

Vice-President Administration & CFO: Nazim Merali

Quarter 3: October 1, 2023 to December 31, 2023

Total \$3,463.14

Date of Event	Purpose	Transportation	Accommodation	Meals	Incidentals	Staff Development Seminar & Conference (96.81)	Travel Expenses Total (96.81)	External Working Session Total
May 29, 2023	Unite Conference							
August 31, 2023	Meeting - Stakeholder						-	80.00
September 27, 2023	Workday Conference	382.33	928.21	274.54	43.95		1,629.03	
October 2, 2023	Meeting - SAIT	43.57					43.57	
October 3, 2023	Meeting - Staff						-	16.85
November 9, 2023	Meeting - Staff						-	13.22
November 16, 2023	Meeting - Staff						-	266.77
November 29, 2023	Meeting - Government	25.17					25.17	424.90
December 1, 2023	Meeting - Stakeholder	1,047.86		12.58			1,060.44	
<b>*Total</b>		<b>1,498.93</b>	<b>928.21</b>	<b>287.12</b>	<b>43.95</b>	<b>-96.81</b>	<b>2,661.40</b>	<b>801.74</b>

\* costs include non-recoverable GST where applicable