

Date of Event	Purpose	Transportation	Accommodation	Meals	Incidentals	Staff	Travel	External
						Development Seminar & Conference	Expenses Total	Working Session Total
August 29, 2024	Conference - Educause					2,775.43	2,775.43	
September 19, 2024	Meeting - Stakeholder						-	11.16
September 23, 2024	Meeting - Board Member	317.34					317.34	48.17
October 10, 2024	Meeting - Stakeholder	24.15					24.15	
October 11, 2024	Meeting - Stakeholder		131.01	110.36	14.24		255.61	
October 17, 2024	Meeting - ACOSAO						-	456.03
*Total		341.49	131.01	110.36	14.24	2,775.43	3,372.53	515.36

* costs include non-recoverable GST where applicable