



NORTHERN ALBERTA INSTITUTE OF TECHNOLOGY

Minutes of the One hundred and seventieth regular meeting of the Board of Governors

Tuesday, May 30, 2023
4:00 to 8:00 pm

Governor's Boardroom T811 and Microsoft Teams

Members Present:	Yasmin Jivraj (Chair)	Kris Mauthe	Linda Palladino
	Laura Jo Gunter	Leshan Masikonte	Jason Pincock
	Don Cameron	Renata Saicosque Medeiros	Dr. Jean-Paul Prévost
	Greggory Gulash	Dan Brown	Lorraine Royer
	Priti Laderoute	Andy Neigel	Paul Verhesen
Resources:	Clayton Davis	Gerard Hayes	Melanie Rogers
	Michael Haworth	Peter Leclair	Nazim Merali
Regrets:	Kristina Williams (Vice Chair)		
	Marlea Sleeman		
Recorder:	Brittany Smith		

The meeting started with a tour of the Library and NAITSA from 4:00 – 4:45 p.m.

1 **IN-CAMERA SESSION WITH BOARD MEMBERS ONLY PRIOR TO CALLING THE MEETING TO ORDER**

Moved by Paul Verhesen that the Board move to an in-camera session.

Seconded, Carried.

Moved by Lorraine Royer that the Board exit the in-camera session.

Seconded, Carried.

2 **CALL TO ORDER AND APPROVAL OF AGENDA**

2.1 **Approval of the Agenda**

Board of Governors Meeting – May 30, 2023

The Chair called the meeting to order and gave the land acknowledgement: At NAIT, we honour and acknowledge that the land on which we learn, work and live is Treaty Six territory. This place is a traditional homeland for the First Nations and Métis Peoples, and today we are all part of this treaty land. The traditional name of this place is Amiskwacyi Waskahikan, which we also call the city of Edmonton.

The 2023 Alberta provincial election was briefly discussed.

Mauro Chies and the AHS executive team spent an afternoon on campus in April with NAIT's Executive to tour the School of Health and Life Sciences and discuss labour and talent collaborations.

Heather Murray, NAIT's long-time General Counsel, was recognized as this was her last meeting. She was thanked for all her work with the Board and the Governance Committee.

The following Board Members were recognized for their achievements since the last Board Meeting:

- Priti Laderoute received the 2023 Chartered Professional Accountants (CPA) Distinguished Service Award
- Kristina Williams was awarded the JA Northern Alberta Innovator Award
- Yasmin Jivraj was accepted into the Northern Alberta Business Hall of Fame

Leshan Masikonte, and Renata Saicosque Medeiros were recognized as this was their last meeting. They were thanked for all the work that they did for the Board.

NAITSA was thanked for the tour of their new office space and the Student Services team was thanked for the tour of NAIT's Library and Maker Space.

Moved by Jason Pincock that the agenda be approved as presented.

Seconded, Carried.

Laura Jo Gunter declared a conflict of interest for agenda item 6.1 Management and Excluded Salaries.

2.2 Board Check-in/Roundtable

A check-in and roundtable were held with members present sharing highlights of the election and the upcoming addition of a Student Academic Rights Officer to the NAITSA office.

3 CONSENT AGENDA

3.1 Accepting Minutes and Receiving Committee Reports:

The following will be approved by consent agenda unless there is a request to move an item or items to New Business.

3.1.1 Approval of the Minutes of the Board of Governors for the Meeting held on March 7, 2023

3.1.2 Accept the Asynchronous vote of April 13, 2023 of the Committee appointments.

Board of Governors Meeting – May 30, 2023

Moved by Andy Neigel that the Board of Governors appoint:

- *Jason Pincock as Chair of the Industry Partnership and External Relations Committee*
- *Lorraine Royer as a member of the Industry Partnership and External Relations Committee*
- *Priti Laderoute as a member of the Governance Committee*
- *Dan Brown as a member of the Human Resources Committee*

Motion carried April 17, 2023

- 3.1.3** Academic Council – Minutes of the Meeting on April 24, 2023 (See Appendices A, B, C, D and E respectively) – **Moved to New Business**

Moved by Peter Leclaire that Academic Council supports the Geomatics Program Name Change and recommends approval to the Board of Governors.

Moved by Peter Leclaire that Academic Council recommend the Student Awards Policy to the Board of Governors for Approval.

Moved by Peter Leclaire that Academic Council supports the recommended nominees for Faculty Emeritus recognition and recommends approval by the Board of Governors.

