



Initial Study Permit Application Guide

Property of NAIT International Student Experience

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When to apply for your Initial Study Permit

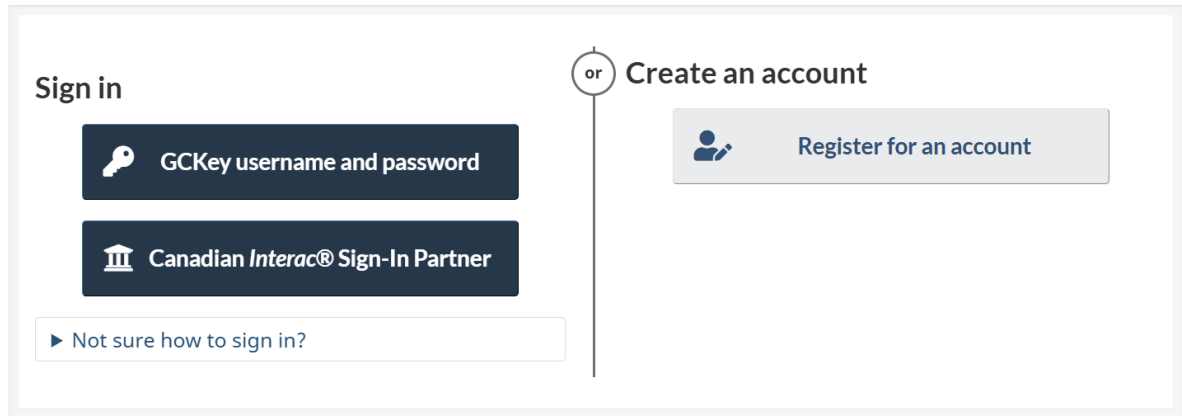
IRCC processing times can vary greatly depending on your country of residence. It is important to check IRCC's current processing time to ensure you have enough time to apply for, and receive, your Study Permit before your program starts. As IRCC processing times are only an estimate and subject to change without notice, we recommend that you apply for your Study Permit as soon as possible after receiving your Visa Letter of Acceptance and Provincial Attestation Letter (PAL). You can check IRCC's current processing times here: [Check current IRCC processing times - Canada.ca](https://www.canada.ca/en/immigration-refugee-citizenship/services/visit-canada/processing-times.html)



How to Create an IRCC account

To apply for a Study Permit online, you will need to log in to your IRCC Secure Account (GCKey). If you do not already have an account, you will need to create one with Immigration, Refugees and Citizenship Canada (IRCC). This is free and does not take a long time. To create an account, please follow the steps below.

1. Google "IRCC Secure Account" or follow the link: [Sign in to your IRCC secure account - Canada.ca](https://www.canada.ca/en/immigration-refugees-citizenship/services/apply-for-a-study-permit/apply/ircc-secure-account.html)



The screenshot shows the IRCC Secure Account login and registration page. On the left, under the heading "Sign in", there are two dark blue buttons: "GCKey username and password" (with a key icon) and "Canadian Interac® Sign-In Partner" (with a bank icon). Below these is a link "▶ Not sure how to sign in?". On the right, under the heading "Create an account", there is a light blue button "Register for an account" (with a person icon). A vertical line with a circle containing the word "or" separates the two sections.

2. Register for the IRCC account. You will have two options: register with GCKey or register with a Sign-In Partner. You must decide which option you would like to take. Both options will lead you to the same account.

- To register with GCKey:

- 1) Click 'Register with a GCKey'.
- 2) Click 'Sign Up'.
- 3) Read the Terms and Conditions of Use and click 'I Accept'.
- 4) Create a username. Click 'Continue'.
- 5) Create a password. Click 'Continue'.
- 6) Create your security questions and responses. Click 'Continue'.
- 7) Click 'Continue' to get to the 'Sign Up Complete' page.
- 8) Read the Terms and Conditions. Click 'I Accept'.
- 9) Enter your information and follow the steps to create your account.

- To register with a Sign-in Partner:

- 1) Click 'Register with a Partner Sign-In'.
- 2) Choose your financial institution.
- 3) If you don't see your financial institution listed, you need to register with GCKey.
- 4) Enter your banking sign-in information and click 'Continue'.
- 5) Read the Terms and Conditions of Use and click 'I Accept'.
- 6) Enter your information and follow the steps to create your account.

