

Job Title: Estimator

Subsidiary: Colas Western Canada Inc.

STANDARD GENERAL INC.
SUBSIDIARIES



9660 Enterprise Way SE Calgary, AB T3S 0A1
Phone: 403-255-1131 Fax: 403-212-4755

Standard General Inc. Calgary is a growing, dynamic contractor in land development and road construction in the greater Calgary area. Through our affiliation with the Colas Group of Companies, we are part of an organization that is a world leader in road construction. You'll be able to take advantage of professional development and growth opportunities while working on exciting, leading-edge projects. Standard General is dedicated to making a lasting impression through our work, our people and our relationships.

Summary

The Estimator works closely with the project managers, project coordinators, and clients to determine the costs associated with completing the scope of work in a tender.

Key Responsibilities

- Responsible for the total preparation, completion, timeliness and correctness of tenders.
- Estimate large projects.
- Maintain estimating computer system to ensure tracking reliability and accuracy.
- Complete quantity takeoffs for tender verification.
- Obtain the tender offer and negotiate projects.
- Attend pre-tender meetings and job site investigations.
- Review cost estimate with manager 24 hours prior to tender closing date and submit completed tender on time.
- Work with engineers and architects drawing or blueprints to prepare a complete list of all job costs including labour, materials, equipment, and specialty items needed to complete the project.
- Track progress of project and assist with extra prices, troubleshooting to ensure overall success of the project.
- Supervise preparation of all sub-contracts to ensure timely and accurate contract administration.
- Conduct handoff meeting with operations (including distribution of approved construction drawings and documents).
- Ensure each job has a proper contractual arrangement, (i.e. indemnification agreement, purchase order).
- Liaise with operations and project coordinators throughout entire project.
- Interact with key industry stakeholders (owners, developers, consultants).
- Analyze, evaluate and forecast variable costs, market volumes and pricing trends.
- Provide customers with full value products, technical expertise and quality service. Maintain industry contracts to stay abreast of new products, markets and developments related to the construction industry.
- Develop relationships with business groups and government agencies.

Qualifications

Education, Training, Diplomas and Certifications

- Post-secondary education in Civil Engineering or equivalent.
- C.E.T. or P.Eng. Designation is preferred.

Work Experience

- Minimum 5 years of estimating experience.
- Experience in road construction industry an asset

Technical Skills

- Strong working knowledge of Microsoft Office (excel, word, etc.).
- Ability to use cost-estimating software to prepare cost quotes and bids; including Heavy Job and Heavy Bid.
- Advanced communication and negotiation skills.
- Extensive knowledge of civil construction.
- Extensive knowledge of road construction drawings and specifications, estimating, accounting and marketing trends.
- Understand quality analysis and quality control issues.

Closing date is February 23, 2024

Standard General Inc. Calgary offers exciting growth opportunities, excellent wages and benefits, and the opportunity to become part of a strong team and leader in the construction industry.

We thank all applicants for their interest; however, only candidates selected for interviews will be contacted.