

**Job Title: Safety Advisor****Subsidiary:** Colas Western Canada Inc.**STANDARD GENERAL INC.  
SUBSIDIARIES**

9660 Enterprise Way SE Calgary, AB T3S 0A1  
Phone: 403-255-1131 Fax: 403-212-4755

Standard General Inc. Calgary is a growing, dynamic contractor in land development and road construction in the greater Calgary area. Through our affiliation with the Colas Group of Companies, we are part of an organization that is a world leader in road construction. You'll be able to take advantage of professional development and growth opportunities while working on exciting, leading-edge projects. Standard General is dedicated to making a lasting impression through our work, our people and our relationships.

**Job Summary**

Reporting to the HSE Manager, the Safety Advisor supports Standard General's safety culture and acts as a resource for all safety related concerns. Conducting workplace investigations and inspections while ensuring company safety policies and procedures are understood and followed are key to the role.

**Main Responsibilities**

- Act as an information resource, conduct new employee orientations and assist with the communication of safety related initiatives to the employees of Standard General Calgary, a Division of Colas Western Canada Inc.
- On occasion, deliver internal training to employees.
- Promote, execute, and adhere to the company's safety program and encourage all employees, sub-contractors, and consultants to adopt safety as a culture.
- Assist supervision in conducting accident/incident investigation reports and act as the first response to investigate incidents in the worksite. Determine root cause and assist in the development of timely and relevant corrective actions.
- Encourage and educate employees on how to perform their tasks in a safe and efficient manner.
- Regularly conduct worksite inspections and audits to ensure employee and sub-contractor compliance with Standard General Policies, Procedures, and the Alberta OH&S Legislation.
- Educate all employees on the company's Drug and Alcohol policy, Post Incident testing, Fit-for-duty requirements, and self-help awareness.
- Track and maintain employee safety training records and assist the Safety Manager in creating yearly training budgets as well as schedule training as necessary.
- Ensure all employees have access to applicable SDS documentation.
- In conjunction with WCTL and the Safety Manager, assist in maintaining the company's Modified Work Program and managing WCB claims.
- Organize and maintain safety documentation.
- Track monthly inspections by all supervisory levels to ensure compliance with company stated frequencies.
- Promote a team approach throughout the organization and maintain dialogue with all employees to exchange information and gather ideas.
- Collaborate with any project teams on other special initiatives, as required.
- Other Safety related duties as required.

**Qualifications****Education, Training and Certifications**

- Grade 12 or GED.
- NCSO Certification (including COR Auditor status in good standing).
- Class 5 Drivers License in good standing.
- Standard First Aid.
- Ground Disturbance Level 2 is considered an asset.
- Confined Space entry and rescue is considered an asset.
- TDG Train-the-Trainer is considered an asset.
- WHMIS Train-the-Trainer is considered an asset.
- Flagger Train-the-Trainer is considered an asset.
- An OHS Certificate from a post-secondary institution or willingness to obtain is considered an asset.

**Work Experience**

- Minimum 2+ years' experience and proven track record within a safety department.
- Experience in Heavy Civil Construction is an asset.
- Experience with excavating and trenching, confined space and fall protection procedures is considered an asset.

**Technical Skills**

- Knowledge of Occupational Health & Safety Legislation, WCB and Provincial/Federal job and industry specific legislation.
- Experienced in conducting investigations using SCAT and TapRoot root cause analysis.

- Intermediate Microsoft Office skills in Excel, Word, Project, Outlook.
- Prior use of Enablon is an asset.
- Knowledge of NSC Legislation is an asset.

**Working Conditions**

- Monday to Friday 7:00- 4:00 schedule, with on call expected evenings and weekends.
- A portion of work is performed in an indoor setting which may include standing, walking, and sitting. Sitting for extended periods of time is required.
- A portion of work is performed in an outdoor setting, which could include inclement weather.
- A portion of the work requires driving to various job sites, which may include sitting for extended periods of time, maintaining unhindered focus on the road, and driving all types of conditions and weather. Must comply with all driving laws and company vehicle use policies.
- Must be physically able to walk over rough terrain for extended periods of time.
- Must be physically able to repetitively lift and carry at least 50 LBS on a regular basis.
- Use of Personal Protection Equipment is required.
- Use of sunscreen, long sleeves, and appropriate headgear when working outdoors.
- Must comply with the company's drug and alcohol testing requirements.

**Closing Date: February 1, 2024**

Standard General Inc. Calgary offers exciting growth opportunities, excellent wages and benefits, and the opportunity to become part of a strong team and leader in the construction industry.

*We thank all applicants for their interest; however, only candidates selected for interviews will be contacted.*