NORTHERN ALBERTA
INSTITUTE OF TECHNOLOGY
BOARD OF GOVERNORS

BOARD MEETING MINUTES

Tuesday, Dec 19th, 2025
11:00 am
Governor's Boardroom T727 / MS Office Teams

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1 IN-CAMERA SESSION WITH BOARD MEMBERS ONLY PRIOR TO CALLING THE MEETING TO ORDER

Moved by Yasmin Jivraj that the Board move to an in-camera session.
Seconded and carried.

- **General Updates**

Moved by Yasmin Jivraj that the Board exit the in-camera session.
Seconded and carried.

2 CALL TO ORDER AND APPROVAL OF AGENDA

2.1 Welcome new member – Craig Harder
2.2 Approval of the Agenda

Moved by Linda Palladino that the agenda be approved as presented.
Seconded and carried.

Declaration of Conflict(s) of Interest for Board Members for agenda items
No conflicts declared.

3 CONSENT AGENDA

3.1 Approval of the minutes of the Board of Governors for the Meeting held on December 2, 2025

3.2 Academic Council – Draft minutes of the Meeting held on December 15, 2025

Moved by Dennis Sheppard that Organizational Leadership and Governance Post Diploma Certificate New Program Proposal be recommended for approval by the Board of Governors.

Moved by Tamara Peyton that the Content Creator Entrepreneurship Diploma New Program Proposal be recommended for approval by the Board of Governors.

Moved by Tamara Peyton that Network Operations & Management Diploma New Program and Co-op Proposal be recommended for approval by the Board of Governors.

3.3 Finance Committee – Draft minutes of the Meeting held on December 16, 2025

Moved by Don Cameron that the Finance Committee recommend that the Board of Governors of the Northern Alberta Institute of Technology approve Exceptional Tuition Increases for the following programs:

Electrical Engineering Technology Diploma.
Instrumentation Engineering Technology (co-op).
Dental Technology (co-op).
Denturist Technology.
Veterinary Technology (co-op).
Diagnostic Med Sonography Card.
Diagnostic Med Sonography Gen.
Medical Laboratory Technology.
Medical Radiologic Tech.

Moved by Yasmin Jivraj that the Finance Committee recommend that the Board of Governors of the Northern Alberta Institute of Technology approve the Investment Management Agreement (IMA) for 2025-2028.

3.4 Proposed new programs

Moved by Laura Jo Gunter that the Board of Governors of the Northern Alberta Institute of Technology approve the proposed Network Operations and Management Diploma program and co-op program for submission to Advanced Education.

Moved by Laura Jo Gunter that the Board of Governors of the Northern Alberta Institute of Technology approve the proposed Organizational Leadership and Governance Post-Diploma Certificate program for submission to Advanced Education.

Moved by Laura Jo Gunter that the Board of Governors of the Northern Alberta Institute of Technology approve the proposed Content Creator Entrepreneurship Diploma for submission to Advanced Education

Moved by Linda Palladino that the consent agenda be approved as presented.
Seconded and carried.

4 BUSINESS ARISING FROM PREVIOUS MEETING

None

5 NEW BUSINESS

5.1 Exceptional Tuition Increase (ETI) (Doreen Cole, Peter Leclaire, Patti Hergott, Arden Kobewka)
The committee reviewed the ETI process, including Program Mix involvement and NAITSA engagement. Decisions remain subject to Government of Alberta approval, which will determine the scope and timing of any quality-improvement initiatives.

Moved by Doreen Cole that the Board of Governors of the Northern Alberta Institute of Technology approve Exceptional Tuition Increases for the following programs:

Electrical Engineering Technology Diploma.
Instrumentation Engineering Technology (co-op).
Dental Technology (co-op).
Denturist Technology.
Veterinary Technology (co-op).
Diagnostic Med Sonography Card.
Diagnostic Med Sonography Gen.
Medical Laboratory Technology.
Medical Radiologic Tech.

Seconded and carried.

5.2 Investment Management Agreement (IMA) (Doreen Cole, Laura Jo Gunter, Arden Kobewka)
An overview of the IMA was provided, noting that targets and tolerances are established by the Government of Alberta and outlining the potential impact and likelihood of not meeting those targets.

Moved by Don Cameron that the Board of Governors of the Northern Alberta Institute of Technology approve the Investment Management Agreement (IMA) for 2025-2028.
Seconded and carried.

6 NEXT BOARD MEETING – March 3, 2026

7 IN-CAMERA SESSION WITH BOARD OF GOVERNORS

Moved by Yasmin Jivraj that the Board move to an in-camera session.
Seconded and carried.

Declaration of Conflict of Interest for Board Members for in-camera items

7.1 General Updates
7.1.1 Labour Updates

Moved by Yasmin Jivraj that the Board exit the in-camera session.
Seconded and carried.

8 ADJOURNMENT

Moved by Yasmin Jivraj that the Board of Governors meeting be adjourned at 12:00 pm.
Seconded and carried.

APPENDICES:

Appendix A - Network Operations and Management Diploma program and Co-op program proposal
Appendix B - Network Operations and Management Diploma Presentation
Appendix C - Organizational Leadership and Governance Post-Diploma Certificate proposal
Appendix D - Organizational Leadership and Governance Post-Diploma Certificate Presentation
Appendix E - Content Creator Entrepreneurship Diploma program proposal
Appendix F - Content Creator Entrepreneurship Diploma program proposal Presentation
Appendix G - Electrical Engineering Technology Diploma
Appendix H - Instrumentation Engineering Technology (co-op)
Appendix I - Dental Technology (co-op)

Appendix J - Denturist Technology
Appendix K - Veterinary Technology (co-op)
Appendix L - Diagnostic Med Sonography Card
Appendix M - Diagnostic Med Sonography Gen
Appendix N - Medical Laboratory Technology
Appendix O - Medical Radiologic Tech
Appendix P - IMA3 Fact Sheet

Distribution		
Committee Members	Yasmin Jivraj	Board Chair, Ex officio
	Laura Jo Gunter	President and CEO, Ex officio
	Dan Brown	Chair, CDC; Member, HRC & BEC
	Don Cameron	Chair, ASSC; Member, Audit, Finance & BEC
	Andy Neigel	Chair, Governance; Member, BEC
	Linda Palladino	Chair, HRC; Member, BEC
	Lorraine Royer	Chair, ICE
	Rachel Smith	Member, Audit & Finance
	Steve Chattargoon	NASA Rep; Member, CDC
	Tanroop Mahal	NAITSA Rep; Member, ICE
	Chase Andeson	NAITSA Rep; Member, CDC
	PS Sidhu	Member, ASCC & BEC
	Lisa Slywka	NASA Rep; Member, ICE
	Doreen Cole	Chair, Finance & Audit, NAIT Foundation
Resources	Jean-François (JF) Bouffard	Chief of Staff and Director of Strategy
	Keela Coss	Board Relations & Executive Administrative Specialist
Guests	Peter Leclaire	VP Academic
	Clayton Davis	Interim VP Human Resources
	Daryl Silzer	VP External & CDO
	Arden Kobewka	AVP, Finance and Corporate Services
	Patti Hergott	AVP, AQOE
	Gail Kelly	Director, Government Relations

Yasmin Jivraj
Chair, Board of Governors

Laura Jo Gunter
President & CEO, NAIT