



## NORTHERN ALBERTA INSTITUTE OF TECHNOLOGY

### Minutes of the Special Meeting of the Board of Governors

Wednesday, June 16, 2021  
4:30 to 6:30 pm

#### Via Microsoft Teams Meeting

<b>Members Present:</b>	Ray Pisani (Chair)	Valerie Berger (Vice Chair)	Laura Jo Gunter
	Vi Becker	Tara Chahl	Jamie Corfield
	Dr. Annemarieke Hoekstra	Elise Holden	Yasmin Jivraj
	Priti Laderoute	Kris Mauthé	Alessandra Medeiros
	Andy Neigel	Marlea Sleeman	Paul Verhesen
<b>Resources:</b>	Dr. Sue Fitzsimmons	Sandra Marocco	Michael Haworth
	Clayton Davis	Jeff Dumont	
<b>Regrets:</b>	Janet Riopel	Kristina Williams	Pan Zhang
<b>Recorder:</b>	Sandy Timmer		

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#### **IN-CAMERA SESSION WITH BOARD MEMBERS ONLY PRIOR TO CALLING THE MEETING TO ORDER**

*Moved by Alessandra Medeiros that the Committee move to an in-camera session.*

*Seconded, Carried*

Mr. Pisani provided an overview of the items to be discussed in today's meeting. Two key agenda items for the Board today are the final approval of the Strategic Plan and the appointment of a new Vice Chair to be effective August 29, 2021.

*Moved by Jamie Corfield that the Committee exit the in-camera session.*

*Seconded, Carried*

## 1 CALL TO ORDER

### 1.1 Approval of the Agenda

Mr. Pisani welcomed everyone and called the meeting to order. Mr. Pisani extended a warm welcome to Linda Palladino for her first official board meeting.

Mr. Pisani acknowledged that the key items for today's agenda include the approval of NAIT's new Strategic Plan for the institute. We will also have a presentation on the strategic plan for Industry Solutions from Olle Lagerquist, Associate Vice President Industry Solutions.

Mr. Pisani asked to move items 3.1 and 3.2 ahead of the Presentations on the agenda. There were no further changes to the agenda.

*Moved by Andy Neigel that the agenda be approved as amended.*

*Seconded, Carried*

There were no declarations of conflicts of interest from Board members with the amended agenda.

## 2 BOARD COMMITTEES LIST REVIEW

### 2.1 Current Committees' Membership to August 28, 2021

### 2.2 Committees' Membership from August 29, 2021-August 31, 2022

The Board Committees were reviewed for membership. As Val Berger's term on the Board concludes on August 28, 2021, a new Vice Chair will need to be appointed.

Mr. Pisani advised that Pan Zhang's term on the Board will conclude on July 2, 2021 and a new academic staff member will be appointed effective July 3, 2021. Mr. Pisani thanked Ms. Zhang for her time and dedication on the Board and the two committees she sat on. As well, Mr. Pisani took the opportunity to thank Alessandra Medeiros and Elise Holden, the two student Board members for the past year, for their work and engagement on the Board and the committees they sat on. There will be two new student Board members commencing on September 1, 2021.

A call for nominations from the floor was made for the Vice Chair. Ms. Berger responded with a nomination for Yasmin Jivraj. Ms. Berger reviewed Ms. Jivraj's background and her time on the Board and recommended Ms. Jivraj's nomination. There were no other nominations made from the floor. Mr. Pisani confirmed that no other nominations were sent to him.

Ms. Jivraj accepted the nomination for Vice Chair. She will remain as the Governance Committee Chair until a new Governance Committee Chair can be appointed.

Accordingly, Ms. Yasmin Jivraj was acclaimed as the new Vice Chair effective August 29, 2021.

*Moved by Alessandra Medeiros that that the Board of Governors approve the recommended slate of members to the Board Committees with Ms. Yasmin Jivraj appointed as Vice Chair, effective August 29, 2021.*

*Seconded, Carried*

Mr. Pisani wished to thank Ms. Berger for her six years on the Board and leading the Finance and Audit committees during some of NAIT's most difficult and challenging times before transitioning to Vice Chair of the Board. Ms. Berger contributed valuable insight to the Board committees in her role as Vice Chair. Mr. Pisani expressed his gratitude for Ms. Berger's support as Vice Chair.