How to Fill-out an Online Questionnaire

1. Login to your IRCC account and click on 'Apply to come to Canada':

View the applications you submitted

Review, check the status or read messages about your submitted application.

Search: Showing 0 to 0 of 0 entries | Show entries

Application type	Application number	Applicant name	Date submitted	Current status	Messages	Action
No data available in table						

Did you apply on paper or don't see your online application in your account? [Add \(link\) your application to your account](#) to access it and check your status online.

Continue an application you haven't submitted

Continue working on an application or profile you haven't submitted or delete it from your account.

Search: Showing 0 to 0 of 0 entries | Show entries

Application type	Date Created	Days left to submit	Date last saved	Action
No data available in table				

Start an application

Apply to come to Canada

Includes applications for Visitor visas, work and study permits, Express Entry and International Experience Canada. You will need your personal reference code if you have one.

Refugees: Apply for temporary health care benefits

Use this application if you are a protected person or refugee claimant who wants to apply for the Interim Federal Health Program.

Citizenship: Apply for a search or proof of citizenship

Use this application to apply for proof of citizenship (citizenship certificate) or to search citizenship records.

Students: Transfer schools

For approved study permit holders only. Tell us if

2. Then, click on 'Visitor visa, study and/or work permit.'

I do not have a Personal Reference Code

If you do not have a personal reference code, you may answer a series of questions to find out if you are eligible to apply for a visa and/or permit, apply for Express Entry, and begin an online application.

If you begin your application **after you have logged into your account**, you will not receive a personal reference code, as the system will save your document checklist right into your account.

Determine your eligibility and apply online:

Visitor visa, study and/or work permit

Express Entry (EE)

3. Next, you will see an online questionnaire. Follow the tips below to complete the questionnaire:

Find out if you're eligible to apply

What would you like to do in Canada? *(required)* ?
Study

How long are you planning to stay in Canada? *(required)*
Please make a selection

Select the code that matches the one on your passport. *(required)* ?
Please make a selection

What is your current country/territory of residence? If you are presently in Canada, you should select Canada. *(required)* ?
Please make a selection

Do you have a family member who is a Canadian citizen or permanent resident and is 18 years or older? *(required)*
Please make a selection

What is your date of birth? *(required)* ?
Select year Select month Select day

You can click on underlined terms to see their definitions. For example, according to IRCC, a family member is “a spouse or common-law partner, dependent children, and their dependent children.”

You can click on the blue ? symbol to receive more explanation.

Please be sure to select the correct country of residence. Answer this question truthfully, based on where you are currently living.

In most cases, you will require a Provincial Attestation Letter (PAL) with your initial Study Permit application. You will receive this after paying your tuition deposit at NAIT.

Do you have a provincial or territorial attestation letter or meet an exception from submitting a provincial or territorial attestation letter? **(required)** ?

Yes, I have a provincial or territorial attestation letter

Save and Exit Questionnaire

Next

4. Once you answer all questions on the questionnaire, IRCC will inform you what application you may start. Please click 'Continue' next to the option '**Students (Study permit).**'

Your results

Based on the information you provided, the result(s) below indicate(s) whether you may be eligible to come to Canada.

Students (Study permit)

You may be eligible to come to Canada as a student.

Continue

Exit questionnaire

5. Answer the remaining questions. Read all the questions carefully. Not all students will have the same answers, but we have shared some tips below.

Is work an essential component of your studies? **(required)** ?

Please make a selection

**If you are not sure if your NAIT program has a co-op component, please contact your program to confirm or view NAIT's Work Integrated Learning (WIL) page: [Programs with WIL Experiences - NAIT](#)*

As of April 1, 2026, IRCC has removed the requirement for students to obtain a Co-Op Work Permit. However, if your program has WIL, you will need a letter confirming that a student work placement is a requirement of your program. You can request this letter from an International Student Specialist by logging into the contact form: nait.ca/help - **Current Course/Program > International Students/Immigration > Contact Us

Have you had a medical exam performed by an IRCC authorized panel physician (doctor) within the last 12 months? *(required)* ?

