reserve
Valerie advised that since last fiscal year end, NAIT has finalized the building design and cost projections, finalizing a financial model that would allow for NAIT to proceed once land is attained to support the project. This year's reserve is the second year of NAIT proposing to set aside internal resources to support student housing. The intent, subject to affordability, would be to set up further \$5 million reserves the next fiscal year, to bring NAIT's total contribution to \$15 million.

Moved by Valerie Berger that the Board of Governors, for the fiscal year ending June 30, 2015, approve allocating an additional \$5 million to an

internal reserve for our Student Housing project to bring the reserve total to \$10 million.

Carried

Renovations of NAIT Main Campus Reserve

Valerie advised that since the Centre for Applied Technology opens in September 2016; significant parts of NAIT's Main Campus will be vacated to move program delivery and administration to the Centre. This creates the need to plan for the use of the vacated space. As the space is old, it will need repurposing and renovating to be used efficiently and effectively. This will involve significant costs, and receiving external funding will be difficult. NAIT proposes to set up an internal reserve to start planning for this funding for the planned Campus Restack.

Moved by Valerie Berger that the Board of Governors, for the fiscal year ending June 30, 2015, approve allocating an amount to be determined, by the fourth quarter results, as an internal reserve for renovations of NAIT's Main Campus.

Carried

h) Compliance Certificate

Management provided the quarterly compliance certificate, noting that NAIT has made all the normal payroll and tax payments, and is in compliance with all banking arrangements.

Moved by Valerie Berger that the Board of Governors accept the Compliance Certificate for the period of January 1 to March 31, 2015 as information.

Carried

i) Primary Strategic Risks of Importance to NAIT

Valerie advised that positive work continues on the Enterprise Risk Management. I had the opportunity to meet with administration on May 1st to review the work that Artur Arruda, Director, Enterprise Risk Management is conducting. A copy of the complete risk register is available should Board members wish to have a better indication of the level of risks that management is tracking at the operational level.

3.6 Foundation Trustees

a) Minutes of May 4, 2015

Moved by Valerie Berger that the NAIT Foundation meeting minutes of May 4, 2015 be accepted as information.

Carried

3.7 Governance Committee

a) Minutes of February 27, 2015

Ray Pisani provided a succinct report on behalf of Randy McLeod:

- Indemnity agreement completion is in progress and has been agreed to be completed by the Chief Strategy Officer, Investment Advisory Subcommittee, and the External Relations Subcommittees.
- Recommendations for three potential Board members were submitted to the Minister, a meeting took place with the President and Board Chair, and now the process for appointments are delayed due to the election.

Moved by Ray Pisani that the Governance Committee meeting minutes of February 27, 2015 be accepted as information.

Carried

3.8 Human Resources Committee

- a) Minutes of April 15, 2015
Diane reviewed the in-camera meeting which consisted of a discussion around various matters including the 2015/16 budget, and the approval of the NASA bargaining mandate.

Moved by Diane Brickner that the Human Resources Committee meeting minutes of April 15, 2015 be accepted as information.

Carried

Brent extended thanks to all Board Committee Chairs, and to the Board members on various Committees for their efforts and work on the Committees.

4. Presentation and Discussion

- a) Applied Research

Glenn showed the video which he recorded describing the role of Applied Research within a Polytechnic to members.

Dr. Chris Dambrowitz, AVP, Research and Innovation, presented on Pathways to Partnerships, Avenues for Growth:

- Hallmarks of Applied Research are Industry-Driven; Moves at the Speed of the Industry; and Intellectual Property (IP) Remains with Industry.
- People (Talent we deploy) identify and enable the market-readiness of solutions for complex tailings and water management challenges in the oilsands industry.
- nanoCARTS Technology Access Centre strategic initiatives focus on: Expanding competency in coating applications, expanding infrastructure in sensor development/system integration, expand industry interactions, and developing larger applied research projects.
- Pipeline (Constantly pursuing opportunities to serve industry better) over the five different schools including School of Information Communication and Engineering Technologies, JR Shaw School of Business/School of Hospitality and Culinary Arts, School of Sustainable Building and Environmental Management, School of

Health Sciences, and School of Trades.

- Processes (Identifying the Most Impactful Opportunities) Stage Gate Product Innovation System from Business Strategy.
- Performance (Maximizing Real-World Impact, Ensuring Efficient Delivery)
- Achieving NAIT's Vision for 2021 through four promises, with the collaboration support and industrial partner relations being an essential capability and core competency for NAIT to deliver on four promises.

Glenn closed off the presentation by stating the focus of research is all about purposeful growth that will have a maximum impact on our society. Chris will be brought back at a future meeting to speak in greater detail about the three research centres.

5. In-Camera Session

Moved by Daryl Kruper that the meeting enter into an in-camera session.

Carried

a) Investment in Land

Dr. Ray Block provided an overview of the situation with the lease expiring in Nisku that houses the Crane and Hoisting program. Due to this, NAIT is pursuing the purchase of lands to be able to relocate the existing Crane and Hoisting delivery to a new and better suited location. NAIT has established suitable lands to relocate the program.

Moved by Mark Ohe that the Board of Governors approve setting up an internal reserve for strategic land and capital purchases in the amount of \$8.0 million.

Carried

Moved by Mark Ohe that the Board of Governors approve the lease and purchase of the parcel of land identified as SG3 "Building the future of NAIT strategic considerations for selection of a new program site" to a maximum dollar value of \$13M.

Carried

b) HR Discussion

Moved by Diane Brickner that the meeting exit the in-camera session.

Carried

6. Student Member Certificate Presentations

Brent and Glenn extended sincere thanks to Darcy Corcoran for his work over the years; to Kevin Nabholz for his hard work, not only as a Board member but as the CDC Chair.

Certificates and gifts were presented to both Hasib Baig and Allannah Wrobel as a thank you for their work over the year as student members.

7. Correspondence

Provided for information only.

8. Board Member Contact List

Provided for information only.

9. Next Board Meeting

This is the last Board meeting of the 2014/15 Academic Year.

Brent and Glenn extended thanks to all members for their contributions over the year and communicated to members to have an enjoyable summer.

10. Adjournment

Moved by Hasib Baig that the meeting be adjourned at 7:23 pm.

Carried



for: Corie Phillips, Recorder



Brent Hesje, Chair