



**NORTHERN ALBERTA INSTITUTE OF TECHNOLOGY
Board of Governors**

ACADEMIC COUNCIL

**Monday, November 14, 2022
2:00 p.m. to 4:00 p.m.
Via Microsoft Teams**

MINUTES

MEMBERS PRESENT:

Peter Leclaire (Chair)	Gerard Hayes	Jen Crothers	Denise MacIver
Matt Lindberg	Dennis Sheppard	Shauna MacDonald	Randy Dreger
Mark Schneider	Steve Chattargoon	Angela Skuba	Max Varela Arevalo
Starr Zhang	Jody Gylander	Tyleen Saison	Renata Medeiros
John Belledo	Deeksha Gill	Suhail Singh	

GUESTS: Stacy Oslund, Lee DuBois, Colin Polanski, Natasja Saranchuk, Louise Contra

REGRETS: Laura Jo Gunter, Stewart Cook, Xueyi (Amy) Zhou

RESOURCE: Lynda Robertson

1. OPENING

1.1 Call to Order and Approval of the Agenda

Peter Leclaire welcomed everyone and called the meeting to order.

There were no declarations of conflict of interest.

There were no changes to the agenda.

Moved by Jody Gylander that the agenda be approved as presented.

Seconded, Carried

1.2 Approval of the Minutes of the meeting of September 6, 2022

As requested by Shauna MacDonald, summary statements will be included in future minutes where appropriate.

Moved by Denise MacIver that the minutes of the meeting of September 6, 2022 be approved.

Seconded, Carried

1.3 Business Arising from the Previous Meeting

Although most of wording under Membership in the Academic Council Constitution and Bylaws remained the same in order to stay in alignment with the Post Secondary Learning Act, additional ideas and thoughts were brought forward and discussed about other sections.

Action: Peter Leclaire and Angie Skuba will review and update the language where applicable throughout the Academic Council Constitution and Bylaws document and bring forward for approval at the next Academic Council meeting.

2. ACADEMIC UPDATE

Peter Leclaire provided an update from the Academic Portfolio that included the state of domestic and international enrolment, COVID, future planning and activity currently in progress within the portfolio.

The key focus of the Academic Leadership Team at this time is on stability and growth of enrolment with an understanding of shared responsibility throughout the portfolio.

3. ADMINISTRATION

3.1 Program Proposals

3.1.1 New program specialization – Diagnostic Medical Sonography – General

Lee DuBois and Stacy Oslund joined Denise MacIver to support the new program specialization proposal conversation. A quick background of the medical sonography program was given and the benefits and risks, pathways, impact to FTE's and potential for growth of this in-demand new program specialization were discussed.

Moved by Renata Medeiros that Academic Council recommend the new program specialization Diagnostic Medical Sonography – General to the Board of Governors for approval.

Seconded, Carried

3.1.2 Program specialization name change – Diagnostic Medical Sonography – General and Cardiac

This proposed name change is meant to clarify a dual pathway available that allows students to obtain two specialization credentials post-graduation.

Moved by Jody Gylander that Academic Council recommend the name change – Diagnostic Medical Sonography – General and Cardiac to the Board of Governors for approval.

Seconded, Carried

3.1.3 New Co-op program proposal – Architectural Technology

The Architectural Technology Co-op is intended to create an optional co-op for students within NAIT's Architectural Technology diploma program and provide them with the opportunity to gain industry experience, on-the-job training and potentially secure employment prior to graduation.

Moved by Angie Skuba that Academic Council recommend the addition of the Architectural Technology Co-op to the Board of Governors for approval.

Seconded, Carried

3.2 Policy

3.2.1 Curriculum and Instruction Policy and Procedure

Natasja Saranchuk and Louise Condra joined Academic Council to lead the consultation conversation around the Curriculum and Instruction Policy and Procedure which have been updated to refresh the existing content and include two new procedures (WIL and Assessment).

The recommendations brought forward at today's Academic Council meeting will be discussed with the Policy Committee and if implemented, an update will be shared with Academic Council. Executive Management Committee will provide final approval.

4. OTHER BUSINESS

No other business brought forward.

5. NEXT MEETING

Monday, January 30, 2023 from 2:00 pm to 4:00 pm

7. ADJOURNMENT

Moved by Peter Leclaire that the meeting be adjourned at 4:11 pm.