Please make a selection

Please make a selection
Yes
No

**Not all doctors are IRCC authorized panel physicians, you can click on the blue ? symbol to see the list of IRCC authorized panel physicians.*

Have you lived in a designated country or territory for more than six months in the last year? *(required)* ?

Please make a selection

Please make a selection
Yes
No

**Review a list of IRCC designated countries here: [Find out if you need a medical exam for your temporary resident application - Canada.ca](#)*

In the past 10 years, have you given your fingerprints and photo (biometrics) for an application to come to Canada? *(required)*

Please make a selection

Please make a selection
Yes
No

**This question is asking about biometrics for the purpose of coming to Canada. Any biometrics you may have given to visit the United States, for employment purposes, etc. are not relevant.*

6. Once you complete all answers, you will be given an option to double-check your information.

Review your answers

Please review your results and modify your answers if required.

What would you like to do in Canada?
Work

How long are you planning to stay in Canada?
Temporarily - more than 6 months

Select the code that matches the one on your passport

If you notice a mistake, you can click on the 'pencil' symbol to change your answer.

7. Once you finish checking your answers, IRCC will give you some tips for making a successful application online. Please read them carefully as many problems can be avoided by following these tips.

Submitting your application

On the screen, you will be asked to upload the documents for your application. Please do not use your browser's navigation buttons, "Back" and "Forward", as they will not work properly within this application.

You must be logged into your own account to submit an application. You cannot use another person's account.

✓ Step 1: Use your account

✓ Step 2: Save your application

If you select the exit button, your information will be saved and you will return to your account home page.

You can continue your application at any time by logging into your account and selecting the e-Application link under the In-Progress section.

Please note that you have 60 days to submit your online application. The number of days remaining to submit your application appears in your account home page. If your application is not submitted within 60 days, it will automatically be deleted.

✓ Step 3: Upload your documents

Here are some guidelines for your documents:

- Your form(s) and document(s) must be in an electronic format.
- You do not need to sign your application form by hand if you submit your application form online. You will be asked to provide a digital signature once you are ready to transmit your documents.
- One file will be allowed per document type. For example, if you are asked to provide multiple pages of your passport, you must scan and save all pages as one file.
- You will be required to upload every requested form and document. You will not be able to proceed to the next steps until you upload every form/document.
- A "help" feature provides you with more information about each form/document. The help text will appear below the list of documents.
- The maximum size for each file is 4 MB (four megabytes). We accept these file formats:
 - PDF (Portable Document)
 - JPG, TIFF, or PNG (Image)
 - DOC or DOCX (Microsoft Word Document)

If your file is bigger than 4 MB, you should reduce the size. Here are some tips for making reducing your file size.

PDF format

- Recreate the PDF with Adobe Distiller set to "lowest file size."
- Ensure that all images in the PDF are set to 96 DPI (dots per inch).
- Remove all unnecessary images.

JPG format

- Scan your document at a lower DPI (dots per inch).
- Remove all empty space around the image.
- Shrink the image.
- Reduce the JPG image quality.

TIFF and PNG format

- Scan your document at a lower DPI (dots per inch).
- Crop the image to remove any empty space around the image.
- Shrink the image.
- Save the file as a JPG format instead.

DOC and DOCX format

- Remove unnecessary images, formatting and macros. Save the file as a recent Word version.
- Reduce the file size of the images before they are inserted in the document.
- If it is still too large, save the file as a PDF format.

8. Finally, you will be directed to your document checklist. Not all students will have the same items on their checklists; however, all documents listed under “Application form(s)” and “Supporting Documents” are required. Please click on the blue ? symbol next to each document name to see more explanation from IRCC. We have also shared some tips below:

Application Form(s)

Application Form(s)			
Details	Document name	Instructions	Options
Not provided	1a Application for Study Permit Made Outside of Canada (IMM1294) (required)	?	Upload file

