



NORTHERN ALBERTA INSTITUTE OF TECHNOLOGY

Minutes of the One hundred and sixty-eighth regular meeting of the Board of Governors

Tuesday, December 6, 2022
4:00 to 5:45 pm

Governor's Boardroom T811 and Microsoft Teams

Members Present:	Kristina Williams (Vice-Chair) Dan Brown Jamie Corfield Laura Jo Gunter Don Cameron Vi Becker	Yasmin Jivraj (Chair) Priti Laderoute Kris Mauthe Leshan Masikonte Renata Saicosque Medeiros Mark Schneider	Andy Neigel Linda Palladino Jason Pincock Dr. Jean-Paul Prévost Paul Verhesen Marlea Sleeman
Resources:	Clayton Davis Michael Haworth	Gerard Hayes Peter Leclair	Melanie Rogers Nazim Merali
Regrets:			
Recorder:	Brittany Smith		

IN-CAMERA SESSION WITH BOARD MEMBERS ONLY PRIOR TO CALLING THE MEETING TO ORDER

The Board moved to an in-camera session.

The Board exited the in-camera session.

1 CALL TO ORDER

1.1 Approval of the Agenda

Moved by Paul Verhesen that the agenda be approved as presented.

Seconded, carried

The Chair called the meeting to order and gave the land acknowledgement: At NAIT, we honour and acknowledge that the land on which we learn, work and live is Treaty Six territory. This place is a traditional homeland for the First Nations and Métis Peoples, and today we are all part of this treaty land. The traditional name of this place is Amiskwaciy Waskahikan, which we also call the city of Edmonton.

A recognition of the 33rd anniversary of the École Polytechnique massacre in Montreal in 1989 was also presented. The Chair attended a memorial service on campus earlier in the day.

The Chair welcomed Brittany Smith as the Board Executive Assistant.

There were no declarations of Conflict(s) of interest for Board Members for agenda items.

1.2 Business Arising from Minutes (none)

There was no new business arising from the minutes.

1.3 Board Check-in/Roundtable

A brief roundtable conversation included several board members sharing highlights of note with respect to recent NAIT activities in which they participated and insights from their respective industries.

2 CONSENT AGENDA

2.1 Accepting Minutes and Receiving Committee Reports:

The following will be approved by consent agenda unless there is a request to move an item or items to the regular agenda.

2.1.1 Approval of the Minutes of the Board of Governors for the Meeting held on September 19, 2022

2.1.2 Approval of the Minutes of the Board of Governors for the Meeting held on October 18, 2022

2.1.3 Accept the Asynchronous Vote of November 17, 2022 of the Board appointment

Moved by Andy Neigel that the Governance Committee recommends to the Board of Governors that Don Cameron be appointed as a member of the Finance Committee, and Audit Committee

Motion Carried November 24, 2022

2.1.4 Academic Council – Minutes of the Meeting on November 14, 2022

Moved by Peter Leclaire that Academic Council recommend the new program specialization Diagnostic Medical Sonography – General to the Board of Governors for approval.

Moved by Peter Leclaire that Academic Council recommend the name change – Diagnostic Medical Sonography – General and Cardiac to the Board of Governors for approval.

Board of Governors Meeting – December 6, 2022

Moved by Peter Leclaire that Academic Council recommend the addition of the Architectural Technology Co-op to the Board of Governors for approval.

- 2.1.5 Campus Development Committee - Minutes of the Meeting on November 8, 2022
- 2.1.6 Board Executive Committee – Minutes of the Meeting on November 7, 2022
- 2.1.7 Audit Committee - Minutes of the Meeting on November 22, 2022
- 2.1.8 Audit Committee - Compliance Certificate–April 1-September 30, 2022
- 2.1.9 Finance Committee - Minutes of the Meeting on November 22, 2022
- 2.1.10 Finance Committee - Quarterly Financial and Investment Report for the Quarter Ended September 30, 2022
- 2.1.11 Foundation Trustees – Minutes of the Meeting on November 22, 2022
- 2.1.12 Governance Committee - Minutes of the Meeting on November 17, 2022

Moved by Andy Neigel that the Governance Committee recommends that the Board of Governors approve the amendment to the Campus Development Committee Terms of Reference as presented.

*Moved by Andy Neigel that the Governance Committee recommends that the Board of Governors approve the amendment to the Investment Advisory Sub-committee Terms of Reference as presented. - **Moved to main agenda***

- 2.1.13 Human Resources Committee - Minutes of the Meeting on October 11, 2022
- 2.1.14 Human Resources Committee - Minutes of the Meeting on November 9, 2022
- 2.1.15 Industry Partnerships and External Relations Committee – Minutes of the Meeting on November 7, 2022

Moved by Vi Becker that the Industry Partnerships & External Relations Committee recommends to the Board of Governors the addition of classroom A135 and classroom A130 to the Naming Grid at the \$50,000 gift level.

Moved by Vi Becker that the Industry Partnerships & External Relations Committee recommends to the Board of Governors the relocation of Donor Recognition signage for Tas Holdings Ltd. from Laboratory U103 to Classroom A135.

