



NORTHERN ALBERTA INSTITUTE OF TECHNOLOGY

ACADEMIC COUNCIL

**Monday, November 17, 2025
2:00 pm – 4:00 pm
via Microsoft Teams**

MINUTES

MEMBERS PRESENT:

Peter Leclaire (Chair)	Clayton Davis	Jen Crothers	Dennis Sheppard
Tamara Peyton	Terry Schlitter	Matt Lindberg	Shauna MacDonald
Jamie Nimcan	Gilles Prefontaine	Max Varela Arevalo	Ann Hrabok
Irene Kirby-Frith	Krysta Westlund	Lilly Houcher	Danielle Libunao
Sandra Onah	Teaira Current	Wyatt Waters	Jeetika Mishra
Ishana Hettiarachchige			

REGRETS:

RESOURCE:

Lynda Robertson

GUESTS:

Mike McCready	Arun Bhardwaj	Patti Hergott	Stacy Oslund
---------------	---------------	---------------	--------------

1. OPENING

1.1. Call to Order and Approval of the Agenda

Peter Leclaire welcomed everyone and called the meeting to order. Observers were reminded to keep microphones muted and cameras off.

No additions to the agenda.

Moved by Jen Crothers that the agenda be approved as presented.

Seconded, Carried

No conflict of interest declared.

2. CONSENT AGENDA

2.1. Approval of the Minutes of Academic Council for the meeting held October 20, 2025.

2.2. Approval of proposals for the addition of Co Op programming in:

2.2.1. Electrical Engineering

2.2.2. Business Administration Specialization (6)

2.2.2.1. Business Administration – Accounting

2.2.2.2. Business Administration – Entrepreneurship + Innovation

2.2.2.3. Business Administration – Finance

2.2.2.4. Business Administration – Human Resource Management

2.2.2.5. Business Administration – Management

2.2.2.6. Business Administration – Marketing

2.2.3. Mechanical Engineering Technology

2.3. Bachelor of Technology in Construction Management Termination.

Moved by Gilles Prefontaine that the Consent Agenda be approved as presented.

Seconded, Carried

3. BUSINESS ARISING FROM PREVIOUS MEETING

3.1. Paused Admission and Suspension and Termination Policy

Work is in progress and will be brought forward to a future meeting.

3.2. Program Suspension Proposals

Program suspension proposals from the last meeting are listed from 5.4 to 5.13 below.

3.3. Paused Programs Verbal Update

Peter Leclaire confirmed no newly identified program pauses to announce noting that Personal Fitness Trainer has been reinstated and there may be more information available at the next Academic Council meeting.

4. ACADEMIC UPDATE

The Academic Update provided an overview of current work and new initiatives throughout the Academic Portfolio.

5. ADMINISTRATION

5.1. Program Suspension Presentation

As requested at a previous meeting, Council members were provided with the presentation containing the data used to support decisions on the suspension proposals.

5.2. Content Creator Entrepreneurship Diploma New Program Proposal

Mike McCready presented the proposal for a new Content Creator Entrepreneurship Diploma New Program. Concerns were raised about curriculum overlap between the proposed Content Creator Entrepreneurship Diploma and existing programs, with suggestions for further consultation to avoid future suspension of either program.

Moved by Tamara Peyton that the Content Creator Entrepreneurship Diploma New Program Proposal be recommended for approval by the Board of Governors

Gilles Prefontaine made a motion to replace the motion:

Moved by Gilles Prefontaine that, in the spirit of collaboration, we postpone a recommendation of the Content Creator Entrepreneurship Diploma New Program Proposal until such a time when a full consultation be completed with the JRSSB Marketing and Entrepreneurship Program to identify opportunities for collaboration, course alignment, and impact to both Programs in order to avoid future concerns around 'Overlap of Curriculum' which may lead to the Suspension of one or both of these Diploma programs.

Seconded, Carried

5.3. Supply Chain Management Diploma Specialization New Program Proposal

Arun Bhardwaj presented the proposal for a new Supply Chain Management Diploma Specialization program, participated in discussion and answered questions before going to a vote.

Moved by Dennis Sheppard that the Supply Chain Management Diploma Specialization New Program Proposal be recommended for approval by the Board of Governors.

Seconded, Carried

Moved by Dennis Sheppard that the Supply Chain Management Diploma Specialization New Program Co Op be recommended for approval by the Board of Governors.

Seconded, Carried

5.4. Millwork and Carpentry Certificate Program Suspension

A motion that was defeated at the last meeting, however had some confusion occur around the vote and it was suggested to be brought forward again. Academic Council discussed the renewal and reconsideration of this motion referencing Robert's Rules of Order. Moved to New Business for further discussion and reconsideration.

5.5. Leadership in Healthcare Post-Diploma Certificate Program Suspension

Terry Schlitter presented the suspension proposal for the Leadership in Healthcare Post-Diploma Certificate program, participated in discussion and answered questions before going to a vote. Vote was carried unanimously.

Moved by Terry Schlitter that the suspension proposal for Leadership in Healthcare Post-Diploma Certificate Program be recommended for approval by the Board of Governors.

Seconded, Carried

5.6. Cybersecurity Immersive Industry Education Post-Diploma Certificate Program Suspension

Tamara Peyton presented the suspension proposal for the Cybersecurity Immersive Industry Education Post-Diploma Certificate Program. No questions were asked. Vote was carried unanimously.

Moved by Tamara Peyton that the suspension proposal for Cybersecurity Immersive Industry Education (IIE) Post-Diploma Certificate Program be recommended for approval by the Board of Governors.

Seconded, Carried

5.7. Bachelor of Applied Information Systems Technology Applied Degree Program Suspension

Tamara Peyton presented the suspension proposal for the Bachelor of Applied Information Systems Technology Applied Degree Program, participated in discussion and answered questions before going to a vote. Vote was carried unanimously.

Moved by Tamara Peyton that the suspension proposal for Bachelor of Applied Information Systems Technology Applied Degree Program be recommended for approval by the Board of Governors.

Seconded, Carried

5.8. Nanosystems Engineering Technology Diploma Program Suspension

Bring forward to a future meeting due to lack of time.

5.9. Materials Engineering Technology Diploma Program Suspension

Bring forward to a future meeting due to lack of time.

6. NEW BUSINESS

6.1. Millwork and Carpentry Certificate Program Suspension

Council members discussed the confusion around this item at the last meeting and decided to bring it forward to New Business to allow for further discussion and possible vote on reconsideration of the motion.

Bring forward to a future meeting due to lack of time.

7. NEXT MEETING

Monday, December 15, 2025, from 2:00 pm to 4:00 pm

8. ADJOURNMENT

Moved by Shauna MacDonald that the meeting be adjourned at 3:56 pm.

Seconded, Carried