



## HOW TO MAKE YOUR PAYMENT

Paying tuition with PayMyTuition is safe, fast, and convenient. Follow the simple steps below to complete your payment:

1

### ACCESS THE PAYMYTUITION PORTAL

Log into your [MyNAIT](#) portal and click on "Open Self Service". Next, select the "Financial Account" tile to access the "PayMyTuition Payment Center" page. Finally, click on "Pay through a Canadian financial institution" to be redirected to your secure payment portal.

2

### SELECT PAYMENT METHOD

Review the payment options provided and select your preferred payment method. Payment options include **online bill payment, Interac e-transfers, pre-authorized debit, Visa and MasterCard debit, credit cards (Visa, MasterCard, AMEX).**

3

### ENTER YOUR DETAILS

Enter some basic information including your student number. We will include this information with your payment for easy identification of your payment by the NAIT team.

4

### MAKE YOUR PAYMENT

Follow the instructions provided to send your funds to **PayMyTuition** via your selected payment method.

5

### TRACK & CONFIRM

Track your payment by logging into your **PayMyTuition Dashboard** at any time. Receive SMS texts, email status updates, and confirmations of when your payment has been delivered.

