



**NORTHERN ALBERTA
INSTITUTE OF TECHNOLOGY
BOARD OF GOVERNORS**

BOARD MEETING MINUTES

Thursday, August 28th, 2025

1:00 – 3:00 pm

Governor's Boardroom T811 / MS Office Teams

1. IN-CAMERA SESSION WITH BOARD MEMBERS ONLY PRIOR TO CALLING THE MEETING TO ORDER

Moved by Danielle Libunao that the Board move to an in-camera session.

Seconded & carried.

Declaration of Conflict(s) of Interest for Board Members for agenda items
No conflicts declared.

Moved by Laura Jo Gunter that the Board exit the in-camera session.

Seconded & carried.

2. CALL TO ORDER AND APPROVAL OF AGENDA

2.1. Board Chair's Welcome

2.2. Introductions to new members and thank you to outgoing members

2.2.1. Welcome Doreen Cole

2.2.2. Thank you, Danielle Libunao, Kristina Williams, Paul Verhesen, Kris Mauthe

2.3. Approval of the Agenda

Moved by Ruth Mulholland that the agenda be approved as presented.

Seconded & carried.

Declaration of Conflict(s) of Interest for Board Members for agenda items
No conflicts declared.

3. CONSENT AGENDA

3.1. Approval of the minutes of the ASC meeting held on 20 August 2025

Moved by Don Cameron that the Advanced Skills Centre Committee recommend the Advanced Skills Centre proposed project budget, with such non-substantive changes that management of NAIT considers necessary or advisable, to the Board of Governors of the Northern Alberta Institute of Technology for approval.

Seconded & carried.

Moved by Don Cameron that the Advanced Skills Centre Committee recommend the Advanced Skills Centre proposed project schedule, with such non-substantive changes that management of NAIT considers necessary or advisable, to the Board of Governors of the Northern Alberta Institute of Technology for approval.

Seconded & carried.

Moved by Don Cameron that the Advanced Skills Centre Committee recommend the Advanced Skills Centre proposed business case, with suggested edits as per the committee's request and with such non-substantive changes that management of NAIT considers necessary or advisable, to the Board of Governors of the Northern Alberta Institute of Technology for approval.

Seconded & carried.

3.2. Approval of the Minutes of the Board of Governors for the Meeting held on 27 May 2025

Moved by Dan Brown that the consent agenda be approved as presented.

Seconded & carried.

4. NEW BUSINESS

4.1. Board Renewal and Committee Placements Administrative Update – Andy Neigel, Laura Jo Gunter, JF Bouffard

Discussed upcoming committee placement votes for newly incoming student members Tanroop Mahal and Chase Anderson. Will hold an asynchronous vote for students as well as any new appointments from the Advanced Education.

Moved by Dan Brown that the Board of Governors of the Northern Alberta Institute of Technology appoint Doreen Cole to the Finance Committee and Audit Committee.

Seconded & carried.

4.2. Advanced Skills Centre Business Case – Don Cameron, Laura Jo Gunter, Mike High

The ASC Business Case discussion highlighted key points making the case for investment in skilled trades and applied education to meet Alberta's evolving economic needs. The Business Case demonstrates alignment with government priorities, outlines funding contributions from NAIT and GOA, and highlights risk management and financial planning. The board was supportive of the business case and sees the project as an opportunity to strengthen workforce development and community impact.

Moved by Don Cameron that the Board of Governors of the Northern Alberta Institute of Technology approve the Advanced Skills Centre proposed project budget, with such non-substantive changes that management of NAIT considers necessary or advisable, for submission to the Government of Alberta.

Seconded & carried.

Moved by Don Cameron that the Board of Governors of the Northern Alberta Institute of Technology approve the Advanced Skills Centre proposed project schedule, with such non-substantive changes that management of NAIT considers necessary or advisable, for submission to the Government of Alberta.

Seconded & carried.

Moved by Don Cameron that the Board of Governors of the Northern Alberta Institute of Technology approve the Advanced Skills Centre proposed business case, with such non-substantive changes that management of NAIT considers necessary or advisable, for submission to the Government of Alberta.

Seconded & carried.

Board of Governors Meeting Sept 23, 2025

5. NEXT BOARD MEETING

The next Board Meeting will be on September 23rd at 4:00 pm in T811, the Board of Governors Conference Room.

5.1. Headshots September 23, 3-3:40 pm (for new members or those requiring an update)

5.2. Group photo for Board members 3:45 pm

6. IN-CAMERA SESSION WITH THE BOARD OF GOVERNORS

Moved by PS Sidhu that the Board move to an in-camera session.

Declaration of Conflict of Interest for Board Members for in-camera items

No conflicts declared.

5.1 Labour Relations Update – Clayton Davis, Jodi Edmunds

7. ADJOURNMENT

Moved by Kris Mauthe that the Board of Governors meeting be adjourned at 3:05 pm.

APPENDICES:

ASC Business Case

Board of Governors Meeting Sept 23, 2025

Attendance		
Committee Members	Yasmin Jivraj Laura Jo Gunter Jason Pincock Kristina Williams Paul Verhesen Dan Brown Don Cameron Lorraine Royer Kris Mauthe Ruth Mulholland Rachel Smith Steve Chattargoon Danielle Libunao PS Sidhu Lisa Slywka Doreen Cole	Board Chair, Ex officio President and CEO, Ex officio Vice Board Chair, Ex officio, Chair - Audit, Finance, Committee Member - BEC Public Member Public Member Chair – CDC, Public Member – BEC Chair - ASSC, Public Member – Audit, Finance & BEC Chair - ICE, Committee Member - BEC Public Member AUPE Rep, Committee Member - Governance Committee Member - Audit, Finance NASA Rep, Committee Member - CDC NAITSA Rep, Committee Member - ICE Public Member – ASCC & BEC NASA Rep, Committee Member, ICE Public Member
Resources	Jean-François (JF) Bouffard Keela Coss	Chief of Staff and Director of Strategy Board Relations & Executive Administrative Specialist
Guests	Peter Leclaire Mike High Clayton Davis Daryl Silzer Jodi Edmunds Phil Michailides Gail Kelly Cathy Kiss Jillian Beaton Chase Leslie Anderson Tanroopreet (Tanroop) Singh Mahal	VP Academic VP Administration and CFO Interim VP Students, Human Resources and International VP External & CDO Interim AVP Human Resources AVP – Advanced Skills Centre Director of Government Relations Canadian Strategy Group EY Parthenon Advisory Services NAITSA nominee NAITSA nominee
Regrets	Andy Neigel Linda Palladino Lou Zoldan	Chair - Governance, Committee Member – BEC Chair - HRC, Committee Member - BEC Senior Project Manager – Advanced Skills Centre

Yasmin Jivraj
Chair, Board of Governors

Laura Jo Gunter
President & CEO, NAIT