Supporting documents

Supporting documents			
Details	Document name	Instructions	Options
Not provided	2 Evidence of Work Reqmnt Study: Evidence of Work Requirement in Study (required)	?	Upload file
Not provided	3 Letter of Acceptance or Letter of Enrollment / Registration (required)	?	Upload file
Not provided	Passport (required)	?	Upload file
Not provided	4 Provincial or Territorial Attestation Letter (PAL or TAL) (required)	?	Upload file
Not provided	5 Proof of Means of Financial Support (required)	?	Upload file
Not provided	6 Digital photo (required)	?	Upload file
Not provided	7 Request for Medical Exam (required)	?	Upload file
Not provided	1b Family Information (IMM5645) (required)	?	Upload file

Optional documents

Optional documents			
Details	Document name	Instructions	Options
Not provided	8 Schedule 1 - Application for a Temporary Resident Visa Made Outside Canada (IMM 5257)	?	Upload file
Not provided	Client Information	?	Upload file

Boxes 1a and 1b: If you cannot see the forms on IRCC's webpage, try downloading them to your computer. Then, open the forms from where you saved it on your computer using Adobe Reader, not through the webpage. For more technology trouble-shooting tips, see: [I can't open my application form in PDF format. What can I do? \(canada.ca\)](#)

Box 2: As of April 1, 2026, IRCC has removed the requirement for students to obtain a Co-Op Work Permit. However, if your program has Work Integrated Learning, you will need a letter confirming that a student work placement is a requirement of your program. You can request this letter from an International Student Specialist by logging into the contact form: [nait.ca/help](#) - **Current Course/Program > International Students/Immigration > Contact Us**

Not sure if your program has Co-Op? Check here: [Work Integrated Learning - NAIT](#)

Box 3: This is your original **Visa Letter of Acceptance** from NAIT. Be sure to read all correspondence from NAIT carefully to ensure you are uploading the correct document.

Box 4: Most applicants for an initial Study Permit will require a Provincial Attestation Letter (PAL). You will receive this approximately 3-5 business days after paying your tuition deposit to NAIT, and will be available in your MyNAIT portal under "Submission of Documents"

**Please note that if your application is refused by IRCC, you will require a new PAL should you choose to re-submit the application.*

Box 5: You can click on the blue  symbol to see what financial documents you can provide.

- It says "provide as many documents as you can", which means you may provide more than one document. However, you must merge them into one PDF file to successfully upload them.
- If including multiple documents, it is recommended to include an index and indicate the amount of funds available through each source.
- Remember, you must show that you have sufficient funds to cover: **one year tuition plus IRCC's minimum funds required for living expenses plus the cost of travel to and from Canada.**
- For more information on financial sufficiency, including the funds required and accepted proof, see: [Study permit: Get the right documents - Proof of financial support - Canada.ca](#)

Box 6: You can click on the blue  symbol to see specific dimensions. You are encouraged to print these dimensions and take them with you to your photographer. Note that the digital photo must be taken within 6 months prior to submitting your application.

Box 7: Depending on your country of residence, you may be required to complete an immigration medical exam. This must be done by one of IRCC's panel physicians, either before you submit your application (an upfront medical exam), or once requested by IRCC. You can find more information about who requires a medical exam here: [Medical exams for visitors, students and workers - Canada.ca](#)

Box 8: Documents appearing under "Optional Documents" may be required, depending on your country of residence and/or unique situation.

Schedule 1 may be required depending on your country of residence and/or if you select "Yes" to any of the background declaration questions in the IMM1294 form.

Client Information is where you must upload your Study Plan/Letter of Explanation, and any other documents that are required by your country of residence that do not appear on your document checklist. These may include:

- Study Plan/Letter of Explanation – find details about what information to include in this letter in the **"How to Write a Letter of Explanation"** section of this document

- Proof of legal status in country of residence (if not residing in country of citizenship)
- Previous passports showing travel history
- Military records and Form IMM5546
- Recent transcripts, diploma, or completion certificate of prior education
- Proof of relationship for any accompanying family members, such as birth certificates, marriage certificates, statutory declaration of common law union, etc, *if applicable*.

There may be specific instructions for your country of residence. Be sure to review all country-specific requirements here: [Study permit: How to apply - Canada.ca](#)

- Select "Outside Canada"
- Select "Apply Online"
- Select your country or territory from the list

You can provide multiple documents in the 'Client Information' section, but they must be merged into one PDF file to successfully upload them.

