



NORTHERN ALBERTA INSTITUTE OF TECHNOLOGY

ACADEMIC COUNCIL

**Monday, October 23, 2023
2:00 pm – 4:00 pm
Via Microsoft Teams**

MINUTES

MEMBERS PRESENT:

Jen Crothers (Chair)	Gerard Hayes	Jodi Howick	Shauna MacDonald
Jocelyn Crocker	Jackie MacDuffie	Max Varela Arevalo	Spenser Rawluk
Starr Zhang	Steve Chattargoon	Tyleen Saison	Travis Luscombe
Jenna Williams	Marina Bruno	Mubshra Arshad	Eduardo Lembcke
Poojan Ribbonwala			

REGRETS:

Peter Leclaire	Matt Lindberg	Dennis Sheppard	Denise MacIver
----------------	---------------	-----------------	----------------

RESOURCE:

Lynda Robertson

GUESTS:

Natasja Saranchuk	Lauren McVeigh
-------------------	----------------

1. OPENING

1.1. Call to Order and Approval of the Agenda

Jen Crothers welcomed everyone and called the meeting to order.
There were no declarations of conflict of interest.
There were no additions to the agenda.

Moved by Jocelyn Crocker that the agenda be approved as presented.

Seconded, Carried

2. CONSENT AGENDA

2.1.1. Approval of the Minutes of Academic Council for the meeting held September 11, 2023

2.1.2. Academic Council recommends the Board of Governors approve the proposal to add an optional co-op experience to Advanced Plumbing Technology.

Academic Council recommends the Board of Governors approve the proposal to add an optional co-op experience to Advanced Welding Technology.

Academic Council recommends the Board of Governors approve the proposal to add an optional co-op experience to Nanosystems Engineering Technology.

Academic Council recommends the Board of Governors approve the proposal to add an optional co-op experience to Dental Technology.

Academic Council recommends the Board of Governors approve the proposal to add an optional co-op experience to Alternative Energy Technology.

2.1.3. Academic Council recommends the Board of Governors approve the Name Change proposal for Animal Health Technology.

Moved by Jackie MacDuffie that the Consent Agenda items be approved as presented.

Seconded, Carried

3. BUSINESS ARISING FROM PREVIOUS MEETING

Academic Council will differentiate the definition of pause of intake versus suspension.

The definitions can be found in 6.2 Suspensions and Terminations from the orientation package distributed at the last meeting and were reviewed to ensure clarity. Concern was raised that the process around pause of intake is not clear enough.

ACTION: Academic Excellence will bring a draft process on Paused Admission forward to the next Academic Council meeting with the intent to provide clear guidelines around pausing of enrolment and the differences between pausing and suspension.

4. ACADEMIC UPDATE

Academic Update will be deferred to the next meeting.

5. ADMINISTRATION

5.1. Work Integrated Learning (WIL) Definitions

Lauren led Academic Council through a presentation on the updated WIL definitions, explaining the need that drove these changes. There will be no action required from staff once the update is communicated.

Moved by Gerard Hayes that the updated WIL Definitions are approved by Academic Council as presented.

Seconded, Carried

5.2. Scholarly Activity Policy and Procedures

Natasja Saranchuk led Academic Council through a presentation to explain the highlights of the policy and procedure changes. These changes were very straightforward and further explanation was not required.

Moved by Jocelyn Crocker that the Scholarly Activity Policy be recommended for approval by the Board of Governors.

Seconded, Carried

Moved by Starr Zhang that the Scholarly Activity Procedures be recommended for approval by the Board of Governors.

Seconded, Carried

5.3. Suspension proposal for Biological Sciences Diploma.

*Record clean-up, this program was replaced by a new program.

This program was split into three streams. Students enrolled at the time of the split were given the opportunity to complete the program as they originally were admitted to, or they could choose to move to the new diploma.

Moved by Jocelyn Crocker that the suspension proposal for Biological Sciences Diploma be recommended for approval by the Board of Governors.

Seconded, Carried

5.4. Termination proposal for Pre-employment Automotive Services Technician certificate.

*Record clean-up, this program was replaced by a new program.

The program has been elevated to a diploma, which means that it would no longer be offered as a certificate. In order to meet industry needs, it makes more sense to have a

diploma that would be best recognized for the work the students would be expected to. There are no students or stop out students for consideration.

***Moved by Gerard Hayes that the termination proposal for Automotive Services Technician certificate be recommended for approval by the Board of Governors.
Seconded, Carried***

5.5. Bachelor of Technology in Construction Management Program Suspension update.

Natasja Saranchuk provided an update in response to requests from the last meeting about this suspension proposal that was defeated in April. The program remains paused and council was informed of the intent to bring forward a suspension proposal based on additional data collected from industry.

5.6. Photographic Technology Diploma Program Suspension update.

Natasja Saranchuk provided an update in response to requests from the last meeting about the Photographic Technology Diploma Program suspension proposal that was defeated in April. During additional data gathering, an opportunity was found to offer photography as a certificate program to better reflect industry needs and will get our students out to market faster. Council was informed of the intent to bring forward another suspension proposal for the diploma program, however a new program approval will be brought forward for a Photography Certificate.

6. NEW BUSINESS

There was no new business brought forward.

7. NEXT MEETING

Monday, November 20, 2023 from 2:00 pm to 4:00 pm

8. ADJOURNMENT

Moved by Jocelyn Crocker that the meeting be adjourned at 3:28 pm.

Seconded, Carried