



COMPLETION TIMELINE EXTENSION FORM

If a student wants to request an extension to their program completion timeline, they must meet with their program leader and complete this form. For more information about completion timeline, please refer to the [Graduation Procedure \(pdf\)](#).

PART A: STUDENT INFORMATION – to be completed by the student

Student Name: (Last, First)	Student ID Number:	Program:
Phone Number:	Email:	
Term you <u>started</u> the program: (eg. Fall 2014)	Term you were required to complete the program (eg. Winter 2021):	Term you <u>plan</u> to complete all program requirements by (eg. Winter 2023):
Why are you unable to complete the program within the required timeline?		
How would you ensure that you can complete all program requirements within the extended timeline?		

Student Signature: _____ Date _____

MM/DD/YY