- 3.1.4** Campus Development Committee - Minutes of the Meeting on April 18, 2023

- 3.1.5** Board Executive Committee – Minutes of the Meeting on May 12, 2023

- 3.1.6** Audit Committee - Minutes of the Meeting on May 15, 2023

- 3.1.7** Audit Committee - Compliance Certificate – January 1-March 31, 2023 (See Appendix F)

- 3.1.8** Finance Committee - Minutes of the Meeting on May 15, 2023 (See Appendix G) – **Moved to New Business**

Moved by Kris Mauthe that the Finance Committee recommends the International Tuition Fees for 2024/25 to the Board of Governors for approval.

- 3.1.9** Finance Committee - Quarterly Investment Report for the Quarter Ended March 31, 2023 (See Appendix H)

- 3.1.10** Foundation Trustees - Minutes of the Meeting on May 15, 2023

- 3.1.11** Governance Committee - Minutes of the Meeting on April 13, 2023 (See Appendix I)

Moved by Andy Neigel that the Governance Committee recommend that the Board of Governors approve the proposed Amendment to the Bylaws as presented, with the addition of the Nominating Sub-Committee as a standing member of the Board Executive Committee and with such unsubstantial changes as Management may deem appropriate.

- 3.1.12** Human Resources Committee - Minutes of the Meeting on April 19, 2023

Board of Governors Meeting – May 30, 2023

3.1.13 Industry Partnerships and External Relations Committee – Minutes of the Meeting on May 11, 2023

Moved by Lorraine Royer that the Consent Agenda items be approved as presented.

Seconded, Carried.

4 BUSINESS ARISING FROM PREVIOUS MEETING

There was no business arising from the previous meeting.

5 EXECUTIVE MANAGEMENT REPORT

5.1 Consolidated Executive Management Report to the Board

The Executive Management Committee presented on the Executive Committee Management Report and gave highlights of various topics.

5.2 President's Activities

Moved by Leshan Masikonte that the written Executive Management Report be accepted for information.

Seconded, Carried.

6 NEW BUSINESS

6.1 Academic Council – Minutes of the Meeting on April 24, 2023

The DDCP calendar was discussed. Questions were posed regarding the 2024/25 and 2025/26 calendar dates. Dates were chosen based on the sequence of numbering for holidays and the turnaround times for grades.

Moved by Laura Jo Gunter that the Board of Governors approves the:

- ***Geomatics Program Name***
- ***Student Awards Policy***
- ***nominees for Faculty Emeritus recognition***

Seconded, Carried.

6.2 Finance Committee – Minutes of the Meeting on May 15, 2023

There was a brief discussion on a portion of the minutes from the Finance Committee regarding the land grant being used to achieve sustainable operations comment in the 2023/24 Budget and 2024/25 to 2025/26 Forecast. This was removed from the budget document following the Finance Committee meeting to avoid confusion.

Moved by Kris Mauthe that the Board of Governors approves the International Tuition Fees for 2024/25.

Seconded, Carried.

6.3 Management and Excluded Salaries

Moved by Linda Pallandino that the Board of Governors approves cost-of-living adjustments for non-bargaining unit employees as presented.

Seconded, Carried.

6.4 Summary and Follow-Ups from Board Evaluations (Andy Neigel/Michael Haworth)

A summary of the Board Evaluations and 1:1 conversations with the Board Chair was given. Follow-up actions from the 2022 and 2023 evaluations were discussed.

6.5 Principles for Capital Investment (Paul Verhesen/Laura Jo Gunter/Michael Haworth)

A presentation on the Principles for Capital Investment was given.

6.6 2023/2024 OKR Update

A presentation on the 2023/2024 OKR's was given.

6.7 Consolidated Financial Statements (Kris Mauthe/Nazim Merali)

A presentation was given on the Consolidated Financial Statements.

Moved by Kris Mauthe that the Board of Governors approves NAIT's audited consolidated financial statement for the year-ended March 31, 2023.

Seconded, Carried.

6.8 IMA and Performance Based Funding Targets (Kris Mauthe/Nazim Merali/Peter Leclaire/Michael Haworth)

A presentation on the IMA and Performance Based Funding Targets was given.

Moved by Kris Mauthe that the Board of Governors accept the Investment Management Agreement and Performance Metrics.

Seconded, Carried.

7 NEXT BOARD MEETING

The next Board Meeting will be Tuesday, September 26, 2023, at 4:00 p.m. to be held in the Governor's Boardroom, T811, unless otherwise notified.

8 IN-CAMERA SESSION WITH BOARD OF GOVERNORS

Moved by Paul Verhesen that the Board move to an in-camera session.

Seconded, Carried.

There was no declaration of conflict of interest for Board Members for in-camera items.

8.1 General Updates

8.2 “Legacy Gift” Update

8.3 Early Provincial Election Results

Moved by Jason Pincock that the Board exit the in-camera session.

Seconded, Carried.

9 ADJOURNMENT

Moved by Dan Brown that the Board of Governors meeting be adjourned at 8:20 p.m.

Seconded, Carried.