9. Once all the files are uploaded, you can submit the application and pay the fees.



Application Form(s)		
Details	Document name	Instructions Options
Document Uploaded	Application for Study Permit Made Outside of Canada (IMM1204) (required)	Upload File

Supporting documents		
Details	Document name	Instructions Options
Document Uploaded	Evidence of Work Record Study: Evidence of Work Requirement in Study (required)	Upload File
Document Uploaded	Letter of Acceptance or Letter of Intent for Registration (required)	Upload File
Document Uploaded	Passport (required)	Upload File
Document Uploaded	Provincial or Territorial Certificate of Graduation or Diploma (required)	Upload File
Document Uploaded	Proof of Means (required)	Upload File
Document Uploaded	Digital photo (required)	Upload File
Document Uploaded	Registration Number (required)	Upload File
Document Uploaded	Form IMM5546 (required)	Upload File

Optional documents		
Details	Document name	Instructions Options
Not provided	Form 1 - Application for a Temporary Resident Visa Made Outside Canada (IMM 5257)	Upload File
Document Uploaded	Client Information	Upload File

How to Fill out the IMM1294 Application Form

1. Go to your document checklist and click on “Application for a Study Permit Made Outside of Canada (IMM1294)”.

Application Form(s)

Application Form(s)

Details	Document name	Instructions	Options
Not provided	Application for Study Permit Made Outside of Canada (IMM1294) (required)	?	Upload file

Supporting documents

Supporting documents

Details	Document name	Instructions	Options
Not provided	Evidence of Work Reqmnt Study: Evidence of Work Requirement in Study (required)	?	Upload file
Not provided	Letter of Acceptance or Letter of Enrollment / Registration (required)	?	Upload file
Not provided	Passport (required)	?	Upload file
Not provided	Provincial or Territorial Attestation Letter (PAL or TAL) (required)	?	Upload file
Not provided	Proof of Means of Financial Support (required)	?	Upload file
Not provided	Digital photo (required)	?	Upload file
Not provided	Request for Medical Exam (required)	?	Upload file
Not provided	Family Information (IMM5645) (required)	?	Upload file

Optional documents

Optional documents

Details	Document name	Instructions	Options
Not provided	Schedule 1 - Application for a Temporary Resident Visa Made Outside Canada (IMM 5257)	?	Upload file
Not provided	Client Information	?	Upload file

If you cannot see the form on IRCC's webpage, try downloading it to your computer. Then, open the form from where you saved it on your computer, using Adobe Reader, not through the webpage. For more technology trouble-shooting tips, see: [I can't open my application form in PDF format. What can I do? \(canada.ca\)](#)

2. Visit this IRCC webpage to access IMM1294 question-by-question completion guide by clicking "Show instructions": [Application for a Study Permit Made Outside of Canada \(IMM 1294\) - Canada.ca](#)
Read all the questions carefully. Not all students will have the same answers, but we have shared some tips below:

7 Current country or territory of residence:				
Country or Territory	Status	Other	From	To
Colombia	Citizen		YYYY-MM-DD	YYYY-MM-DD

If the box is grey, this means that it is not applicable to you, and you don't need to write anything in that box.

NATIONAL IDENTITY DOCUMENT

1 Do you have a national identity document? ☐ *No ☐ *Yes				
2 Document number	3 Country or Territory of issue	4 Issue date	5 Expiry date	
		YYYY-MM-DD	YYYY-MM-DD	

Not all countries have compulsory National Identity Documents. If your country does not have one, click 'NO'.

DETAILS OF INTENDED STUDY IN CANADA

1 I have been accepted at the following educational institution (Attach the original letter of acceptance).					
*a) Name of School Northern Alberta Institute of Technology (NAIT)			*b) My level of study will be:		c) My field of study will be:
d) Complete address of school in Canada					
*Province AB		*City/Town Edmonton		*Address 11762 106 Street, Edmonton, AB, Canada, T5G 2R1	
2 a) Designated Learning Institution # (O#) O18713200642		b) My Student ID # is: 2006*****		3 Duration of expected study	
				1 *From YYYY-MM-DD	
				*To YYYY-MM-DD	
4 The cost of my studies will be:			5 *Funds available for my stay (CAD)		
2 *Tuition Room and board Other			3		
7 If you have been issued a Provincial Attestation Letter (PAL)/Territorial Attestation Letter (TAL), provide the:			8 If you have been issued a Quebec Acceptance Certificate (CAQ), provide the:		
Document Number			Expiry Date (YYYY-MM-DD)		Certificate Number
					Expiry Date (YYYY-MM-DD)

If you are less than 17 years of age, you must fill out the Custodian Declaration (IMM 5646) form.

