



**NORTHERN ALBERTA INSTITUTE OF TECHNOLOGY  
Board of Governors**

**ACADEMIC COUNCIL**

**Monday, January 30, 2023  
2:00 p.m. to 3:00 p.m.  
Via Microsoft Teams**

**MINUTES**

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**MEMBERS PRESENT:**

Peter Leclaire (Chair)	Gerard Hayes	Jen Crothers	Stewart Cook
Matt Lindberg	Dennis Sheppard	Shauna MacDonald	Randy Dreger
Mark Schneider	Steve Chattaroon	Angela Skuba	Max Varela Arevalo
Starr Zhang	Jody Gylander	Tyleen Saison	Xueyi (Amy) Zhou
John Belledo	Deeksha Gill	Suhail Singh	

**GUESTS:**

**REGRETS:** Laura Jo Gunter, Denise MacIver, Renata Medeiros

**RESOURCE:** Lynda Robertson

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**1. OPENING**

**1.1 Call to Order and Approval of the Agenda**

Peter Leclaire welcomed everyone and called the meeting to order.

There were no declarations of conflict of interest.

There were no changes to the agenda.

***Moved by Jody Gylander that the agenda be approved as presented.***

***Seconded, Carried***

**1.2 Approval of the Minutes of the meeting of September November 14, 2022**

***Moved by Matt Lindberg that the minutes of the meeting of November 14, 2022 be approved.***

***Seconded, Carried***

### **1.3 Business Arising from the Previous Meeting**

Angie Skuba and Peter Leclaire reviewed and updated the language where applicable throughout the Academic Council Constitution and Bylaws a second time and brought them forward for review and approval.

To ensure there weren't any additional roles added to the council (7,7 and 7)  
The balance of members language was cleared up to ensure 7,7 and 7 is clear. And cleaned up the numbering.

***Moved by Jody Gylander that the revisions of the Academic Council Constitution and Bylaws be recommended to the board for approval. (10-2 of the bylaws.)***

***Seconded, Carried***

## **2. ACADEMIC UPDATE**

Peter Leclaire's update on the Academic Portfolio focused on the current enrolment growth strategy for both domestic (where it is economically feasible) and international (more aggressive) enrolment with eventual balance across the institution keeping within the supports in place.

The development of an Academic Plan was briefly explained as this work has just begun.

## **3. ADMINISTRATION**

### **3.1 Honorary Degree Nominees (CONFIDENTIAL)**

Max Varela Arevalo shared the names and a brief bio of each Honorary Degree candidate who have been brought forward after review of the Honorary Degree Sub-Committee. Council members are reminded that recipient lists are not final until approved by the Board of Governors and all names are to be kept confidential until announced.

***Moved by Angie Skuba that Academic Council supports the recommended nominee(s) for Honorary Degree(s) and recommends approval by the Board of Governors.***

***Seconded, Carried***

### **3.2 Faculty Emeritus Update**

Shauna MacDonald brought forward and explained the changes to the updated Faculty Emeritus Sub-Committee Terms of Reference, Application Form and Award Procedure. Council members were offered an opportunity to review and provide feedback.

Other items discussed that will be taken back to the Faculty Emeritus sub-committee for further investigation are:

- A possible limit to the number of recipients
- Is there a chance to create a physical or digital wall to post and celebrate the names of recipients within the institute

**4. OTHER BUSINESS**

No other business brought forward.

**5. NEXT MEETING**

Monday, April 24, 2023 from 2:00 pm to 4:00 pm

**7. ADJOURNMENT**

***Moved by Peter Leclaire that the meeting be adjourned at 2:53 pm.***