



NORTHERN ALBERTA INSTITUTE OF TECHNOLOGY

Minutes of the One hundred and seventy first regular meeting of the Board of Governors

Tuesday, September 26, 2023

4:00 – 8:00 pm

Governor's Boardroom T811 / MS Office Teams

Members Present:	Yasmin Jivraj (Chair) Kristina Williams (Vice-Chair) Laura Jo Gunter Dan Brown Marina Bruno	Don Cameron (joined at 5:10 pm) Greggory Gulash Solomon Lacoursiere Priti Laderoute Kris Mauthe	Andy Neigel Linda Palladino Jason Pincock Dr. Jean-Paul Prévost Paul Verhesen
Resources:	Clayton Davis Michael Haworth	Gerard Hayes Peter Leclair	Nazim Merali Melanie Rogers Natasha Thathiah
Regrets:	Lorraine Royer		
Recorder:	Natasha Ludwig		

1 IN-CAMERA SESSION WITH BOARD MEMBERS ONLY PRIOR TO CALLING THE MEETING TO ORDER

Moved by Dan Brown that the Board move to an in-camera session.

Seconded, Carried

Moved by Kristina Williams that the Board exit the in-camera session.

Seconded, Carried

2 CALL TO ORDER AND APPROVAL OF AGENDA

2.1 Board Chair's Welcome

Ms. Jivraj welcomed Board Members to the meeting and called the meeting to order. It was acknowledged that the meeting was being held on Treaty Six territory and that NAIT recently held a Flag Raising Ceremony on Aboriginal Culture Day. Ms. Jivraj welcomed the new student Board Members: Solomon Lacoursiere and Marina Bruno. Marlea Sleeman was thanked for her dedication as a Board Member with her Board appointment coming to an end on August 31. Ms. Jivraj thanked her fellow Board Members for their participation in the Minister of Advanced Education's visit to the NAIT campus on September 25.

2.2 Approval of the Agenda

Moved by Andy Neigel that the agenda be approved as presented.

Seconded, Carried

The Chair asked for any declarations of conflict of interests from the board. Kristina Williams will abstain from International Student Recruitment Discussions. No other conflicts were declared.

3 BOARD STRATEGY ENGAGEMENT

3.1 Board Chair Introduction

To encourage more engagement at Board Meetings an engagement activity for the Board will take place before the formal meeting.

3.2 Board Medium-Term Priorities

The Board Members started the work on defining their medium-term priorities, which will be further discussed in subsequent Board Meetings and at the upcoming Board Retreat.

4 PRESIDENT'S UPDATE

4.1.1 Consolidated Executive Management Report to the Board

The Executive Management Report to the Board was presented to the Board. Highlights included international student enrolment, student housing, employee engagement, and the continuance of the work towards the Advanced Skills Centre.

Moved by Linda Palladino that the written Executive Management Report be accepted for information.

Seconded, Carried

Don Cameron joined the meeting (5:10 pm)

5 CONSENT AGENDA

5.1 Accepting Minutes and Receiving Committee Reports:

The following will be approved by consent agenda unless there is a request to move an item or items to New Business.

5.1.1 Approval of the Minutes of the Board of Governors for the Meeting held on May 30, 2023

5.1.2 Academic Council – Minutes of the Meeting on September 11, 2023 (see Appendix A)

Moved by Laura Jo Gunter that Academic Council recommends to the Board of Governors to approve the proposals to add optional co-op experiences to both Interior Design Technology and Landscape Architectural Technology.

5.1.3 Campus Development Committee – Minutes of the Meeting on August 29, 2023

5.1.4 Board Executive Committee – Minutes of the Meeting on August 28, 2023

5.1.5 Audit Committee – Minutes of the Meeting on September 12, 2023

Moved by Kris Mauthe the addition of ESG to be reviewed on an annual basis to the Audit Committee Workplan.

5.1.6 Audit Committee – Compliance Certificate–April 1-June 31, 2023 (Appendix B)

5.1.7 Finance Committee – Minutes of the Meeting on September 12, 2023

Moved by Kris Mauthe that the Finance Committee recommend to the Board of Governors the approval of NAIT's signatories on the RBC Investors account to be listed as Laura Jo Gunter, Nazim Merali, and Arden Kobewka.

Moved by Kris Mauthe that the Finance Committee approves the creation of a new "Endowment Fund" and the renaming and repurposing of the existing Project Fund to "Short-Term Investment Fund".

