



worley

DELIVERING SUSTAINABLE CHANGE

Project

Coordinator Summer Student

Worley is a leader in industrial construction in Alberta and western Canada. Our employees enjoy exciting careers in fabrication, modularization, field installation, and professional support services for some of world's most challenging heavy-oil facilities, gas plants, power stations and other industrial projects. As part of the global Worley team, we enjoy shared resources and opportunities with more than 20 Canadian locations and 40 countries.

Cord is seeking a Project Coordinator Summer Student to work with our team in the Edmonton office or Alberta Construction site, beginning in summer 2024. The duration of the assignment will be 4 months.

Responsibilities:

- Assist field crews in resolving technical issues
- Collaborate with Engineering to resolve technical issues
- Engineering Drawing Redlines
- Develop Field Installation Work Packages
- Support contractual scope change management process.
- Maintenance of project scorecards, progress tracking.
- Support the development of accurate, comprehensive, and timely schedules.
- Support the inspection of construction work against project Specifications and industry standards
- Support tracking and reporting of system completions & turnover to the Owner
- Work with Project team to ensure the project successfully meets the project's cost and schedule targets.
- Other duties, as required.

Qualifications:

- Current student available for full time placement (40 hours per week minimum) in summer 2024. The duration of the assignment will be 4 months.
- Working towards a Degree in Engineering.
- Strong interpersonal and communication skills.
- Computer literate in Microsoft Office products.
- Some knowledge of Primavera (P6) scheduling and reporting would be an asset.
- Must have reliable means of transportation, ideally non-GDL class 5 license holder

Worley strives to be an industry leader in health, safety and environmental performance. Our vision is to achieve zero harm to people and assets, and zero environmental incidents. We select people who share our values, beliefs and commitment to this vision and who demonstrate the expected behaviors, competencies and performance associated with their perspective roles with the company.