Box 1: You can find the duration of your studies on your Visa Letter of Acceptance.

Box 2: You can copy the tuition amount from your original Letter of Acceptance from NAIT. 'Room and board' represent how much you need for rent. 'Other' means how much you need for books, transportation, personal items, etc. Answer this question truthfully, your expenses will depend on your specific circumstance.

Box 3: In a), write the amount of money in Canadian dollars that is available. In b), write who that money belongs to: you or your parents. If the money comes from another sponsor, explain more in c), e.g. your spouse, bank loan, scholarship, etc.

EMPLOYMENT

Give details of your employment for the past 10 years, including if you have held any government positions (such as civil servant, judge, police officer, mayor, member of parliament, hospital administrator)					
1	From		* Current Activity/Occupation		* Company/Employer/Facility name
	* YYYY	* MM			
	To				
	YYYY	MM	* City/Town	* Country or Territory	Province/State

You are asked to provide your employment history for the past 10 years. Begin with your current/most recent employment first. If you need more space (IMM1294 only provides space for 3 positions), you can make an additional document using Microsoft Word and upload it under "Client Information" section on your Document Checklist. If currently unemployed, this must be indicated on the form.

2

c) Have you previously applied to enter or remain in Canada? ☐ No ☒ Yes

*d) If you answered "yes" to question 2a), 2b) or 2c), please provide details.

I applied and was approved for a Study Permit and a Temporary Resident Visa in ~~2014~~ 2014, application S ~~123456789~~

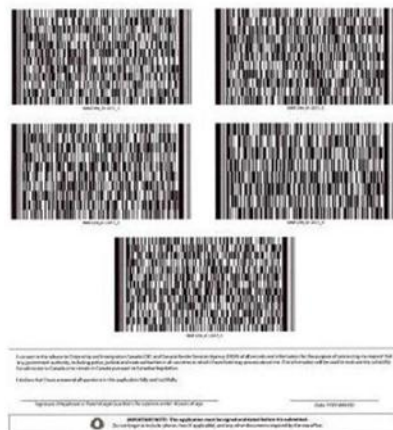
Under "Background Information," question 2, click 'Yes' if you have ever applied or been approved for a Canadian visa, study permit, work permit or any other immigration document. Provide details (permit/visa type, dates, outcome (approved/refused) and application numbers) about ALL previous applications in the comment box.

3. Once you complete all the fields, click 'Validate' at bottom of the form. If you are applying online, you do NOT need to print the form, you will be asked to provide a digital signature once you are ready to submit all the documents on your document checklist.

Depending on the type of application made, the information you provided will be stored in one or more Personal Information Banks (PIB) pursuant to section 10(1) of Canada's Privacy Act. Individuals also have a right to protection and access to their personal information stored in each corresponding PIB under the Access to Information Act. Further details on the PIBs pertaining to IRCC's line of business and services and the Government of Canada's access to information and privacy programs are available at the [InfoSource website](#) and through the IRCC Call Centre. Info Source is also available at public libraries across Canada.

Validate

4. If you have provided all the information, when you click on "Validate" a new page with bar codes will appear at the end of the document. It will look like this:



If you are missing information in the form, the fields you need to fill out will be outlined in red with a description of what is missing. It could look like this:

EMPLOYMENT				
Give details of your employment for the past 10 years, including if you have held any government positions (such as civil servant, judge, police officer, mayor, member of parliament, hospital administrator.)				
1	From	*Current Activity/Occupation		*Company/Employer/Facility name
	*YYYY *MM			
	To	*City/Town	*Country or Territory	Province/State
	YYYY MM			

Once you fix the fields outlined in red, try to “Validate” the form again, so the bar codes appear at the end of the document.

