



## RE-OPEN APPLICATION REQUEST FORM

**PLEASE NOTE THAT ADDITIONAL DOCUMENTATION MAY BE REQUIRED.  
COMPLETION OF THIS FORM DOES NOT GUARANTEE ADMISSION.**

The application re-open process is designed for students who wish to **re-open their application** after it was cancelled for failing to submit requirements, such as outstanding documents or not paying their tuition deposit.

**The following criteria must be met before a re-opening an application will be considered:**

- Students can only re-open to the same program and same intake (start date) from which they were cancelled.
- Students can only request their application be re-opened **once** per application.
- Students can request to have their application re-opened within 14 days from the date of cancellation. After 14 days, students will be required to submit a new application for further consideration.
- The deadline to submit the Re-Open Application request form depends on your program:
  - **Health programs with an Admissions Interview:** For the following programs, the form must be submitted before the program closes. Check the [program availability page](#) to view the program status.

Dental Assisting	Magnetic Resonance Imaging 1st Discipline
Denturist Technology	Medical Laboratory Technology
Diagnostic Medical Sonography – General	Medical Radiologic Technology
Diagnostic Medical Sonography – General and Cardiac	Primary Care Paramedic
Laboratory & X-Ray Technology Combined	Respiratory Therapy

- **For all other programs:** The deadline is the program’s start date.
- Re-opened applications will be processed in accordance with the date the re-open request is reviewed by NAIT’s Admissions.
- Re-opened applications must follow all deadlines including the applicable enrolment and tuition payment deadlines.

### STUDENT INFORMATION

Student First Name:	Student Last Name:	Student Number:

## INTAKE & PROGRAM INFORMATION

Fall (September)    Winter (January)    Spring (May)

<b>FIRST CHOICE</b>	Program name:
	Area of Emphasis (if applicable):
<b>SECOND CHOICE</b>	Program name:
	Area of Emphasis (if applicable):

**Have you completed the necessary requirements to re-open your application?**    Yes    No

If you have indicated **No** to the question above, we encourage you to complete and submit any outstanding requirements or documents when submitting this form. This will avoid delays in the review of your application.

**Student Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_  
Signature MM/DD/YY

## HOW TO SUBMIT

Please submit the completed form via the online [Contact Form](#). Select the "Form Submission" tile and then select "Reopen Application".