Moved by Vi Becker that the Industry Partnerships & External Relations Committee recommends to the Board of Governors the relocation of Donor Recognition signage for Heavy Metal Equipment and Rentals from Student Lounge HET115 to Laboratory A105, as well as Liftboss Inc. donor recognition signage from classroom HET203 to classroom A130, both expiring June 30, 2023.

Moved by Vi Becker that the Industry Partnerships & External Relations Committee recommends to the Board of Governors donor signage for Laboratory F212, for a three-year term, in recognition of Nobel Biocare Canada Inc. GIK valued at \$43,866.

*Moved by Leshan Masikonte that the Consent Agenda items be approved as presented.
Seconded, carried*

3 NAIT EXECUTIVE MANAGEMENT REPORT

3.1 Consolidated Executive Management Report to the Board

The Executive Management Committee presented on the Executive Committee Management report and gave highlights of various topics.

3.2 President's Activities

Moved by Mark Schneider that the written Executive Management Report be accepted for information.

Seconded, carried

4 COMMITTEE REPORTS

4.1 ACADEMIC COUNCIL *(Peter Leclaire)*

- Written Committee Chair's Summary Report as attached.

4.2 CAMPUS DEVELOPMENT COMMITTEE *(Dan Brown for Paul Verhesen)*

- Written Committee Chair's Summary Report as attached

4.3 EXECUTIVE COMMITTEE OF THE BOARD *(Yasmin Jivraj)*

- Written Committee Chair's Summary Report as attached

4.4 AUDIT COMMITTEE *(Kris Mauthe)*

- Written Committee Chair's Summary Report as attached

4.5 FINANCE COMMITTEE *(Kris Mauthe)*

- Written Committee Chair's Summary Report as attached

There was a discussion on the Armoury Option Agreement.

Moved by Kris Mauthe and Paul Verhesen that the Finance and Campus Development Committees recommend that the Board of Governors' accept the Armoury Option Agreement associated with the acquisition of Blatchford Lands.

Seconded, carried

Board of Governors Meeting – December 6, 2022

A discussion on the Investment Principles a Beliefs was had and an on the changes made to the principles and beliefs was explained.

Moved by Kris Mauthe that the Board of Governors' approve the Investment Principles and Beliefs.

Seconded, carried

4.6 FOUNDATION TRUSTEES (Kris Mauthe)

- Written Committee Chair's Summary Report as attached

4.7 GOVERNANCE COMMITTEE (Andy Neigel)

- Written Committee Chair's Summary Report as attached

A brief discussion was had on the Gender-based Sexual Violence Policy and Procedure.

Moved by Andy Neigel that the Governance Committee recommends that the Board of Governors approve the Gender-based Sexual Violence Policy and Procedure as presented.

Seconded, carried

4.7.1 Governance Committee - Minutes of the Meeting on November 17, 2022 (Item 4.7.1)

There was a discussion regarding the wording in the Terms of Reference of Investment Advisory Sub-Committee around committee members not being board members. Committee members may be part of the Investment Advisory Sub-Committee but all members of the sub-committee are volunteers and are not placed on the committee.

Moved by Andy Neigel that the Governance Committee recommends that the Board of Governors approve the amendment to the Investment Advisory Sub-committee Terms of Reference as presented.

Seconded, carried

4.8 HUMAN RESOURCES COMMITTEE (Linda Palladino)

- Written Committee Chair's Summary Report as attached

4.9 INDUSTRY PARTNERSHIPS AND EXTERNAL RELATIONS COMMITTEE (Vi Becker)

- Written Committee Chair's Summary Report as attached

Moved by Jamie Corfield that the Board of Governors accept the written Chairs' Summary Committee Reports as presented for information.

Seconded, carried

5 PRESENTATIONS

5.1 Q2 Financial Update *(Nazim Merali)*

A presentation was given on the Quarter 2 Financial update and the top priorities for the 2023/2024 year. There was a brief discussion on utilities and options that are available.

5.2 Board Objectives and Key Results *(Laura Jo Gunter, Michael Haworth)*

5.2.1 2021/2022 OKR Update

A presentation on the outcomes of the 2021/2022 OKR's was given.

Moved by Kris Mauthe that the Board of Governors accept the 2021/2022 objectives and key results as presented.

Seconded, carried

5.2.2 2023/2024 OKRs

A presentation on the 2023/2024 OKR's was given.

Moved by Jason Pincock that the Board of Governors approve the 2023/2024 OKRs as presented.

Seconded, carried

6 IN-CAMERA SESSION WITH BOARD OF GOVERNORS

The Board moved to an in-camera session.

There was no declaration of conflict of interest for Board Members for in-camera items

6.1 General Updates

The Board exited the in-camera session.

7 NEXT BOARD MEETING

The next Board Meeting will be Tuesday, March 7, 2023, at 4:00 p.m. to be held in the Governor's Boardroom, T811, unless otherwise notified.

8 ADJOURNMENT

Moved by Kristina Williams that the Board of Governors meeting be adjourned at 5:55 PM.

Seconded, carried