

						Staff				
		Transportation	Accommodation	Meals	Incidentals	Development Seminar & Conference	Travel Expenses Total	External Working Session Total		
Date of Event	Purpose									
September 27, 2023	International Education Symposium & ACOSAO Meetings	266.65	265.52	33.60	14.24		580.01			
October 7, 2023	Educause Annual Conference	2,202.95	2,885.73	798.56	87.90		5,975.14			
November 26, 2023	CBIE Conference	139.95		71.47	21.36		232.78			
November 29, 2023	Meeting - Government						-	386.27		
December 1, 2023	Meeting - Stakeholder	321.87					321.87			
*Total		2,931.42	3,151.25	903.63	123.50	0.00	7,109.80	386.27		

* costs include non-recoverable GST where applicable