### **3 PRESENTATIONS**

The meeting was then opened up to guests to join the meeting.

#### **3.1 Report on Short-Term Priorities**

##### **3.1.1 President's Short-Term Priorities**

Ms. Gunter advised that the Short-Term Priorities (STP) were created upon the start of the development of the Strategic Plan with a completion time for June 2021. Ms. Gunter wished to thank the Executive Management and their respective teams who have all helped to progress these short-term priorities. This has been a year of significant change while working on these Short-Term Priorities. Ms. Gunter was pleased to advise that the STP are 51% completed with 21% on target, 19% on-going, and 9% in the planning stage, so there is not much left to complete. There were some challenges to timing given the busy year.

Ms. Gunter noted that the Collegiate priority has been completed but in a different fashion than was originally planned. After the Collegiate Partnership Advisory Committee performed its due diligence to secure a proponent, the project was then forwarded to the Ministry of Education. We have received a letter from the Minister of Education advising that they will now take over the Collegiate and will work with the proponent on pathways into NAIT. This also met the requirements of the Premier's election promise.

Ms. Gunter reviewed the progress of the remaining priorities.

Ms. Gunter then introduced Mr. Olle Lagerquist, Associate Vice President of Industry Solutions, to provide a presentation on the strategic plan for Industry Solutions, which is one of the Short-Term Priorities for the President.

##### **3.1.1.1 Presentation on Industry Solutions**

Mr. Lagerquist provided a presentation on Industry Solutions and its focus for the upcoming year.

The Board then discussed the plan with Mr. Lagerquist after the presentation.

### 3.1.2 Executives' Short-Term Priorities

This was briefly discussed above.

*Moved by Paul Verhesen that the Short-Term Priorities as presented are accepted for information.*

*Seconded, Carried*

### 3.2 NAIT's Strategic Plan

Mr. Pisani thanked Executive Management for their hard work to complete the Strategic Plan.

Ms. Gunter and Mr. Haworth provided a presentation on "The NAIT Effect" which will move the Strategic Plan forward. It was noted that the Strategic Plan is in alignment with the Alberta 2030 objectives.

Following the presentation, the Board discussed the implementation of the Plan with Ms. Gunter and Mr. Haworth and moving it forward. A dashboard of progress will be provided at the upcoming Board meetings.

*Moved by Yasmin Jivraj that Board approve NAIT's Strategic Plan as presented.*

*Seconded, Carried*

## 4 OTHER BUSINESS

Mr. Pisani congratulated the Convocation Committee for all the work they did on the virtual Convocation held on June 5<sup>th</sup>. The event was very well done.

It was noted that today, NAIT received approval from the Minister of Advanced Education of NAIT's Investment Management Agreement (IMA), which was submitted to the Minister, with no changes. Congratulations to the Board and Management on preparing the IMA.

## 5 IN-CAMERA SESSION WITH BOARD OF GOVERNORS

*Moved by Priti Laderoute that the Board move to an in-camera session.*

*Seconded, Carried*

No declarations of conflicts of interest were raised.

*Moved by Andy Neigel that the Board exit the in-camera session.*

*Seconded, Carried*

**6 NEXT BOARD MEETING**

The next Board Meeting will be Tuesday, September 28, 2021 at 4:00 p.m., unless a meeting is called sooner. The meeting is to be held virtually unless otherwise advised.

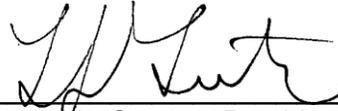
**7 ADJOURNMENT**

*Moved by Val Berger that the Board of Governors meeting be adjourned at 6:15 p.m.*

*Seconded, Carried*



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Ray Pisani – Chair, Board of Governors



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Laura Jo Gunter - President