5. Upload your validated IMM1294 form to your document checklist.

How to Write a Letter of Explanation

You will need to include a Letter of Explanation or Study Plan in your Study Permit application. This letter will help the IRCC officer understand why you have chosen to study in Canada, and how a Canadian education will help you meet your education or career goals.

When writing this letter, you should aim to answer the following questions:

- **Why do you want to study this program in Canada and not in your home country?**
 - Be specific and explain why you selected this program and the benefits of studying in Canada.
 - Show you've done your research, and explain how receiving this education in Canada is more beneficial than receiving it in your home country.
- **What is your education or career goals, and how will this program help you reach them?**
 - Do research into the requirements for your desired profession and explain how your education in Canada will help you reach this goal.
- **How does this program relate to your previous education or work experience (if applicable)?**
 - This is particularly important if you already have post-secondary education, or work experience. Your study plan must make sense to an IRCC officer, so it is important to explain how this program will help you advance your education and/or career prospects.
- **What are your ties to your home country?**
 - Address all the factors that will pull you back to your home country at the end of your temporary stay in Canada. This may include: family ties, owned property, career opportunities, etc.
 - Provide supporting documents to demonstrate your ties.
- **Is anyone sponsoring your education? Why?**
 - If someone else will be paying for your education, or supporting you while in Canada, be sure to address who they are and why they want to help you get a Canadian education.

When writing your Letter of Explanation, keep in mind the following:

- The letter must be written in either English or French.
- Be clear and comprehensive.
- The letter should be as short and concise as possible, while still providing IRCC with the necessary and relevant information.
- Maintain a formal, polite and respectful tone in the letter. Avoid using abbreviations or slang.
- **It is your responsibility to ensure all information provided is accurate and truthful.**

Remember, there may be specific instructions for your country of residence. Be sure to review all country specific requirements here: [Study permit: How to apply - Canada.ca](https://www.cic.gc.ca/study-permit/how-to-apply-to-canada.aspx)

- Select "Outside Canada"
- Select "Apply online"
- Select your country or territory from the list.

Refer to the following sample of how you can structure your Letter of Explanation, and what information you may wish to include:

[Date]

[Your full name, as per your passport]
[Your current address]
[Your current phone number]
[Your email address]

Explanation Letter – [Reason for providing the letter]

Dear Officer,

[Indicate what type of application you are applying for, and provide an explanation as to why you want to study in Canada, what are your education and career goals, ties to home country, etc.]

[Indicate what supporting documentation you are including, *if applicable*]

- *Supporting document name*
- *Supporting document name*

[Thank the officer for considering your explanation]

Sincerely,
[Your signature]
[Your full name]

Remember, the Letter of Explanation, along with any supporting documents, will need to be uploaded under **Optional Documents – Client Information** in your portal.

Optional documents			
Details	Document name	Instructions	Options
Not provided	Schedule 1 - Application for a Temporary Resident Visa Made Outside Canada (IMM 5257)	?	<button>Upload file</button>
Not provided	Client Information	?	<button>Upload file</button>

After you Apply

Once you submit your application to IRCC, it is important to monitor your GCKEY portal and email closely for updates. In some cases, IRCC may request additional documents to continue processing your application. Ensure that you respond to all IRCC requests by the deadline given.

While it is important to be mindful of IRCC processing times, remember that these are only an estimate and subject to change without notice. If your program start date is two months away, and you still have not received a decision on your application, you must be aware of NAIT's deferral deadlines shown below:

- Fall Term = August 1
- Winter Term = December 1
- Spring Term = April 1

Deferring your admission means that your application and non-refundable tuition deposit are moved to the next available intake of your program. You can find more information about NAIT's deferral policy and procedures here: [Admission Deferral - NAIT](#)

Note that if you do not submit a complete deferral request before the deadline stated above, your tuition deposit will be non-refundable and non-transferable. It would be necessary to re-apply to a future intake of your program and pay the tuition deposit again.



We want to hear from you! Did you find this application guide to be helpful? How can we make it better or easier to use? Contact us by logging into the webform: my.nait.ca/contact – **Current Course/Program > International Students/ Immigration > Contact Us.**