



Emergency Event Instruction

Emergency Event Title

Shelter-In-Place

Situation

In the event of a natural hazard, such as severe weather, including a tornado, flooding, or snowstorm, you may be instructed to take shelter in a NAIT building.

Instructions/Actions

In the event of an instructed Shelter-In-Place:

- **Take shelter indoors** (interior floor room, closet, or hallway).
 - During a tornado, move to the lowest level of the building or a closet, bathroom or under a staircase. At the very least, get under a sturdy piece of furniture. If shelter is unavailable or there is no time to get indoors, lie in a ditch or low-lying area or crouch near a strong building.
 - If there is a hazardous material release or spill nearby, close or block ventilation fans and heating/air-conditioning system vents to prevent contaminated outside air from entering the area.
- **Close** doors and windows.
- **Stay away** from exterior walls and windows.
- **Stay close to the ground** and protect your head from flying objects.
- **Remain sheltered** until emergency services give the 'All Clear.'

If you hear or witness any kind of activity that may be a risk to the NAIT Community, call NAIT Protective Services at 780.471.7477.

What to Do

- Download the [NAIT Alert App](#)
- Remain sheltered until emergency services give an 'All Clear.'

What Not to Do

- Do not exit the building during the shelter-in-place and ensure you wait for the 'All Clear' from emergency services or through the [NAIT Alert App](#).
- Do not change your route to a classroom or office to gather your personal



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	<p>belongings. When you hear the shelter-in-place, ensure you make your way to the nearest classroom/shelter as quickly as possible.</p> <ul style="list-style-type: none">• Avoid large rooms, if possible.• Do not use elevators.
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References/ Resources

N/A

UNCONTROLLED WHEN PRINTED