Moved by Kris Mauthe that the Finance Committee approves the new asset mixes before NAIT proceeds with an investment management RFP.

5.1.8 Foundation Trustees – Minutes of the Meeting on September 12, 2023

5.1.9 Governance Committee – Minutes of the Meeting on September 7, 2023

Moved by Andy Neigel that the Governance Committee recommends to the Board of Governors to approve the amendment to the Industry and Community Engagement Committee Name and Terms of Reference as presented.

Moved by Andy Neigel that the Governance Committee recommend that the Board of Governors appoint:

- **Solomon Lacoursiere as a member of the Industry Partnership and External Relations Committee**
- **Marina Bruno as a member of the Campus Development Committee**
- **Greggory Gulash as a member of the Governance Committee**

5.1.10 Human Resources Committee – Minutes of the Meeting on September 8, 2023

5.1.11 Industry Partnerships and External Relations Committee – Minutes of the Meeting on August 22, 2023

Moved by Lorraine Royer that the Committee Work plan be accepted with the recommended changes.

Moved by Lorraine Royer that the Industry Partners and External Relations Committee recommends to the Board of Governors donor signage for Classroom A150A, for a five-year term, in recognition of Southwire Canada Company. GIK and cash valued at \$108,723.03. Signage: 10" X 10", aluminum material, donor's name and logo.

Moved by Lorraine Royer that the Industry Partners and External Relations Committee recommends to the Board of Governors donor signage for Classroom P103, for a five-year term, in recognition of Bibby-Ste-Croix gift renewal. GIK valued at \$100,000. Signage: 10" X 10", aluminum material, donor's name and logo.

Moved by Dan Brown that the Consent Agenda items be approved as presented.

Seconded, Carried

6 BUSINESS ARISING FROM PREVIOUS MEETING

No Business arising from the previous meeting.

7 NEW BUSINESS

7.1 Approval of NAIT's Annual Report (Kris Mauthe, Melanie Rogers, Arden Kobewka)

Management presented an overview of *NAIT's 2022/23 Annual Report*. This year's theme is **Intent on Impact**, which identifies four key goals to demonstrate the progress against NAIT's strategic plan. The final report will be submitted to government by September 30.

Moved by Kris Mauthe that the Board of Governors approve NAIT's Annual Report for the fiscal period ended March 31, 2023, with such non-substantive changes that management of NAIT considers necessary or advisable.

Seconded, Carried

7.2 Q1 Financial Results (Kris Mauthe, Nazim Merali, Arden Kobewka)

A presentation was given to the Board regarding the first quarter financial results ending on June 30, 2023, including revenue and expense variance and NAIT's financial health metrics.

7.3 Potential Residence (Paul Verhesen and Nazim Merali)

A presentation was given by management to emphasize the significance of affordable housing for NAIT's students and provided an overview of the opportunity for NAIT to address this need.

Board of Governors Meeting Minutes – September 26, 2023

Moved by Paul Verhesen that the Board of Governors give the Campus Development Committee the authority to proceed with negotiations for the rights to lease the lands associated with the student residence, contingent on Board and Ministerial approval.

Seconded, Carried

7.4 2023/2024 OKRs (Laura Jo Gunter and Michael Haworth)

Management presented to the Board the status of OKRs for the current fiscal year.

7.5 NAIT Showcase (Peter Leclaire, Daryl Allenby, and Mark Schneider)

7.5.1 New Learning Management System

The Board heard about NAIT's new Learning Management System (LMS). The new LMS is a transformative milestone for NAIT enhancing the learning experience for both staff and students.

7.6 Canadian Strategy Group – Political Landscape and Advanced Skills Centre (Laura Jo Gunter, Gail Kelly, and Cathy Chichak)

Discussed the next steps that NAIT will take to secure funding for the design portion of the Advanced Skills Centre in the 2024 Provincial Budget. A discussion was had on how Board Members can assist in the upcoming advocacy work ahead.

8 NEXT BOARD MEETING

The next Board Meeting will be Tuesday, December 5, 2023, at 4:00 pm to be held in the Governor's Boardroom, T811, unless otherwise notified.

9 IN-CAMERA SESSION WITH BOARD OF GOVERNORS

Moved by Priti Laderoute that the Board move to an in-camera session.

No conflicts of interest were declared.

9.1 General Updates

The committee met in-camera.

Moved by Kristina Williams that the Board exit the in-camera session.

10 ADJOURNMENT

Moved by Jason Pincock that the Board of Governors meeting be adjourned at 8:10 pm.